

# RURAL MUNICIPALITY OF NORTH SHORE EXCAVATION PIT PERMIT APPLICATION

Community of North Shore Official Plan and 2014 Lane Use Bylaw online at [www.stanhopecovehead.pe.ca](http://www.stanhopecovehead.pe.ca)

## I. Property Information:

Property tax no: \_\_\_\_\_ Location of property (Civic Address): \_\_\_\_\_

Existing use of property: \_\_\_\_\_ Depth \_\_\_\_\_ Width \_\_\_\_\_ Acreage \_\_\_\_\_

## II. Applicant information:

Applicant's name: \_\_\_\_\_ Property owner's name: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Postal code: \_\_\_\_\_

Phone no: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

Email: \_\_\_\_\_

## III. Excavation permit information:

If existing, what is the present use of the structure on the property? \_\_\_\_\_

## IV. Location of new structure/addition on property:

a. distance to centre of nearest road, street, lane way or right-of-way? \_\_\_\_\_

b. distance to nearest property line? \_\_\_\_\_

c. Is there a watercourse or wetland on or near the proposed structure no \_\_\_\_\_ yes \_\_\_\_\_

## Driveway:

Will the excavation pit require the creation of a new driveway or the relocation of an existing driveway?  
no \_\_ yes \_\_

## Site plan:

Draw a sketch of property showing the following: a.

dimension of lot (width and depth)

b. location or proposed location (distance from all boundary lines) of new or existing structure(s)

c. location of existing or proposed driveway (incl. distances from nearest boundary line)

d. general slope of property (indicate by arrows)

e. distance of structure from any adjacent watercourse or wetland

## Affirmation:

I, \_\_\_\_\_, hereby affirm to the best of my knowledge and ability, the information that I have provided on this form is true and complete.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_\_\_, or

Agent for applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_\_\_

## EXCAVATION PIT APPLICATION PROCESS

1. Prior to obtaining a permit from the Province of Prince Edward Island for an excavation pit, complete this excavation pit permit application form and submit with payment of \$200 fee.
2. The application will be sent for review in conformance with the 2014 Landuse Bylaw Section 5.12. See Below

### 5.12 Excavation Pits

1. A municipal development permit is required for operation of any excavation pit within the Municipality. All permits must be renewed annually. Excavation pits shall not be permitted in any residential zone. In addition, all provincial requirements for excavation pits shall be addressed;
2. The following minimum separation distances shall apply to all new excavation pits:

Distance from any residential property other than a residence occupied by the applicant	300 metres
Setback from property boundary	8 metres
Distance from any church, school, hospital, cemetery, public hall, bathing beach, public park, or public playground	500 metres
Distance from a watercourse	50 metres
Distance from a highway	60 metres

3. The following conditions shall apply to all new excavation pits:
  - a) the location of a road from the excavation pit giving access to a highway shall not create a hazard to the public and the applicant shall obtain an access permit from the provincial department responsible for transportation;
  - b) the application for an excavation pit shall include provisions to provide reasonable protection for people and livestock from the hazards created by the excavation pit;
  - c) the application for an excavation pit shall include a plan for the restoration of the site to a condition suitable for agricultural, reforestation or other use acceptable to Council and Council shall require the applicant post a bond or other surety acceptable to the Community to cover the cost of carrying out the restoration plan;
  - d) the site shall be restored according to the plan within 12 months of cessation of excavation;
  - e) the application for an excavation pit shall include a soil erosion prevention plan and an existing and proposed topographical plan showing existing and proposed elevations, prepared by a land surveyor or a licensed engineer;
  - f) no permit shall be issued where there would be any detrimental effect on the water table or surface drainage patterns as a result of the excavation;
  - g) no permit shall be issued where the operation of an excavation pit would create a conflict with existing land use, natural features or aesthetic quality of the surrounding area;
  - h) no permit shall be issued for any period of time exceeding one year from the date of issue;
  - i) permits will be required for operation of excavation pits on formerly active sites; and
  - j) other conditions as deemed necessary by Council to protect adjacent properties and natural features such as watercourses.
4. Operation of excavation pits:
  - a) No person shall, in operating an excavation pit, excavate below a gradient line which slopes downward from an adjacent property boundary at a slope of one vertical to three horizontal off of the property line;
  - b) The holder of a permit for an excavation pit shall ensure that the interior of the excavation pit is screened from view of every adjacent highway either by a growth of trees of sufficient density or by the creation of an earthen berm;
  - c) The holder of a permit for an excavation pit shall control dust on the access road to the pit by means of an approved method;

- d) No more than 1/3 of the permitted pit area shall be in active excavation at any time; and
- e) The holder of a permit for an excavation pit shall, before the pit become an abandoned pit, comply with all terms of the restoration plan submitted with the permit application and in any event slope all walls of the excavation pit to a horizontal to vertical ratio not exceeding three to one (3 to 1).

If you have any questions respecting the building permit application process, please contact Stephanie Moase, CAO at 902-672-2600 or send an e-mail to [administrator@northshorepei.ca](mailto:administrator@northshorepei.ca)