

AGENDA

Regular Council Meeting – Rural Municipality of North Shore

7:00 pm Wednesday, July 8th, 2020

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

2.1 Disclosure of Pecuniary or other Conflicts of Interest

3. APPROVAL OF THE MINUTES FROM

REGULAR MEETING 7PM June 10th, 2020

3.1. Business arising from the minutes

4. DELEGATIONS SPECIAL SPEAKERS AND PUBLIC INPUT

4.1. Patti-Sue Lee Conflict of Interest Complaint

5. REPORTS

5.1. Mayor's Report

5.2. CAO Report

5.3. Finance and Administration

5.4. Water and Environment Meeting June 15, 2020

5.5. EMO Committee

5.6. Development Permit Report

5.7. Recreation and Engagement Committee Meeting June 18, 2020

5.8. Special Committee on the Official Plan Review Meeting June 23, 2020

5.9. Resident Concerns

6. NEW BUSINESS (REQUESTS FOR DECISION)

6.1. RFD 2020-007 Riptide Signs

6.2. RFD 2020-008 Asset Rentals

6.3. RFD 2020-009 RFP for Recreation Plan

6.4. RFD 2020-010 TOR for Water and Environment Committee

7. CORRESPONDENCE

7.1. Resident Letter from Eugene Doyle

7.2. Letter from Historical Society

8. NEXT MEETING: Aug 12, 2020 7:00pm

9. ADJOURNMENT

APPROVED MINUTES

Regular Council Meeting – Rural Municipality of North Shore Wednesday July 8th, 2020 at North Shore Community Centre

PRESENT:

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Krista Shaw, Derek Cook, Peter Vriends, Bob Doyle, Wanson Hemphill and CAO Stephanie Moase
1 member of the public.

REGRETS: There were none

1. CALL TO ORDER: 7:00 pm by Mayor Gerard Watts

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved as presented.

Moved by Councilor Peter Vriends, seconded by Councilor Nancy MacKinnon.

6-0

MOTION CARRIED

2020-07-056

2.1. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 96 of the *Municipalities Act*

- (1) A council member is in a conflict of interest if, in relation to a matter under consideration by the council, the member or a person closely connected to the member (a) has any pecuniary interest; (b) is a shareholder, officer, agent or director of a corporation or any other organization that has dealings or contracts with the municipality; or (c) is a party to dealings or a contract with the municipality or is a member of a partnership that has dealings or a contract with the municipality.

DECLARATIONS: Councilor Bob Doyle declared he would be in conflict of interest on item 7.1 Resident Letter from Eugene Doyle, he will leave the room when the item is discussed.

3. APPROVAL OF MINUTES

It was duly moved and seconded that the minutes of the June 10th, 2020 Regular Monthly Meeting be approved as presented.

Moved by Councilor Krista Shaw, seconded by Councilor Derek Cook

6-0

MOTION CARRIED

2020-07-057

3.1. BUSINESS ARISING FROM THE MINUTES

Councilor Krista Shaw asked about the flowerbed on the Promenade, CAO Stephanie Moase believed they have all been planted/cleaned up by Greg Mermuys, the caretaker.

Mayor Gerard Watts asked about Septic Maintenance Bylaw, Councilor Wanson Hemphill said they were still working on a draft of the Bylaw.

4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT

5. REPORTS

5.1. Mayor's Report

Mayor Gerard Watts reported that CAO, Stephanie Moase requested written reports from all committee chairs before Council package is sent out to allow everyone time to read and prepare questions.

Met with residents and Vanco regarding the location of piles of tree stumps at Vanco.

Received resident concerns from people with shoreline property regarding Provincial Environment permits for excavating.

Attended monthly meeting with Minister Thompson with regards to flashing lights at Hardy Mill Road/Pleasant Grove Road, parking at Grand Tracadie, Cass's pond funding, Eastern Road bike lane and the evaluation of the protection of Bayshore Road shore. Councilor Wanson Hemphill would like to attend these meetings.

Thanked Rec Coordinator Jennifer Blair as Canada Day Celebrations were well planned.

Defamatory emails are being received from a resident, the RCMP may need to investigate.

Discussion on the Mayors responsibilities pertaining to resident concerns.

5.2 CAO Report June 2020

- Working with Bylaw Enforcement Officer and Patsy to develop a property register and to inform residents regarding the requirement of civic address signs
- Doing additional updates to website
- Working with Derek French regarding ongoing Planning issues
- Working with Water and Environment Committee for new Septic Bylaw
- Working to update Procedural Bylaw but on hold due to updates required around Electronic Meetings, Municipal Affairs working with Municipalities on this
- 2nd draft of Shared Services Bylaw and MOU and Mutual Aid Agreement for NSJEMO
- 1st draft of Emergency Management Program Bylaw
- Working with Enforcement Officer to field Bylaw infraction Complaints, Notice of Violation issued for pool
- With Jennifer, interviewed and hired two students for summer programs
- Patsy has been working with ABCE on audit and will now be taking over bookkeeping
- Preparation of minutes for Council and Committees
- Gathering quotes to move forward with Capital Projects
- Attended web meeting for Workplace Harassment
- Attended web Meeting for Sustainable Communities Fund

Capital Projects

Outdoor Rink Upgrades- Budget \$30, 225 Recreation Committee reviewing size to determine if we should purchase aluminum rink board set for sale by private seller. Received Quote for additional set of boards to increase size. Recreation Committee not wanting to rush into anything without Recreation Plan completed

Grand Tracadie SC Windows-Budget \$ 37,115 Decision was to replace just the glass in the windows as the issue is the seal between panes is gone. Contract awarded to O'Connor Glass and will begin late July

Grand Tracadie Entryway- Budget \$63,250 Need development permit from Province. Had 2 contractors decline to quote. Being over \$50,000 will need to be a Public Tender, CAO working on Tender Documents. Working to get quotes from a drafter to finalize a design.

Grand Tracadie Community Signs- Budget \$1,650 Contract awarded to Fast Signs for XXX. Installation to be within two weeks

Grand Tracadie Key Card Access/Security Cameras- On hold until Entryway design

Grand Tracadie Kitchen Renos- \$25000 received from New Horizons 2 quotes received, waiting on a 3rd quote.

NSCC Outdoor Storage Building- Budget \$8000 Awarded at \$7825 to be built on site by Paul MacMillan. Require Development permit to be approved.

Stanhope Place Book Shelves- \$1275 COMPLETED

Stanhope Place Storage Building- \$1000 COMPLETED

Diesel Tank for Generator- Budget \$4000 Two quotes have been received working on third

Oil Tank Replacement for Stanhope Place- One quote has been received

Council Laptops- COMPLETED

NSCC Second Ball field- COMPLETED also covers the repair done to the Grand Tracadie Ball field.

Grand Tracadie School Sign Letters- Awaiting Quote. Person who did Stanhope School letters no longer does them.

Councilor Peter Vriends inquired about putting a chairlift or elevator in the North Shore Community Centre Letters issued to residents regarding pools and travel trailers.

5.3 Finance and Administration Committee

Mayor Gerard Watts reported the setting up of a new operating bank account for the Community.

Councilor Bob Doyle raised the question, If the Community was in a deficit situation this year how it would be covered? CAO Stephanie Moase stated that there are Reserve Funds and will look into how that is reported.

Discussion on staff hours at the Community Centre.

It was duly moved and seconded, that Patsy MacKinnon's hours be increased by 5 hours per week to replace the existing bookkeeper.

Moved by Councilor Bob Doyle, seconded by Councilor Peter Vriends

6-0

MOTION CARRIED

2020-07-058

5.4 Water and Environment Committee

Chairperson, Councilor Wanson Hemphill stated that the Interpretive signs are up. At a meeting on June 15, 2020, working on the Septic Maintenance Bylaw and recommendations on biosolids to bring guidelines up to the Canadian Standards and responding to Parks regarding possible well site.

5.5 EMO Committee

Chairperson, Councilor Derek Cook stated the Committee attempted to have a meeting on July 6, 2020 with not enough able to attend, rescheduled for Aug 17, 2020.

Working on the Shared Services Bylaw and the Emergency Management Bylaw.

5.6 Development Permit Report

Chairperson, Councilor Krista Shaw referred Council to the Development Permit Report. There are two public meetings coming up on July 21, 2020 @ 7pm, regarding rezoning/subdivision in Covehead on MacLauchlan Road and the second meeting is on July 29, 2020 at 7pm, regarding a Special Permit Use for a development in Jack's Way.

5.7 Recreation and Community Engagement Committee

Chairperson, Councilor Bob Doyle stated that there are infractions being broken in Summerside on the soccer and ballfields, regarding their Covid 19 Plan. CAO, Stephanie Moase is working with the Health Dept. regarding washrooms during this time and has made it a point to make sure the soccer and ball assoc. are aware of the protocols they have to follow in this area.

5.8 Special Committee on the Official Plan Review

Chairperson, Councilor Peter Vriends stated the Committee had a meeting on July 7, 2020 and has one last check before the Official Plan is made Public. Next meeting will be on July 14, 2020.

5.9 Resident Concerns

Councilor Nancy MacKinnon stated that the Grand Tracadie walkway need the holes filled and the bushes trimmed. Can a proposed park/play area in Pleasant Grove area be close to the road?

Councilor Krista Shaw requested an update on the recreational docks at Stanhope wharf, Mayor Gerard Watts said they are waiting to coordinate with DFO/Harbour Authority so the 2 docks to go in at the same time- hoping for next week.

A request to have the minutes of the meetings be posted in full on the website. CAO Stephanie Moase set out the MGA requirements of what is required to be posted.

Councilor Derek Cook mentioned that dirt bikes and 4 wheelers are being driven on the Promenade. RCMP will be notified.

Councilor Peter Vriends stated that a construction site on MacMillan Point has no garbage bins or washroom facilities at the site.

Councilor Wanson Hemphill wanted to know when the internet would be available, CAO Stephanie Moase said there has been no update but Aug 31, 2020 was the date for completion. Wanson asked about an extension on a development permit. The permit in question was issued in 2017, and nothing was done. CAO Stephanie Moase stated that development permits are good for one year and may get a six month extension if applied for before the current one expires. After this the applicant must fill out a new application and begin the process completely new.

Mayor Watts had a resident requesting to put a port-a potty on the Stanhope Promenade.

6. NEW BUSINESS

6.1 RFD 2020-007 Request for Riptide Signs

Riptide would like their sponsor signs put along the fence and are requested that Council allow them to do this.

It was duly moved and seconded that Riptide Association be allowed to put up signs along the fence for the purpose of thanking Sponsors at their own cost and they will remove at the end of the season.

Moved by Councilor Krista Shaw, seconded by Councilor Nancy MacKinnon

6-0

MOTION CARRIED

2020-07-059

6.2 RFD 2020-008 Request for Asset Rentals

Residents have requested the rental of Community Assets, such as tables, chairs, projectors, etc.

Council did not approve.

6.3 RFD 2020-009 RFP for Recreation Plan

CAO, Stephanie Moase said the last Recreation Plan was done in 2006, approval to begin the process of writing the RFP now for a future recreation plan.

It was duly moved and seconded for CAO to write and put out an RFP for a recreation plan.

Moved by Councilor Krista Shaw, seconded by Councilor Derek Cook

6-0

MOTION CARRIED

2020-07-060

6.4 TOR for Water and Environment Committee

Tabled until next month while CAO looks at a template.

Moved by Councilor Wanson Hemphill, seconded by Councilor Bob Doyle

6-0

MOTION CARRIED

2020-07-061

6.5 Council Meeting Time Change

It was requested that the Council meetings begin a bit earlier, at 6:30pm instead of 7pm

It was duly moved and seconded to have Council meetings now begin at 6:30pm instead of 7pm.

Moved by Councilor Krista Shaw, seconded by Bob Doyle

5-1 Councilor Wanson Hemphill voted against

MOTION CARRIED

2020-07-062

7 CORRESPONDANCE

7.1 Resident Letter from Eugene Doyle

Councilor Bob Doyle left the room at 8:31pm

Councilor Krista Shaw referred Council to the letter she received from Mr Doyle. This pertains to the 2014 Landuse Bylaw section 2.8 which requiring an elevation plan for every development permit for a permanent building. Mr. Doyle feels there is duplication as he has already done a stormwater drainage plan for the Province. CAO, Councilor Shaw and Derek French, development officer, will meet with Mr. Doyle to review and determine whether a duplication is being done or not and provide clarification.

Councilor Bob Doyle re-entered the room at 8:37pm

7.2 Letter from Historical Society

Mayor Gerard Watts referred Council to the letter received from the Historical Society requesting the Municipality assume responsibility for the restoration and maintenance of the Falmouth Cairn.

Council will table this discussion until the Finance, Admin and Infrastructure could review and bring back further information to Council.

8 NEXT MEETING:

Regular Council Meeting Wednesday Aug 12, 2020 @ 6:30pm at Grand Tracadie School Centre

9 ADJOURNMENT:

There being no further business, the meeting adjourned at 8:45pm.

Moved by Councilor Derek Cook, seconded by Councilor Krista Shaw

6-0

MOTION CARRIED: 2020-07-063

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Stephanie Moase, CAO

DATE:

**Rural Municipality of North Shore
REQUEST FOR DECISION**

Topic:

Date: June 30, 2020	Request No: 2020-010 <i>(Office Use Only)</i>
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Person: Wanson Hemphill	Representing: Water and Environment Committee
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Background: Procedural Bylaw states all Terms of Reference for Committees are established by Council
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Request: Requesting that Council review and approve the Terms of Reference completed by the Water and Environment Committee

Advantages	Disadvantages
To ensure committees are not overlapping	

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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**Rural Municipality of North Shore
REQUEST FOR DECISION**

Topic:

Date: June 30, 2020	Request No: 2020-009 <i>(Office Use Only)</i>
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Person: Stephanie Moase	Representing:
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Background: It has been discussed to have a new Recreation Plan completed. To do so we require funding and an RFP to support the work to be done
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Request: Requesting that Council allow CAO to begin the RFP and funding process for a Recreation Plan

Advantages	Disadvantages
To get a step ahead as we are already behind in the Official Plan due to Covid	

Required Resources:	Jennifer and students to work on draft RFP
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Staff Comments	
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CAO's Review / Comments	
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**Rural Municipality of North Shore
REQUEST FOR DECISION**

Topic:

Date: June 30, 2020	Request No: 2020-008 <i>(Office Use Only)</i>
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Person: Stephanie Moase	Representing: RMNS
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<p>Background: We have had a few requests this past few months to allow rentals of municipal assets. To collect any type of fees, the fee must be listed in our fee schedule. .</p>
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<p>Request: Requesting that Council make a list of assets that can be rented and fee schedule for each</p>

Advantages	Disadvantages
Income from rentals	More wear and tear, possibility of damage

Required Resources:	A small committee task, perhaps through Finance and infrastructure
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Staff Comments	
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CAO's Review / Comments	This would give definite answers of what we do and do not rent and costs associated
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**Rural Municipality of North Shore
REQUEST FOR DECISION**

Topic:

Date: June 26, 2020	Request No: 2020-007 <i>(Office Use Only)</i>
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Person: Bob Doyle	Representing: Recreation and Community Engagement
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Background: Riptide Softball is looking for ways to thank sponsors that have helped them Fundraise and show support to local business.
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Request: Requesting that Council allow Riptide to purchase and erect signs along the Ball Diamond fencing to thank local sponsor businesses. Would appear much like the boards along a rink.
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Advantages	Disadvantages
Advertising for local businesses that sponsor sport and rec activities in the North Shore	

Required Resources:	None, will be paid for, erected and removed by Riptide Softball
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Staff Comments	
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CAO's Review / Comments	
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Mrs. Krista Shaw, Chair of Municipality of North Shore Planning committee and respective council members

I am the developer of Maryland Subdivision in Pleasant Grove and have been building single family homes in Maryland since 2007. In the development and approval of the various phases of the subdivision, I have contracted the services of SCL Engineering Inc, a licensed professional engineer and Mantha Land Surveys Inc. to develop a topographical design and development of an elevation and grading plan that satisfied the requirements of Section 2.8 of the 2014 Land use bylaw. Please note that provincial government standards have been met for development with respect to the design and have been approved by the Province. As you can imagine, the costs incurred for the development of a subdivision and respective plans are quite substantial, expensing over \$30,000.

Beginning in January 2020, although I have a pre-existing and approved elevation and grading plan for the subdivision and respective lots, the development officer is now requiring a 2nd plan, which is an additional cost of \$1,500 per lot and redundant given the elevation and grading plan for subdivision has already been developed and approved by the Province. As a resident of the North Shore municipality, this seems like I am incurring an unneeded and costly expense. This expense does not contribute to the North Shore Community and is paid directly to an engineer or surveyor for work that has already been completed and approved. I recognize the need for surveyed and engineered plans, which I can provide but I don't think I should be paying an engineer or surveyor to do it twice.

These added costs will have an impact on the amount of development in our community; the costs of new builds will only increase, less new homes will be built and the communities' tax base will be impacted. We have been fortunate and are approaching 90 homes in the subdivision but face rising costs, labour shortages and increased competition from outside the North Shore municipality. I feel like our development has been successful because of the attractiveness of our community and more affordable selling price compared to other communities across PEI. By incurring additional redundant costs, our home prices will continue to increase and make Maryland Subdivision and the North Shore Municipality less attractive to families.

I request that the existing subdivision elevation and grading plans related to the Maryland development be accepted and satisfy the requirement of section 2.8 of the 2014 Land Use Act. I would be happy to meet and discuss in addition to providing my approved subdivision plans for the planning board and council to consider. I can be reached at 902-629-0726.

Thank you


Eugene Doyle

Received June 10, 20



" PRESERVING THE PAST FOR THE SAKE OF THE FUTURE "

To: Gerard Watts
Mayor of Rural Municipality of North Shore
2120 Covehead Road, Rte. #25
York, PEI
CoA 1P0

July 3, 2020

Dear Sir:

Re: Restoration and Maintenance of Falmouth Cairn

I am writing on behalf of Stanhope Historical Society to request that Rural Municipality of North Shore assume responsibility for the restoration and maintenance of the Falmouth Cairn.

The Cairn is located on land of Stanhope Golf & Country Club, near the Club's entrance. It was built in 1970 by a group of Stanhope residents who wanted to commemorate the arrival of the Falmouth settlers in 1770. Some folks donated money to help pay for its construction; others donated material and labor. The result is a fine looking monument made of Island sandstone, bearing a brass plaque listing the names of the seventeen families who arrived on the Falmouth – families who went on to establish roots throughout the area and work with other settlers to build the communities that today compose Rural Municipality of North Shore.

In addition to its immense historical significance, the Cairn, along with the neighboring park adjacent to the little wharf, is a prime feature of one of the community's prized initiatives – Stanhope Promenade, a beautiful paved path used by walkers and cyclists from all parts of the Municipality, and maintained by the Municipality.

Today the Cairn is showing signs of the passage of time. The mortar is crumbling, some of the stones have separated from the mortar, and parts of it are covered with lichen.

Falmouth Cairn is a public monument memorializing a key event in our local history. As such, it deserves proper maintenance. We respectfully submit that the organization best situated to look after it is the Municipality.

There may be government funding that the Municipality can access to help pay for the Cairn's restoration. If so, Stanhope Historical Society would be pleased to support such an application (and provide a letter of support, if needed).

Two other things we might be able to do are: (1) donate a modest sum to help pay for the restoration costs; and (2) engage in fund-raising to help pay for those costs.

But the capacity of our small, volunteer, nonprofit group is limited. It's for this reason we ask that the Municipality step in and ensure that Falmouth Cairn continues to be what its original builders envisioned – an enduring monument to the Falmouth settlers.

Sincerely,



John MacDougall

President

Stanhope Historical Society