

APPROVED AGENDA

Regular Council Meeting – Rural Municipality of North Shore

6:30 pm Wednesday September 13, 2023

North Shore Community Centre

1 CALL TO ORDER

2 APPROVAL OF THE AGENDA

2.1 Disclosure of Pecuniary (Financial) or other Conflicts of Interest

3 APPROVAL OF THE MINUTES FROM

3.1 REGULAR COUNCIL MEETING – July 12, 2023

3.2 Business arising from the minutes

4 REPORTS

4.1 CAO Report

4.2 Finance and Infrastructure Report

4.3 Planning Board and Development Permit Report

4.4 Emergency Measures Organization Report

4.5 Recreation and Community Engagement Report

4.6 Water, Bays & Environment Report

4.7 Stanhope Potable update

(Approval of Reports)

5 NEW BUSINESS

5.1 RFD-2023-033: Mighty Oaks expansion, storage room to a baby room

5.2 RFD-2023-034: Rec committee re upgrade soccer field for flag football

5.3 RFD-2023-036: Rec committee re sports field maintenance

5.4 RFD-2023-037: Community signage policy

5.5 RFD-2023-038: Finance and Infrastructure committee recommends capital projects

5.6 RFD-2023-039: Changes to resolution numbering system

5.7 General Borrowing Bylaw – Second reading

5.8 Grant for community fridge

5.9 Community school

5.10 Public input

6 IN CAMERA SESSION: MGA - 119. Closed meetings

Despite subsection 118(1), a council or council committee may, by resolution, close all or part of a meeting to the public, either in advance or at the meeting, where the matter to be discussed is, in relation to any of the following, confidential:

(d) human resource matters, including labour relations or employee negotiations;

(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations.

(f) The review of legal advice;

7 NEXT MEETING October 11, 2023 6:30pm North Shore Community Centre

8 ADJOURNMENT

APPROVED MINUTES

Regular Council Meeting – Rural Municipality of North Shore

6:30 pm, Wednesday September 13, 2023

@ North Shore Community Centre

PRESENT:

Mayor Gerard Watts

Deputy Mayor Nancy MacKinnon

Councilor Bob Doyle

Councilor Derek Cook

Councilor Peter McLaine

Councilor Robbie Moore

Councilor Craig MacDonald

CAO Sarah Wheatley

There were four members of the public present.

1 CALL TO ORDER

Called to order 6:31 pm by Mayor Gerard Watts

2 APPROVAL OF THE AGENDA

It was duly moved and seconded that the agenda be approved with the addition of three items: 5.8 Grant for Community Fridge, 5.9 Community School, and 5.10 Public Input.

Moved by Deputy Nancy MacKinnon; seconded by Councilor Craig MacDonald

All in favor

MOTION CARRIED

2023-09-108

2.1 DISCLOSURE OF PECUNIARY (Financial) or other CONFLICTS OF INTEREST

There were none.

3 APPROVAL OF MINUTES

It was duly moved and seconded: that the minutes from the Regular Council meeting on July 12, 2023 meeting be approved as presented.

Moved by Councilor Derek Cook, seconded by Councilor Peter McLaine

All in favor

MOTION CARRIED

2023-09-109

3.1 Business Arising from the Minutes

Introduction of new CAO, Sarah Wheatley. Discussion around need for donations to support Community Fridge and central spot for drop offs and pickups. The North Shore Fire Department are willing to help with this. Concerns raised about high level of sea lettuce in Covehead Bay this summer, and the impacts of this on aquaculture, community, and public. It was brought up that a letter of support could be sent to Fisheries and decided that more research needs to be done before drafting this letter.

4 REPORTS

4.1 CAO Report

CAO is looking at the way systems work and at possible efficiencies, learning about building permits, etc. A few updates on capital projects: website – constructive feedback welcomed but not much feedback received; washrooms upgrade – maintenance person is to make a list of what is needed; generator project is pending; rink – some things are up in the air; Fiona debris – still working on cleanup of downed trees and the building off its blocks.

Working with disaster assistance & insurance on completing Fiona claims. Getting seasonal items organized. Putting a team together to get the floating docks put in at the Stanhope wharf. The Lift is almost complete. It is just down to a final inspection. The fire panel is still in discussions between the contractor and T&K fire about relocation.

CAO is doing some training with past CAO, Stephanie Moase. Currently, preparing for Hurricane Lee.

4.2 Finance and Infrastructure Report

Gave approval to increase maintenance budget to a full-time equivalent position. Discussion of rental fees collected, sports team numbers, and waste management for sporting events. Reviewed table of gas tax funding allocations. Still discussing pickle ball and rink project. The new CAO sees possible efficiencies in our financial management, such as upgrading to a new version of accounting software.

4.3 Planning Board Report

No meeting has been held since June 2023. There are a few building permit applications in progress. Information on building permits exists on the North Shore Community Center website. To try to get assistance for Planning and Developing Officer). There are a couple of applications ready.

4.4 EMO Committee Report

There is to be a meeting of this committee in the next couple of days.

4.5 Recreation and Engagement Committee Report

August 21st motion on the agenda. Jimmy the Janitor event on August 26th went well, and softball team had a 50/50 fundraiser. Go East has a new coordinator, and they are planning Saturday morning programming at NSCC. Flag football presentation to committee about field upgrades needed, and possible cost-effective way to expand football. Recreation Master Plan is complete. Preventative maintenance recommended for fields. Outdoor recreation presentation; cost question, budget for rolling, levelling, and reseeding. The Recreation and Events Coordinator put in her resignation. Next meeting to be held on September 26, 2023.

4.6 Bays, Environment & Water Committee Report

This committee did not in August; the next meeting to be held in October 2023.

4.7 Stanhope Peninsula Potable Water Research Committee

Extensive discussion was held on the level of data that has been collected so far, whether more data is needed, the type(s) of data that might be useful, along with logistical considerations to various data collection proposals.

It was duly moved and seconded that: A vote be carried out on whether the affected residents want a Stanhope Peninsula Water Utility or not (with exact wording to be determined by committee at a later date).

*Moved by Councilor Derek Cook, seconded by Councilor Craig
All in favor
MOTION CARRIED
2023-09-110*

It was duly moved and seconded: that all reports be approved.

*Moved by Councilor Derek Cook, seconded by Councilor Nancy MacKinnon
All in favor
MOTION CARRIED
2023-09-111*

5 NEW BUSINESS (REQUESTS FOR DECISION)

5.1 RFD-2023-033: Mighty Oaks expansion, storage room to a baby room

The Mighty Oaks Organization wants to use another room at Grand Tracadie school, turning the basement storage room into a space to accommodate six babies. Any costs around this endeavor will be the responsibility of that organization. This organization's lease is coming up soon and changes will be made to the lease then, including passing on the oil and electricity fees to them.

It was duly moved and seconded: that Mighty Oaks be allowed to include the storage room area into their operations for a baby room.

*Moved by Councilor Nancy MacKinnon, seconded by Councilor Peter MacLaine
All in favor
MOTION CARRIED
2023-09-112*

5.2 RFD-2023-034: Rec committee re upgrade soccer field for flag football

Discussed possible upgrades to be done for Spring 2024. Two options – extend soccer field – full size soccer and football field or 2 junior size soccer fields and split down the middle. Idea to enlarge field by removing building to be level with rest of field. Soccer field and Normandy Road issue, fence needed. CAO to do costing on suggested upgrades and costing information to be discussed at next meeting.

5.3 RFD-2023-036: Rec committee re sports field maintenance

Discussed the need for full-time maintenance. The current part time allotment is insufficient to maintain all the properties to the desired level. The issue of costing of field maintenance work to be looked into further by Councilor Craig MacDonald and the Finance Committee.

5.4 RFD-2023-037: Community signage policy

Discussed signage in relation to North Shore home teams. CAO mentioned that a private company is willing to donate a sign. This would be attached to the post for the main electronic sign at NSCC. As this is not going to cost any money, it was decided that if the donating company wanted to put their logo on the sign, this would be acceptable. CAO can determine details.

5.5 RFD-2023-038: Finance and Infrastructure committee recommends capital projects

The primary funding for capital projects is allocated yearly on a per capita basis. The Special Fund is not taking any applications right now. The five-year contract (involving Federal and Provincial levels of government and the Municipality) is ending. There will be a renegotiation of the amount of money in the whole fund. All RMNS money is currently allocated to different projects, but money can be moved around between approved projects by CAO, as required. Discussion around Pickle Ball and rink upgrade at Grand Tracadie, and creation of pickleball and rink facility at NSCC. We should have these projects incorporated into the list of projects where we are allowed to use existing funding.

It was duly moved and seconded: that CAO have the Pickle Ball/Rink project added to list of gas tax projects.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook

All in favor

MOTION CARRIED

2023-09-113

5.6 RFD-2023-039: Changes to resolution numbering system

CAO advised that the resolution numbering system had got out of order; some resolution numbers were duplicated in February 2023 meeting. CAO to go back and renumber resolutions appropriately.

5.7 General Borrowing Bylaw 2023-02 – Second reading

It was duly moved and seconded: that General Borrowing Bylaw 2023-02 be read for the second time.

Moved by Councilor Nancy MacKinnon, seconded by Derek Cook

All In Favor

MOTION CARRIED

2023-09-114

5.8 Grant for Community Fridge

It is recognized that there is great need for donations to the Community Fridge, especially this time of year.

It was duly moved and seconded: that a one-time grant of up to \$500 be approved to help with donations to the Community Fridge.

Moved by Councilor Nancy MacKinnon, seconded by Derek Cook

All In Favor

MOTION CARRIED

2023-09-115

5.9 Community School

Councilor Nancy MacKinnon was looking after this in the past and now wants to turn it back over to the Recreation Committee, as it does involve community engagement. It was decided that this will go back to the Recreation Committee to see how it could be resourced.

5.10 Public Input

Discussed having a public input meeting once or twice a year, maybe in spring and fall. Need to find out best way to approach this so that it is not always the same individual presenting with the same topic. CAO to look into what other municipalities are doing in this regard and/or what previous RMNS councils did, and will bring her findings to the next meeting.

6 IN CAMERA SESSION: MGA - 1 Closed meetings

Despite subsection 118(1), a council or council committee may, by resolution, close all or part of a meeting to the public, either in advance or at the meeting, where the matter to be discussed is, in relation to any of the following, confidential:

(d) human resource matters, including labour relations or employee negotiations;

(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations.

(f) The review of legal advice;

It was duly moved and seconded: to close the meeting to the public at 8:35 pm

Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook

All in favor

MOTION CARRIED

2023-09-116

It was duly moved and seconded: to reopen the meeting to the public at 9:05 pm.

Moved by Councilor Robbie Moore, seconded by Councilor Bob Doyle

All in favor

MOTION CARRIED

2023-09-117

It was duly moved and seconded: that the council will support the CAO's assessment of Human Resources requirements going forward and the plans to fund all necessary positions.

Moved by Councilor Robbie Nancy MacKinnon, seconded by Councilor Peter McLaine

All in favor

MOTION CARRIED

2023-09-118

It was duly moved and seconded: that Council make an offer for a piece of land that has been under consideration.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook

All in favor

MOTION CARRIED

2023-09-119

7 NEXT MEETING will be October 11 at 6:30pm in the North Shore Community Centre

8 ADJOURNMENT

There being no further business, the meeting adjourned at 9:10 pm.

Moved by Councilor Robbie Moore, seconded by Councilor Bob Doyle

All in favor

MOTION CARRIED

2023-09-120

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: CAO, Sarah Wheatley

DATE: