

APPROVED MINUTES

Regular Committee Meeting – Rural Municipality of North Shore

Joint EMO Committee

Wednesday Jan 15, 2020

North Shore Community Centre

PRESENT:

Committee Chair Councillor Derek Cook, Committee Members Suzanne Pater, Joe Doran, Nick Policelli, Richard Furlong, Gordie Ellis, Robbie Moore, Mayor Gerard Watts, Jamie Rea and CAO Stephanie Moase

Regrets Cathy Burt

1 Member of the Public

1. CALL TO ORDER: 7:00 pm by Committee Chair Councillor Derek Cook.

2. APPROVAL OF THE AGENDA

It was duly moved and seconded that the agenda be approved as presented

All in Favor

MOTION CARRIED

2.1. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon. (1983, c.33, s.24.)*

DECLARATIONS: There were none.

3. APPROVAL OF MINUTES OF NOV 6th, 2019:

It was duly moved and seconded that the minutes of the Nov 6, 2019 meeting be approved as presented

All in Favor

MOTION CARRIED

3.1. BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:

Insurance for the new fuel tank for generator, waiting on the Insurance inspection. Have one quote from Chandler and waiting on another, trying to get Kenmac or Irving. A 125 gallon tank was the suggested. Generator has been serviced for the year. Currently use 6-8L/hr, lasts about 9hrs.

4. NEW BUSINESS

4.1. PHONE TREE COMPLETION

CAO Stephanie Moase requested that everyone please hand in their info sheets for the phone tree completion

4.2. EMO MEETING IN KINKORA 10 STEPS TO PLAN:

This meeting will be Wed Feb 5 from 2-4 or 6-8 and all are encouraged to attend another session is held in St Peters at the end of the month. Gives info on how to proceed with the EMO plan.

4.3. EMO MANAGEMENT PLAN:

Template was changed after the first draft was completed, Suzanne Pater has transferred most information over to the new format. It is on the shared drive, if everyone reads it over and sends comments via email to Suzanne Pater, it will be close to finished. CAO's will pretty it up so a draft will be prepared for next meeting.

4.4. SHARED SERVICES BYLAW:

This was done previously as a Mutual Aid Agreement but has now become a requirement as a Shared Services Bylaw by MGA. Each Municipality has to have their own so we will work at updating the documents that must be attached as a schedule. Will have a draft for next meeting.

4.5. CONCERNS AND SUGGESTIONS

PEI EMO activated to level 1 last week and sent the info to the CAO's who forwarded to the rest of the committee. We will continue to do this to ensure everyone stays informed. The Municipality needs to keep the PEIEMO informed as well, so they can continue to send information to the Public. Should invest in some name tags to identify the Committee Members in case of emergency. In the case of an Emergency, the Boardroom could be set-up as the Control Center. We should try to add the 72hrs Preparedness info to the website and other media every once in a while to keep it fresh in people's minds. Should try to have a bank balance for next meeting.

5. NEXT MEETING: March 25, 2020 7:00pm North Shore Community Center Boardroom

6. ADJOURNMENT: 7:45 pm

SIGNED: Derek Cook, Chair

DATE:

SIGNED: Stephanie Moase, CAO

DATE: