

APPROVED MINUTES

Regular Committee Meeting – Rural Municipality of North Shore

Finance and Infrastructure

Monday, April 19, 2021 @ 4:00 pm

North Shore Community Centre

PRESENT:

Mayor Gerard Watts, Howard Ellis, Gary Bradley, Rick Bain, Doug Smith, Peter Vriends and CAO Stephanie Moase

REGRETS: There were none

1. **CALL TO ORDER:** 4:00 pm by Committee Chair Peter Vriends.

2. **APPROVAL OF THE AGENDA:**

It was duly moved and seconded that the agenda be approved with the addition of 4.6 New member.

Moved by Gary Bradley and seconded by Doug Smith.

All in Favor

MOTION CARRIED

2.1 Disclosure of Pecuniary (Financial) or Other Conflicts of Interest

Division 4, Section 96 of the *Municipal Government Act*

There were none.

3. **APPROVAL OF MINUTES:**

It was duly moved and seconded that the minutes of the March 15, 2021 meeting be approved.

Moved by Howard Ellis and seconded by Rick Bain.

All in Favor

MOTION CARRIED

3.1 Business arising from the minutes

There was none.

4. **NEW BUSINESS:**

4.1 Capital Projects Update

Chair Peter Vriends referred members to the Capital Projects Update sent in the member package. It will be updated to show completed actual costs and budget costs before removing the completed projects from the budget.

Having problems with connection to the Grand Tracadie card access, router will be installed at NSCC.

Stanhope Place oil tank has been replaced.

Getting quotes for Stanhope Place, crack in basement.

Chairlift/Elevator project for NSCC moved to next year's budget.

Finance and Infrastructure Committee Approved Minutes April 19, 2021

New signs have been applied for \$15,000.00, waiting for Gas Tax approval.
 Audio/Visual quotes are not yet completed. May not be able to get 3 quotes.
 Generator project on hold until Climate Challenge Fund can be applied for.

4.2 Budget Update

Land acquisition fund, covid start up fund, capital investment fund and election funds have been added to the bottom of the budget spreadsheet to show funds that are not Capital.

It was duly moved and seconded that the Finance and Admin Committee recommend to Council moving the surplus budget amount for 2020/2021 as per the amounts in the budget update

Moved by Doug Smith, seconded by Howard Ellis

All in favor

MOTION CARRIED

4.3 Procurement Policy Review and Recommendation

Procurement Policy reviewed and updated. Changes will give clear direction for staff to follow for purchasing at multiple tiers.

It was duly moved and seconded that the Finance and Infrastructure Committee recommend to Council that the updated procurement policy be approved.

Moved by Howard Ellis, seconded by Gary Bradley

All in favor

MOTION CARRIED

4.4 Grand Tracadie School Rental Proposal and Recommendation

The committee reviewed and discussed the rental proposal.

Fire Marshall inspection still to be completed with the possibility of more costs.

Potential of offering a 1st year contract with a three year contract after that.

A review of monthly expenses showed \$1200.00/month without the increase cost of additional heat as people in the building all the time.

Loss of income from other rentals and Girl Guide areas would be reduced.

Rent Rebate will be considered.

Radon testing should be done.

Consensus to wait on Fire Marshall inspection to see what costs may come from that before proposing recommendation to Council

4.5 Fees Bylaw Update

CAO inquired whether or not to introduce a fee so others could advertise on the electronic sign.

Committee discussed and would not recommend as it could overtake the actual messages that the Municipality wants to provide. Having businesses add their info to the Business area on the website would be the best option.

Discussion on grants to Minor Sport Associations, cost to maintain, work done on the fields and wedding fees.

It was duly moved and seconded that the Finance and Infrastructure Committee recommend to Council that the Fees Bylaw be updated to add a \$5 per player/year charge for Minor Soccer and \$10 per player/year for Minor Ball Association

Moved by Doug Smith, seconded by Rick Bain

All in favor

MOTION CARRIED

4.6 New Member

John Cook expressed interest in becoming a member on the Finance Committee.

5. NEXT MEETING: Monday, May 17, 2021 @ 4:00 pm.

6. ADJOURNMENT

There being no further business, the meeting adjourned at 5:17pm.

Moved by Doug Smith and seconded by Rick Bain.

All in favor

MOTION CARRIED

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Stephanie Moase, CAO

DATE: