

# **AGENDA**

***Committee Meeting – Planning Board  
At North Shore Community Centre  
6:30 pm Monday, March 6, 2023***

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
  - 2.1. Disclosure of Pecuniary or other Conflicts of Interest
- 3. APPROVAL OF MINUTES**
  - 3.1. Approval of Minutes from February 22, 2023 Meeting
  - 3.2. Business arising from the Minutes
- 4. NEW BUSINESS**
  - 4.1. Rezoning Review NS-23-010-RZ PDI 141366**
  - 4.2. Submitted plans for temporary structures at Stanhope Golf Course**
  - 4.3. Information regarding possible implementation of Unsightly Premises Bylaw.**
  - 4.4.**
- 5. NEXT MEETING**
- 6. ADJOURNMENT**

**APPROVED MINUTES**  
***Planning Board Meeting***  
**Wednesday, March 6, 2023 at 6:30pm**  
**North Shore Community Centre**

**PRESENT:**

Chair Nancy MacKinnon, Co-Chair Robbie Moore, Mayor Gerard Watts, Dolores Watts, Teresa Beets, Ricky Clow , CAO Martha Jewell

Regrets: Rollin Andrews

2 members of the public

1. **CALL TO ORDER:** 6:31pm by Chair Nancy MacKinnon

2. **APPROVAL OF THE AGENDA:**

**It was duly moved and seconded** that the agenda be approved as presented.

***Moved By Teresa Beets, Seconded by Dolores Watts***

***All in Favor***

***MOTION CARRIED***

2.1. **Disclosure of Pecuniary or other Conflicts of Interest** – There were none

3. **APPROVAL OF MINUTES:**

3.1. **Approval of Minutes from February 22, 2023 Meeting**

**It was duly moved and seconded** that the minutes be approved as presented.

***Moved By Teresa Beets, Seconded by Robbie Moore***

***All in Favor***

***MOTION CARRIED***

3.2. **Business Arising from the Minutes**

**3.2.1.** Committee member requested we create an information piece for residents on how the permit process works. This could assist the residents in having their paperwork in order prior to applying for a permit and lower the chances of having to go back for more information.

**3.2.2.** Committee member requested CAO to collect information on how province is currently processing applications to work in the buffer zones and how that will potentially affect our permit process.

#### 4. NEW BUSINESS:

##### 4.1. Rezoning Review NS-23-010-RZ PID 141366

Development Officer Mirko Terrazas presented application for PID 141366 to rezone from Agricultural to Residential. This file was with the Province for numerous years but was never approved. Discussion amongst committee members regarding adjustments required to meet bylaw requirements.

**It was duly moved and seconded that:** if the developer revises his application to meet our bylaw requirements, we will consider holding a public meeting for rezoning.

***Moved By Councilor Robbie Moore, Seconded by Ricky Clow***

***All in Favor***

***MOTION CARRIED***

##### 4.2. **Preliminary plans for temporary structures at Stanhope Golf Course**

Development Officer presented preliminary plans for permanent and temporary structures at the Stanhope Golf Course. 2 Mobile units for pro-shop/lounge, 1 mobile unit for bathroom, connected to existing septic, 2 food trailers and 1 tent. Temporary for duration of golf season only. This plan shows the trailers being close to the water which will be revisited. Council requested more information be gathered on food trailers and that there be clear dates for the trailers to be removed. Committee members in attendance agreed that the Tim Hortons trailer, in addition to a food trailer, is not necessary to get the Golf Course operational.

**It was duly moved and seconded that:** that the Tim Hortons trailer be removed from the preliminary plans for the Stanhope Golf Course application for temporary trailers.

***Moved By Dolores Watts, Seconded by Robbie Moore***

***All in Favor***

***MOTION CARRIED***

##### 4.3. **Information regarding possible implementation of Unsightly Premises Bylaw:**

CAO presented process of current Unsightly Premises Bylaw, which is enforced by the Province. The cost to enforce is bylaw is the responsibility of the enforcement body. CAO was advised that complaints need to come from the residents of the municipality and not from the municipal office staff members or Councillors. Committee will let residents know how the process works when approached.

**5. NEXT MEETING: TBD**

**6. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 7:40pm

**It was duly moved and seconded** that the meeting be adjourned

***Moved By Dolores Watts, Seconded by Robbie Moore***

***All in Favor***

***MOTION CARRIED***

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SIGNED: Nancy MacKinnon, Chair

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DATE: