

AGENDA

Regular Council Meeting – Rural Municipality of North Shore

7:00 pm Wednesday, Apr 8th, 2020

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
 - 2.1 Disclosure of Pecuniary or other Conflicts of Interest
- 3. APPROVAL OF THE MINUTES FROM
REGULAR MEETING 7PM MAR 11th, 2020**
 - 3.1 Business arising from the minutes
- 4. DELEGATIONS SPECIAL SPEAKERS AND PUBLIC INPUT**
- 5. REPORTS**
 - 5.1. Mayor's Report
 - 5.2. CAO Report
 - 5.3. Finance and Administration
 - 5.4. Water and Environment
 - 5.5. EMO Committee
 - 5.6. Development Permit Report
 - 5.7. Recreation and Engagement Committee
 - 5.8. Special Committee on the Official Plan Review
 - 5.9. Resident Concerns
- 6. NEW BUSINESS (REQUESTS FOR DECISION)**
 - 6.1. Kidsfit Rental for Fall 2020
 - 6.2. Appoint a Coordinator for Access to Information
 - 6.3 Broadband Fund
- 7. CORRESPONDENCE**
 - 7.1. Letter from Province regarding Building Permits
- 8. NEXT MEETING:** May 13, 2020 7:00pm
- 9. ADJOURNMENT**

APPROVED MINUTES

Regular Council Meeting – Rural Municipality of North Shore

Wednesday April 8th, 2020

PRESENT:

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Krista Shaw, Derek Cook, Peter Vriends, Bob Doyle, Wanson Hemphill, CAO Stephanie Moase and Rec Coordinator Jennifer Blair. Meeting took place via Conference call, discussions and motions were live tweeted via Twitter Account.

REGRETS: There were none

1. CALL TO ORDER: 7:03 pm by Mayor Gerard Watts

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved with the addition of 6.4 Discussion of Promenade

Moved by Councilor Peter Vriends, seconded by Councilor Nancy MacKinnon.

6-0

MOTION CARRIED 2020-04-036

2.1 DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 96 of the *Municipalities Act*

- (1) A council member is in a conflict of interest if, in relation to a matter under consideration by the council, the member or a person closely connected to the member (a) has any pecuniary interest; (b) is a shareholder, officer, agent or director of a corporation or any other organization that has dealings or contracts with the municipality; or (c) is a party to dealings or a contract with the municipality or is a member of a partnership that has dealings or a contract with the municipality.

DECLARATIONS: There were none.

3. APPROVAL OF MINUTES

It was duly moved and seconded that the minutes of the March 11th, 2020 Regular Monthly Meeting be approved as presented.

Moved by Councilor Derek Cook, seconded by Councilor Bob Doyle

6-0

MOTION CARRIED

2020-04-037

3.1. BUSINESS ARISING FROM THE MINUTES

Councilor Wanson Hemphill asked if there has been any update on the TOR for Committees being added to the Procedural Bylaw. CAO Stephanie Moase stated a full overview is being done of the Procedural Bylaw as other discrepancies have been noted and hope to have a first reading ready for the next Council Meeting.

Councilor Derek Cook asked if we would be having the second reading of the Shared Services Bylaw. CAO Stephanie Moase stated that the MOU for the Municipalities will have to be reviewed by the EMO Committee and be accepted by each municipality before being added to the Schedule A in order to complete the second reading of the Bylaw.

Councilor Nancy MacKinnon asked for an update on letters to Parks Canada and the ATV Federation.

Mayor Gerard Watts stated the letters are being reviewed and updated before sending out.

Mayor Gerard Watts discussed the options around the Bio-Commons and whether there may be a resident with legal background we could ask for assistance regarding the land deed.

4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT

5. REPORTS

5.1. Mayor's Report

Mayor Gerard Watts reported that he has been working with the CAO and Chair of EMO to remain up-to-date regarding Public Health and COVID-19.

5.2 CAO Report

CAO's REPORT March 2020

-
- Met with Dale McKeigan Provincial Planning, to get clarification on Septic Registrations
 - Spoke with both Christine MacKinnon and Colleen Bawn, Municipal Affairs, for clarification on Planning Issues
 - Attended Committee and Council Meetings
 - Had phone conference regarding Grand Tracadie Commons
 - Continuing to make changes and Updates to the Website
 - Attended PEI Economic Action Plan Meeting March 12
 - Met with Derek French regarding ongoing Planning issues
 - Preparation of minutes for Committees and Council
 - Public Recreation Meeting on March 12 Jennifer had a great presentation and there was some great feedback
 - Patsy Attended the Small Halls meeting on March 12, we have a great line-up for this year
 - Due to Covid-19 all Recreation and Events for the rest of March were cancelled. Updated Community Calendar, Facebook and Website. Contacted Community Groups and renters.
 - Submitted Municipal Tax information
 - Submitted Approved Operational and Capital Budgets
 - Gathering quotes to move forward with Capital Projects

Capital Projects

Outdoor Rink Upgrades- \$30,225 Recreation Committee reviewing size to determine if we should purchase aluminum rink board set for sale by private seller (Jeremy Fraser working on)

Grand Tracadie SC Windows- \$ 37,115 Three quotes have been received on window replacement and 1 quote for glass replacement will go to Finance Committee for review

Grand Tracadie Entryway- \$63,250 Need development permit from Province. Had 2 contractors decline to quote. Being over \$50,000 will need to be a Public Tender, CAO working on Tender Documents

Grand Tracadie Community Signs- \$1,650 Two quotes, need to find out if installed by sign company or us

Grand Tracadie Key Card Access- On hold until Entryway design

Grand Tracadie Kitchen Renos- \$25000 received from New Horizons Two quotes received, waiting on updated quote from one and need a third quote.

CAO Stephanie Moase reported that we are still awaiting word from the two applications for student positions applied to in February. The Jobs for Youth application has been extended until April 30th so we will likely not hear until after that date. Land and Taxation has contacted Municipalities to inform that even though residents will have a tax increase deferral until December this year, Municipalities will continue to receive the normal scheduled payments. She also noted that many steps have been taken by the Municipality in response to the COVID-19 pandemic. Below is a dated summary.

March 15: cancelled March Break activities and regular recreational programming until March 21.

March 18: cancelled public meeting scheduled for March 23 regarding rezoning.

March 19: announced continued suspension of North Shore recreational programming until further notice.

March 21: announced closure of the municipal buildings to the public effective March 23.

March 24: released statement on regarding the status of public health and further details regarding the closure of municipal buildings to the public.

March 24: published contact infographic for up-to-date resources and information.

March 24: Shared updated York Post Office hours.

March 25: decision was made to produce weekly digital newsletters in lieu of a printed newsletter for April and May.

March 25: closed North Shore and Grand Tracadie playgrounds.

March 26: shared announcement from Parks Canada regarding closure of Parks to foot traffic. Parking is prohibited in National Parks.

March 31: released digital newsletter for week of March 30 - April 5.

March 31: confirmed with North Shore Sharks their Registration Day was cancelled. Will be updated regarding alternative registration.

April 1: published post about Development Permits and how North Shore will be following the Province's lead - permit applications can still be submitted but they will not be approved at this time

April 3: shared information about how to access the Province's Special Situations Fund.

April 3: shared article about the Federal COVID-19 benefits portal launching. Information includes who is eligible and how to apply.

April 6: shared information regarding Family Services PEI offering free counselling during the pandemic.

April 7: Used Twitter handle for live tweeting Council and meetings that would otherwise be open to the public.

5.3 Finance and Administration Committee

Mayor Gerard Watts stated there has been no monthly Finance meeting. CAO is working with the bookkeeper to prepare for the audit and to make the Capital Budget finances show separately from the Operational finances so that reporting will be even more clear and easier to understand. A balance sheet was presented for the period ending March 31, 2020.

5.4 Water and Environment Committee

Chairperson, Councilor Wanson Hemphill stated that the Committee is working with CAO on gathering information regarding the possibility of the Septic Maintenance Bylaw.

5.5 EMO Committee

Chairperson, Councilor Derek Cook stated the Committee has been kept updated with the Provincial EMO. As the Province has called the State of Emergency, the Municipality is just following their lead. We are learning a lot through this Pandemic. The Meeting scheduled for March 25 was cancelled.

5.6 Development Permit Report

Chairperson, Councilor Krista Shaw referred Council to the March Permit Report. The Municipality, in following the Province whom they have shared planning with, and the advice from CPHO will continue to accept Development application and payments electronically, they will be reviewed but no new permits will be issued after March 24, 2020 until the CPHO has deemed it safe to do so. Also any permits requiring a Public meeting, re-zonings, special permit uses, will be put on hold until the CPHO deems it safe to have meetings again.

5.7 Recreation and Engagment Committee

Chairperson, Councilor Bob Doyle stated the Recreation Committee did not have their regular monthly meeting however earlier in March they did have a Public Meeting on Recreation that was well attended and provided great feedback. He also suggested that the company that updated the ballfields last year be contacted to provide a quote on the update for the second ballfield at North Shore Community Centre. The guitar class from Community School had also requested the use of Grand Tracadie School Center for 2 hours once a month to have Jam Sessions and was not open to the idea of paying a \$2 drop-in fee.

It was duly moved and seconded that the rental fees for the Grand Tracadie School Center be waived for a Guitar Group to have a 2hr Jam Session once per month.

Moved by Councilor Bob Doyle, seconded by Councilor Derek Cook

2-4

MOTION NOT CARRIED

2020-04-038

Discussion ensued regarding offering a drop-in fee for attendees to be in line with all other Community Recreation which has drop-in fees ranging from \$1 to \$5.

5.8 Special Committee on the Official Plan Review

Chairperson, Councilor Peter Vriends stated the Committee held a meeting via Conference call on April 7 to review changes made to the Official Plan Draft following comments received from the Public Consultation. The second draft will be available on the website next week. They also begin reviewing the Intro Section of the Landuse Bylaw. They will continue to review the bylaw in small sections and provide feedback. The Official Plan and Bylaw cannot and will not be finalized without additional Public Consultation which will happen as soon as the CPHO deems it is safe to meet. Please continue to review and forward your feedback to the CAO.

5.9 Resident Concerns

Councilor Nancy MacKinnon mentioned she had very positive feedback regarding the work done at the Grand Tracadie rink this winter and that many were using it.

Mayor Gerard Watts had a resident concerned that heavy trucks from building construction sites were causing problems on private roads. As private are owned by the developers or home-owners, the Municipality has no jurisdiction and encourages them to work with contractors for a solution.

6. NEW BUSINESS

6.1 Kidsfit Rental Fall 2020

There was discussion on the impacts of the Kidsfit Program over the last year. Different approaches have been reviewed on both sides including the option of using the Grand Tracadie School Center and adopting an updated contract.

It was duly moved and seconded that the rental contract for Kidsfit not be renewed for the Fall 2020 season.

Moved by Councilor Derek Cook, seconded by Bob Doyle

6-0

MOTION CARRIED

2020-04-039

6.2 Appoint Coordinator for Access to Information

It is required that Council appoint an Access to Information Coordinator. CAO Stephanie Moase recommended Deputy CAO Patsy MacKinnon.

It was duly moved and seconded that the Patsy MacKinnon be appointed Access to Information Coordinator

Moved by Councilor Wanson Hemphill, seconded by Peter Vriends

6-0

MOTION CARRIED

2020-04-040

6.3 Broadband Fund

CAO Stephanie Moase referred Council to the Bell Aliant proposed schedule for providing Bell FibreOp to the North Shore Area. This can be found at

<https://www.princeedwardisland.ca/en/publication/internet-plan-covehead-area-bell>

Their proposed completion date is August 30th, 2020. Residents who do not see their civic address should contact Bell.

6.4 Promenade Issues

Councilor Krista Shaw inquired who and when does the sweeping of the Promenade happen as there is a lot of gravel on it and it is being well used at this time. It is done by Transportation and Infrastructure and CAO will call to find out when. Councilor Krista Shaw suggested that the Municipality might pay to get it done just to have it done early.

Councilor Wanson Hemphill mentioned there was quite a bit of damage done to lookouts that will need to be addressed. CAO Stephanie Moase cautioned that only \$5000 was budgeted for Promenade repairs, Councilor Krista Shaw suggested that perhaps not as many sets of stairs to the water were required especially after recreational floating docks are installed. It was mentioned that a resident has placed their own set of stairs to the water without handrails and this could be dangerous if others use them. It was also brought up that a tree had fallen onto one of the lookouts and Councilor Wanson Hemphill will work with Friends of Covehead and Brackley Bay to get this cleaned up.

7 CORRESPONDENCE

7.1 Letter from Province re: Building Permits

Mayor Gerard Watts referred Council to the letter addressing the new requirement for a Provincial Building Permit on top of the current Municipal Development Permit. Currently only affecting Commercial and Multi-residential Builds. Will come into affect for all construction on March 31 2021.

8 NEXT MEETING:

Regular Council Meeting Wednesday May 13, 2020 @ 7pm

9 ADJOURNMENT:

There being no further business, the meeting adjourned at 8:36pm.

Moved by Councilor Wanson Hemphill, seconded by Councilor Nancy MacKinnon

6-0

MOTION CARRIED: 2020-04-041

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Stephanie Moase, CAO

DATE:

Community of North Shore Budget Tracking Per Month

March 2020					
ACCOUNT	2019/2020 BUDGET	Mar 2020	YTD ACTUAL AS Feb. 29, 20	BUDGET REMAINING	BUDGET REMAINING AS PERCENTAGE
REVENUE					
Property Taxes	\$ 229,461.36	\$ 20,107.28	\$ 249,849.43	-\$ 40,495.35	0%
<i>Planning & Development</i>					
Building Permits	\$ 10,000.00	\$ 1,297.60	\$ 8,129.06	\$ 573.34	6%
Equalization Grant	\$ 4,386.00	\$ 365.50	\$ 4,020.50	\$ -	0%
Green Space	\$ -	\$ -	\$ 3,622.50	-\$ 3,622.50	0%
Fines	\$ -	\$ -	\$ -	\$ -	0%
Planning & Development Province 1.1 cent per hu	\$ 21,331.42	\$ 1,856.72	\$ -	\$ 19,474.70	91%
<i>NS Community Centre</i>					
Centre Rentals	\$ 26,000.00	\$ 994.00	\$ 24,553.10	\$ 452.90	2%
Centre Bar	\$ 10,500.00	\$ 106.90	\$ 15,532.80	-\$ 5,139.70	0%
Community Events	\$ 2,000.00	\$ 612.00	\$ 829.78	\$ 558.22	28%
Ball Hockey & Learn to Play Ball	\$ -	\$ -	\$ 1,680.00	-\$ 1,680.00	0%
Wage Grant (JFY/Feds)	\$ 6,000.00	\$ -	-\$ 968.24	\$ 6,968.24	116%
Miscellaneous Income	\$ 1,250.00	\$ -	\$ 440.85	\$ 809.15	65%
<i>Stanhope Place</i>					
Friends of the Bay	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	0%
Stanhope Place Rentals	\$ 800.00	\$ -	\$ 391.00	\$ 409.00	51%
Stanhope Place Cards	\$ 2,000.00	\$ 380.00	\$ 1,510.00	\$ 110.00	6%
Stanhope Heritage Association	\$ -	\$ -	\$ 5,880.00	-\$ 5,880.00	0%
<i>Grand Tracadie</i>					
Rentals	\$ -	\$ -	\$ 183.05	-\$ 183.05	0%
<i>Funding</i>					
Canada Day/OEE/Violence	\$ 4,000.00	\$ 25,000.00	\$ 3,100.00	-\$ 24,100.00	0%
Funding (Infrastructure/Community)	\$ -	\$ 2,561.52	\$ 44,115.00	-\$ 46,676.52	0%
Grants/Government of PEI Assistance	\$ -	\$ -	\$ 3,140.00	-\$ 3,140.00	0%
Gas Tax Funding	\$ -	\$ -	\$ 29,832.00	-\$ 29,832.00	0%
Funding for Capital Items TBD	\$ -	\$ -	\$ -	\$ -	0%
Interest Income/Miscellaneous	\$ 1,500.00	\$ 16.59	\$ 502.40	\$ 981.01	65%
TOTAL REVENUE	\$ 323,228.78	\$ 57,298.11	\$ 396,343.23	-\$ 130,412.56	

EXPENSES					
<i>Administrative/Municipal</i>					
Administrator's Wages inc. MERCS	\$ 56,784.00	\$ 5,814.79	\$ 47,039.54	\$ 3,929.67	7%
Administrator Mileage	\$ 1,000.00	\$ 65.00	\$ 525.50	\$ 409.50	41%
Health Insurance	\$ 4,750.00	\$ -	\$ 1,097.59	\$ 3,652.41	77%
Professional Fees/Bookkeeping/Audit	\$ 12,000.00	\$ 410.00	\$ 4,967.80	\$ 6,622.20	55%
Legal Services	\$ 5,000.00	\$ -	\$ 12,945.26	-\$ 7,945.26	-159%
Website Hosting	\$ 1,500.00	\$ 116.82	\$ 1,425.50	-\$ 42.32	-3%
Councillor Remuneration	\$ 17,000.00	\$ 4,250.00	\$ 12,750.00	\$ -	0%
Councillor Mileage	\$ 700.00	\$ 236.00	\$ 328.00	\$ 136.00	19%
Equipment	\$ 500.00	\$ -	\$ 514.80	-\$ 14.80	-3%
Elections	\$ -	\$ -	\$ -	\$ -	0%
Conference/Dues	\$ 8,000.00	\$ 3,969.86	\$ 5,633.01	-\$ 1,602.87	-20%
Insurance	\$ 16,500.00	\$ -	\$ 17,277.00	-\$ 777.00	-5%
Advertising	\$ -	\$ -	\$ -	\$ -	0%
Public Meetings	\$ 1,000.00	\$ -	\$ 427.00	\$ 573.00	57%
Newsletter/Printing/Postage	\$ 4,000.00	\$ -	\$ 1,607.88	\$ 2,392.12	60%
Office Expenses	\$ 4,000.00	\$ 159.62	\$ 2,988.01	\$ 852.37	21%
Interest and bank fees	\$ 1,500.00	\$ 26.00	\$ 1,016.96	\$ 457.04	30%
Telephone/Internet	\$ 3,800.00	\$ 1,412.05	\$ 4,069.86	-\$ 1,681.91	-44%
Donations	\$ 250.00	\$ -	\$ -	\$ 250.00	100%
Staff Training	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100%
Capital Expenditures	\$ -	\$ -	\$ 2,404.60	-\$ 2,404.60	0%
Total Administrative/Municipal	\$ 139,284.00	\$ 16,460.14	\$ 117,018.31	\$ 5,805.55	4%
<i>Planning/Development</i>					
Planning Consulting Fees	\$ 10,000.00	\$ -	\$ 7,116.73	\$ 2,883.27	29%
Official Plan Admin/Enforcement	\$ 2,500.00	\$ -	\$ 1,560.00	\$ 940.00	38%
Planning Consultant	\$ 9,500.00	\$ -	\$ 13,566.64	-\$ 4,066.64	-43%
Planning Committee Costs	\$ 500.00	\$ 566.50	\$ -	-\$ 66.50	-13%
Planning Mileage	\$ 125.00	\$ -	\$ -	\$ 125.00	100%
Total Planning/Development	\$ 22,625.00	\$ 566.50	\$ 22,243.37	-\$ 184.87	-1%
Water & Wastewater Services	\$ 2,500.00	\$ 132.00	\$ -	\$ 2,368.00	95%
EMO - Emergency Measures Organization	\$ 2,750.00	\$ -	\$ 301.19	\$ 2,448.81	89%
<i>Facilities and Public Property</i>					

North Shore Community Centre					
Centre Wages inc. MERCs	\$ 30,016.00	\$ 2,975.74	\$ 23,779.74	\$ 3,260.52	11%
Activities Supplies/Licenses/Misc.	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	100%
Bar/Canteen (licenses & bartenders)	\$ 4,375.00	\$ -	\$ 9,250.97	-\$ 4,875.97	-111%
Electricity	\$ 8,000.00	\$ 789.72	\$ 8,144.02	-\$ 933.74	-12%
Casual/Student Wages	\$ 16,141.00	\$ -	\$ 720.00	\$ 15,421.00	96%
Centre Mileage	\$ 500.00	\$ 30.00	\$ 407.70	\$ 62.30	12%
Repair/Maintenance	\$ 17,000.00	\$ 140.99	\$ 17,832.34	-\$ 973.33	-6%
Snow Removal	\$ 2,985.00	\$ 200.00	\$ 1,941.74	\$ 843.26	28%
Heat Oil/Utilities	\$ 6,250.00	\$ 315.00	\$ 6,061.62	-\$ 126.62	-2%
Septic Fix	\$ -	\$ -	\$ -	\$ -	0%
Heating Review	\$ -	\$ -	\$ -	\$ -	0%
Energy Retrofits/Insulation/Misc.	\$ -	\$ -	\$ -	\$ -	0%
Payment/Interest on demand loan	\$ -	\$ -	\$ -	\$ -	0%
Capital Expenditures	\$ -	\$ -	\$ 14,597.96	-\$ 14,597.96	0%
Total North Shore Community Centre	\$ 87,767.00	\$ 4,451.45	\$ 82,736.09	\$ 579.46	1%
Stanhope Place					
Heat	\$ 625.00	\$ -	\$ 516.70	\$ 108.30	17%
Electricity	\$ 5,000.00	\$ 604.44	\$ 4,228.96	\$ 166.60	3%
Capital Expenditures	\$ -	\$ -	\$ 2,304.50	-\$ 2,304.50	0%
Repair/Maintenance	\$ 2,500.00	\$ -	\$ 784.85	\$ 1,715.15	69%
Snow Removal	\$ 800.00	\$ -	\$ -	\$ 800.00	100%
Total Stanhope Place	\$ 8,925.00	\$ 604.44	\$ 7,835.01	\$ 485.55	5%
Promenade					
Promenade Maintenance	\$ 5,000.00	\$ -	\$ 3,334.86	\$ 1,665.14	33%
Promenade Lighting	\$ 907.50	\$ 60.08	\$ 663.17	\$ 184.25	20%
Total Promenade	\$ 5,907.50	\$ 60.08	\$ 3,998.03	\$ 1,849.39	31%
Grand Tracadie Community Centre					
Electricity	\$ -	\$ 960.27	\$ 5,661.43	-\$ 6,621.70	0%
Heat	\$ 8,000.00	\$ -	\$ 1,399.92	\$ 6,600.08	83%
Maintenance	\$ 3,200.00	\$ 399.72	\$ 1,111.52	\$ 1,688.76	53%
Capital Expenditures	\$ -	\$ -	\$ 29,857.82	-\$ 29,857.82	0%
Other	\$ -	\$ -	\$ 980.75	-\$ 980.75	0%
Total Grand Tracadie Community Centre	\$ 11,200.00	\$ 1,359.99	\$ 39,011.44	-\$ 29,171.43	-260%
Total Facilities and Public Property	\$ 113,799.50	\$ 6,475.96	\$ 133,580.57	-\$ 26,257.03	-23%

<i>Recreation</i>					
Community Grants	\$ 3,500.00	\$ -	\$ 1,000.00	\$ 2,500.00	71%
Friends of Covehead Bay	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	100%
Soccer	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100%
Event Expenses	\$ 10,500.00	\$ 902.43	\$ 12,093.77	-\$ 2,496.20	-24%
<i>Total Recreation</i>	\$ 19,000.00	\$ 902.43	\$ 13,093.77	\$ 5,003.80	26%
TOTAL EXPENSES	\$ 299,958.50	\$ 310,774.24	-\$ 10,815.74	-4%	
SURPLUS/DEFICIT YTD	\$ 23,270	\$ 142,867			
CAPITAL FUND	\$ 23,270	\$ -			
SURPLUS/DEFICIT W/ CAPITAL FUND	\$ -	\$ 142,867			

BALANCE SHEET - as at March 31, 2020

ASSET

Current Assets

Bank - Community	134,631.26	
Can-PEI Infrastructure (Gas Tax)	233,320.77	
Rest Cash - Green Space/Rec - Comm	5,840.00	
Official Plan/Greenspace - Comm	19,543.74	
Capital GIC (0253)	75,000.00	
Petty Cash - Community	41.70	
GIC - Reserve Fund (1694)	100,000.00	
GIC - Reserve Fund (8183)	10,373.80	
Total Cash		578,751.27
Accounts Receivable	15,198.17	
GST/HST Recievable	12,079.94	
GST/HST receivable - Grand Tracadie	2,897.56	
Total Receivables		30,175.67
Inventory - Bar - NSCC	1,440.64	
Total Inventory		1,440.64
Prepaid Expenses		9,606.36
Total Current Assets		619,973.94

Capital Assets

Accum Amort Computer	-314.00
Computer	965.03
Land	10,000.00
Land - Grand Tracadie	1.00
Building	945,284.20
Acc Amort - Building	-360,345.45
Land Improvements	45,112.57
Accum Amort - Land Improvements	-10,393.00
Promenade	799,177.88
Acc Amort - Promenade	-341,639.74
Equipment	92,520.11
Acc Amort - Equipement	-63,978.57
Equipment - Grand Tracadie	10,000.00
Accum amort - Equip - Grand Tracadi	-2,500.00
Ball Field - Grand Tracadie	16,180.00
Accum Amort - Ball Field - Grand Tr	-11,462.00
Walking Track - Grand Tracadie	26,000.00
Accum Amort - Walking Track - Grand	-13,813.00
School Centre - Grand Tracadie	64,562.00
Accum Amort - School Centre - Grand	-7,828.00
Floating Dock System - Covehead	18,605.88
Accum Amort - Floating Dock System	-581.00
Electric Sign - Grand Tracadie	4,305.50
Accum Amort - Electric Sign - Grand	-862.00
Electric Sign - NSCC	38,463.30
Accum Amort - Electric Sign - NSCC	-5,669.00
Total Capital Assets	<u>1,251,791.71</u>
TOTAL ASSET	<u><u>1,871,765.65</u></u>

LIABILITY

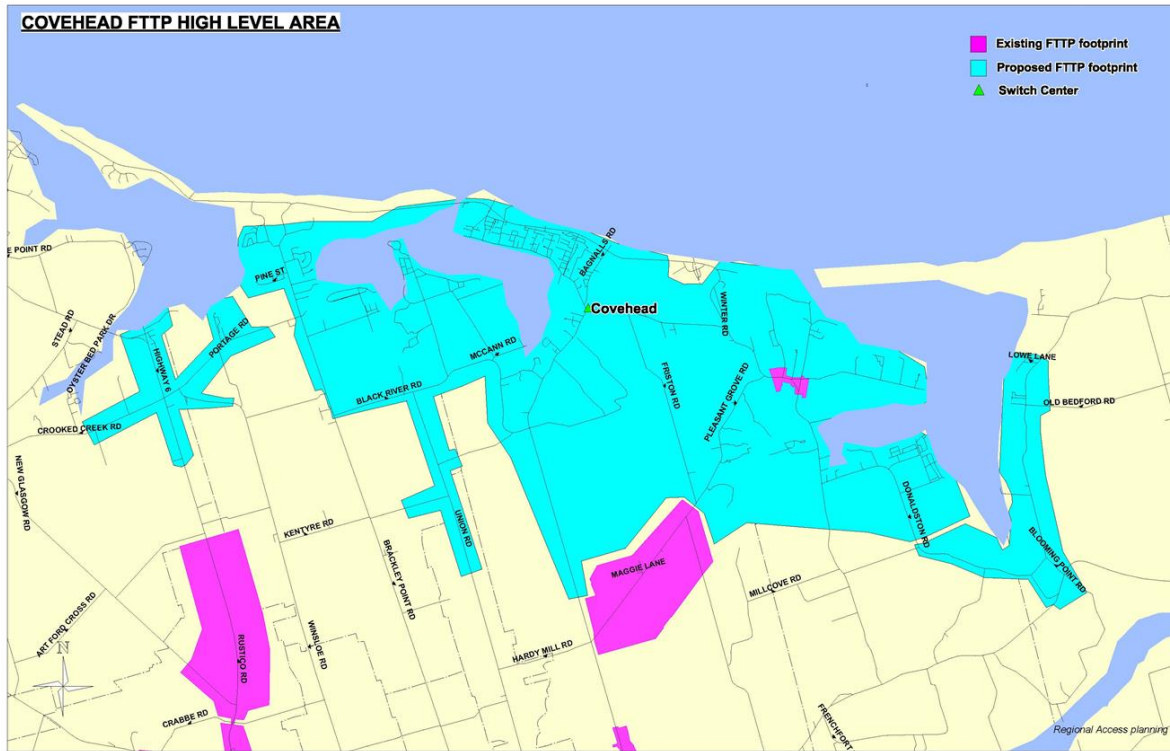
Current Liabilities

Accounts payable - trade	8,284.18
BMO MasterCard - Gerard	2,573.76
Accrued Liabilities - Community	-0.22
Accrued Accounting	5,499.79

GST/HST Payable	-108.47	
GST/HST Payable Grand Tracadie	256.96	
CPP Payable	1,897.82	
EI Payable	946.20	
Income tax payable	4,437.32	
Vacation Pay Payable	2,490.31	
PST Payable	<u>-66.46</u>	
Total Accounts payable & accruals		26,211.19
Deferred Revenue Official Plan		1,022.43
Deferred Revenue - Green Space/Rec		25,083.44
Deferred Revenue - Gas Tax		<u>164,429.36</u>
Total Current Liabilities		<u>216,746.42</u>
TOTAL LIABILITY		<u>216,746.42</u>
EQUITY		
Surplus		
Operating Fund		1,512,152.13
Current Earnings		<u>142,867.10</u>
Total Operating Fund		<u>1,655,019.23</u>
TOTAL EQUITY		<u>1,655,019.23</u>
LIABILITIES AND EQUITY		<u><u>1,871,765.65</u></u>



Internet Plan - Covehead Area



Covehead Area

Fibre To The Home Up To 1.5 Gbps (Bell Fibe) **Tentative completion:** August 30, 2020

Row Labels	Civic Numbers	
	Lowest	Highest
BRACKLEY BEACH		
APPLE TREE RD	60	99
BAYBERRY CRT	15	50
BAYRIDGE WY	4	101
BEAUMARIS DR	5	84
BIRCH LN	9	16
BLACK RIVER RD - RTE 6	3641	3773
BRACKLEY POINT RD - RTE 15	2989	3799
BRITAIN SHORE RD	37	295
DUNES VIEW DR	11	240
ESTATES WY	6	128
FOX HILL LN	6	23
GREGORS LN	23	187
GULF SHORE PY E	1629	1629
HERON VIEW DR	8	32
HUGHES COUNTRY LN	22	74
LARTERS LN	4	38
LUPIN LN	10	136
MACASKILL CR	15	51

BRACKLEY BEACH (continued)

OSPREY PL	17	399
PARKSIDE DR	33	83
PINE ST	10	104
PORTAGE RD - RTE 6	3805	4121
PRESTON ST	24	62
SHAW LN	9	9
SPRUCE CRT	16	23
VACATIONLAND LN	29	93
WOODLAND DR	12	40

COVEHEAD ROAD

MERRICKS LN	10	12
RTE 25	1284	1946

DALVAY

EASTERN RD - RTE 6	1961	2009
GULF SHORE PY E	48	217
LAKEWOOD LN	8	54
WATTS RD	403	403
WINTER RD	64	198

DONALDSTON

ARBING LN	33	38
BLUE HERRON DR	69	98
BLUE JAY LN	19	98
BOLANDS POINT RD	38	194
CENTER LN	58	130
COURTS ISLAND RD	37	174
DONALDSTON RD - RTE 219	147	668
FOX LN	49	119
GARDEN LN	2	142
LEISURE LN	8	8
MACINTYRE SHORE RD	4	228
MUSSELBED RD	8	20
SILVER BIRCH TRAIL	12	29
SUNSET LN	3	41
WILD WOOD LN	7	100
WOODHAWK LN	21	152

GRAND TRACADIE

ALFRED LN	16	32
BEACH RD	19	124
DUNE VIEW DR	85	85
EAGAR LN	98	102
HARBOUR RD	4	473
HIGH RD	12	41
JONES WY	42	54
LORNE LN	19	19

GRAND TRACADIE (continued)		
OCEANPATH LN	40	80
PETERS CR	9	110
PLEASANT GROVE RD - RTE 220	5	185
QUEENS POINT RD	60	627
ROBISON RD	3	18
RTE 6	1229	1911
SEAGRASS LN	67	86
TAMARACK DR	4	140
WATTS RD	12	391
WHITE SICKLE DR	4	98
HARRINGTON		
KILKENNY RD - RTE 250	6	200
UNION RD - RTE 221	1709	1799
MILLCOVE		
BALD EAGLE LN	5	107
BRADLEY LN	7	20
CARRIERE LN	19	43
DONALDSTON RD - RTE 219	41	135
MIKES LN	30	30
OSPREY DR	17	17
RTE 6	790	1225
WINTER RIVER RD	12	291
OYSTER BED BRIDGE		
BONANG RD	15	57
CAMP RD	27	193
CROOKED CREEK RD - RTE 251	9	346
KALLENS LN	12	12
LEXUS LN	23	24
PORTAGE RD - RTE 6	4147	4541
ROSEMARIE DR	6	26
RTE 6	4574	4906
RUSTICO RD - RTE 7	1668	1974
SHORE FIELD LN	129	169
SUNSET DR	24	169
TERRI LN	6	42
WINSLOE RD - RTE 223	2294	2550
PLEASANT GROVE		
BIG MAPLE LN	10	28
BLACK SPRUCE LN	22	22
FRISTON RD - RTE 222	1612	2093
GOLDEN LN	7	141
PLEASANT GROVE RD - RTE 220	130	715
RED OAK LN	11	35
TEDDY LN	3	3

PLEASANT GROVE (continued)

WHITE ASH LN	11	11
WINTER RIVER CIR	41	224
STANHOPE		
ALLAN CRT	8	28
ALLENCOOK LN	10	10
ALVINS DR	15	63
AULD LN	17	37
BAGNALL LN	43	217
BAYSHORE RD - RTE 25	2748	3596
BAYVIEW LN	4	37
BEAVER RUN RD	12	194
BIRCH HILL DR	8	50
BLANCHARD LN	28	158
BLUE JAY WY	3	14
CARLIE LN	2	34
CARMODY CR	9	11
CLIFF VIEW LN	2	12
CORMAC CR	16	97
DEANNA LN	20	99
DOC SOPER CR	5	109
DOLLERY LN	6	17
EASTERN RD - RTE 6	2151	2615
EKKHO LN	67	68
ELLIS LN	16	60
EVERGREEN LN	2	12
FAIRWAY DR	2	12
FLORIE LN	4	18
FRISTON RD - RTE 222	2206	2378
GEORGES LN	6	19
GULF SHORE PY E	735	1530
HALMAC RD	12	42
HARMONY LN	6	28
HILL CREST LN	16	17
HUMMINGBIRD LN	5	26
JOYCES LN	12	20
LAWSON LN	7	53
LIGHTHOUSE POINT DR	27	35
LILY LN	4	22
MACKAY LN	30	45
MACLAUHLAN HIGHLANDS	11	175
MACMILLAN LN	12	60
MACS LN	10	18
NELLIES LN	3	16
OLD SAM RD	15	47
PARKVIEW LN	9	40

STANHOPE (continued)

PARSONS CREEK DR	7	53
PINE CONE LN	8	17
POINT PLEASANT CR	16	50
PRIMROSE LN	17	30
ROBERTS RD	10	25
ROSS LN	162	358
RTE 25	2489	2727
RUPERTS RD	18	72
SEAMANS RD	34	86
SHAWN PARK RD	14	26
SIMPSON LN	14	33
SMALLWOOD LN	7	35
SPRUCE LN	4	35
STANHOPE LN	97	165
STANS WY	6	12
STARDUST LN	3	27
THYMEWOOD LN	9	97
VAIL CR	1	66
WARRENS RD	5	108
WHARF RD	3	26

UNION ROAD

UNION RD - RTE 221	1472	1776
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WEST COVEHEAD

ASH LN	7	20
BAXTER LN	9	46
BAY VISTA LN	41	50
BELL VIEW POINT RD	2	95
BLACK RIVER RD - RTE 6	3225	3632
BRUCE LN	22	29
CASSS RD - RTE 6	3013	3205
EAGLES PATH LN	18	315
GARDEN SHORE RD	23	29
GUERNEY RD	317	361
JACKS WY	15	59
MACCANN RD	11	46
MACLAUCHLAN RD - RTE 252	8	314
MACMILLAN POINT RD	27	410
MACMILLAN POINT RD - RTE 252	650	817
MCCARVILLE LN	12	24
NORMANDY LN	16	186
RTE 25	1974	2490
SERENITY LN	122	122
SETTLERS DR	3	40
SHORELINE DR	7	152
SUNSET CR	20	180

UNION RD - RTE 221	1916	2212
WEST COVEHEAD RD	46	361

The full plan is available at PrinceEdwardIsland.ca/InternetPlan

Update on new Building Permit Process

As you may be aware, the Prince Edward Island *Building Codes Act* and Regulations came into effect on March 31st, 2020. These two documents outline the administration and enforcement requirements for a new Building Permit process.

In almost all cases, two permits will now be required before construction or demolition of a building.

Municipalities with official plans and bylaws with respect to land use and zoning will continue to issue the first permit, known as the Development Permit. This permit ensures that the applicant is proposing to do work in accordance with municipal bylaws.

The second permit, known as a Building Permit, is new to most of PEI. The Building Permit process ensures that the proposed work is both designed and constructed in accordance with the National Building Code of Canada, and where applicable, the National Energy Code of Canada for Buildings. This Building Permit will be issued by the provincial government within all jurisdictions that have signed back the responsibility of enforcement and administration to the Minister of Agriculture and Land via the Municipal Agreement.

In jurisdictions that do not currently issue Development Permits, the Provincial government will issue both.

It is important to note that the Province is delaying application of the Act and Regulations for single and two-unit dwellings, along with structures that are accessory to those buildings (e.g. decks, detached garages, etc.). This means that no Building Permit will be required for these structures until March 31st, 2021.

If a project has not yet begun, it will require a Building Permit, this includes permits already issued and permits that have not yet received Development Permit approval.

We ask you to inform Development Permit applicants that they are required to receive an additional permit from the Province before they may begin construction. To ensure that a Building Permit is not issued without Development Permit approval, we ask that all Development Officers submit a confirmation of approval to landsdivision@gov.pe.ca. A confirmation template email will be made available shortly.

Building Codes Act:

https://www.princeedwardisland.ca/sites/default/files/legislation/b-05-1-building_codes_act.pdf

Building Codes Act Regulations:

https://www.princeedwardisland.ca/sites/default/files/legislation/b05-1-1-building_code_act_building_code_regulations.pdf

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