

APPROVED MINUTES

Regular Meeting North Short Joint EMO Committee

6:30pm Monday, January 18, 2021

North Shore Community Centre

PRESENT:

Committee Chair Councilor Derek Cook, Committee Members Suzanne Pater, Gordie Ellis, Jamie Rea, Mayor of York Richard Furlong, Allen Stoolmiller, Sheri St. Denis, Cathy Burt and CAO of North Shore Stephanie Moase

Regrets: Nick Policelli

1. **CALL TO ORDER:** 6:30pm by Committee Chair Councilor Derek Cook.

2. **APPROVAL OF THE AGENDA:**

It was duly moved and seconded that the agenda be approved as presented

2.1 Disclosure of Pecuniary or other Conflicts of Interest

There were none

Moved by Jamie Rea, seconded by Richard Furlong

All in Favor

MOTION CARRIED

3. **APPROVAL OF MINUTES:**

It was duly moved and seconded that the minutes of the November 16, 2020 meeting be approved as presented

Moved by Cathy Burt, seconded by Suzanne Pater

All in Favor

MOTION CARRIED

3.1. **Business arising from the minutes**

The census numbers for York were correct (408)

North Shore Joint EMO facebook page is now set up, what content do we want visible/posted?

4. **NEW BUSINESS**

4.1. **MOU/Mutual Aid Agreement Update**

Reviewed Mutual Aid Agreement, Consultant Cindy MacDougall felt it was too in depth and is going to work with FPEIM on a Shared Services agreement to help us out.

4.2. **Emergency Management Bylaw**

Reviewed Emergency Bylaw. CAO Stephanie Moase will make updates and send to Municipal Affairs for review prior to Councils, copy Cindy MacDougall

4.3. EMO Management Plan

- Municipal Affairs has given templates, you can use as is or you can make changes
- If changes are made, send to Municipal Affairs first before sending to Council, they will let you know if the changes are ok and give you the correct wording if needed
- Training/Exercises: when COVID is over, call EMO to register for training/exercises
- Focus time on filling positions and getting resources
- Have a primary and an alternate for each position
- Always get home phone for each "resource"
- try to have a list of volunteers if possible
- Use template for COVID sign in/contact tracing - if there is an emergency and people from unincorporated areas use our services, we can invoice EMO if we have all the details from the template sign in sheet.

4.4. Municipal Emergency Support Project

FPEIM has a support project to help Municipalities to complete their required EMO Bylaws and Plans before the end of this year. We have Cindy MacDougall as a consultant to help tonight.

4.5. Financial Update

Currently have \$16 212.35 in account
Vests were purchased for \$80.50

It was duly moved and seconded that Derek will be reimbursed \$80.50 for the cost of the vests

Moved by Sheri St. Denis, seconded by Richard Furlong
All in Favor
MOTION CARRIED

5. **NEXT MEETING:** Monday, February 22, 2021 6:30pm

6. **ADJOURNMENT:**

There being no further business the meeting adjourned at 8:06 pm

Moved by Cathy Burt, seconded by Jamie Rea
All in Favor
MOTION CARRIED

SIGNED: Derek Cook, Chair

DATE:

SIGNED: Stephanie Moase, CAO

DATE: