
APPROVED MINUTES
Regular Council Meeting – Rural Municipality of North Shore
Wednesday, August 14, 2019
Grand Tracadie School Centre

PRESENT: Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councillors Peter Vriends, Krista Shaw, Derek Cook, Wanson Hamphill, Bob Doyle and acting CAO Patsy MacKinnon.

1. **CALL TO ORDER:** 7:00 pm by Mayor Gerard Watts.

2. **APPROVAL OF THE AGENDA:**

It was duly moved and seconded that the agenda be approved.

Moved by Deputy Mayor Nancy MacKinnon, seconded by Councillor Wanson Hemphill.

6-0

Motion carried 2019-08-63

2.1 **DISCLOSURE OF CONFLICT OF INTEREST:**

Part VI, Section 23 of the Municipalities Act, which maintains that No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon. (1983, c.33, s.24)

DECLARATION: There were none.

3. **APPROVAL OF MINUTES:**

It was duly moved and seconded that the minutes of the July 10, 2019 meeting be approved, with grammatical changes noted by Krista Shaw.

Moved by Councillor Krista Shaw and seconded by Bob Doyle.

6-0

Motion carried 2019-08-64

4. **BUSINESS ARISING FROM THE MINUTES:**

Councillor Krista Shaw requested a list of the gas tax projects.

Councillor Krista Shaw asked for an update on the summer student.

Councillor Krista Shaw asked about the weekly garbage pickup.

Councillor Bob Doyle asked about Grand Tracadie Rentals and if there was any reply from the letter sent to Hon. Steven Myers regarding flashing lights at the Pleasant

Grove/Covehead Road intersection.

Councillor Peter Vriends asked about the MacMillan Point Road resident concern being redirected to the Watershed Committee, proper Committee name is Bays Sustainability Committee.

Promenade is being repaired at the present time, Krista Shaw asked about a list of items to be repaired.

It was noted that repairs were done for a replacement of a degraded lookout near the National Park entrance and the stairs at Thymewood Lane.

CAO will provide the other information requested.

5. REPORTS

5.1 Committee Reports

Recreation and Engagement Committee

No report, there was no official meeting.

Water and Environment Committee

Wanson Hemphill reported on the Aug 6, 2019 public meeting on Drinking Water and the Health of our Bays.

A suggestion was made to lobby our MLA for septic contractors to report substandard systems and have them brought up to standard. Rules and Regulations regarding this will be followed up. Next meeting will be Sept 3, 2019 at 7pm invitation will be sent out to residents.

Finance and Administration

Mayor Gerard Watts reviewed the Financial report up to the end of July surplus of \$ 29,000 at present. Expenditures are less than expected to date. A capital proposal will be submitted to the next council meeting for approval of all capital items in the Municipality.

Deputy Mayor Nancy MacKinnon noted the operating amount in the budget is quite large and the Municipality is not receiving any interest on this amount.

It was duly moved and seconded that \$100,000.00 of the operating surplus be invested in a GIC.

Moved by Deputy Mayor Nancy MacKinnon, seconded by Councillor Bob Doyle.

Discussion followed regarding what investment type and whether the Municipality could do without the \$100,000.00 for a locked in term.

6-0

Motion carried 2019-08-65

Deputy Mayor Nancy MacKinnon mentioned that the Grand Tracadie School has not been painted in a number of years.

It was duly moved and seconded that Jim McGarry be hired to paint the Grand Tracadie School Centre for a cost of \$ 10,500.

Moved by Deputy Mayor Nancy MacKinnon, seconded by Councillor Bob Doyle.

Discussion followed on why the higher tender was accepted, the company that was recommended by the Finance and Administration committee, was based on the experience the contractor has in doing large jobs like what was required for the building.

6-0

Motion carried 2019-08-66

Deputy Mayor Nancy MacKinnon informed council there were not enough chairs in the Community Centre to host events without transporting chairs from one Community Centre to another. It was recommended by the Finance and Administration Committee to increase the number of chairs to the North Shore Community Centre.

It was duly moved and seconded that 60 additional chairs be purchased for the North Shore Community Centre for the cost of \$2,513.90.

Moved by Deputy Mayor Nancy MacKinnon, seconded by Councillor Krista Shaw.

Discussion followed regarding what chairs to order and the total number of chairs in each building. It was noted the chairs will be the same as the existing chairs and there is enough storage for them.

6-0

Motion carried 2019-08-67

Deputy Mayor Nancy MacKinnon discussed the need to have a separate building for storage of the lawn and snow removal equipment and accessories. It was estimated by the Finance and Administration Committee that a building 16x24 should be significant.

It was duly moved and seconded that a 16x24 building be purchased to store lawn and snow equipment and accessories at the cost of \$ 4,000.00.

Moved by Deputy Mayor Nancy MacKinnon, seconded by Councillor Peter Vriends.

Discussion followed regarding flooring, ramp leading up to the building, placement, fire hazard or the existing situation and whether there would be power to the building at this time. It was noted that we might not need power.

6-0

Motion carried 2019-08-68

Deputy Mayor Nancy MacKinnon discussed the need for a defibrillator at the Grand Tracadie School Centre, with activities at the ball field and having one close for Community residents if anyone needed it.

It was duly moved and seconded that a defibrillator be purchased for the Grand Tracadie School Centre.

Moved by Deputy Mayor Nancy MacKinnon, seconded by Peter Vriends.

Discussion by Councillor Wanson Hemphill regarding partial funding for the defibrillator. Councillor Krista Shaw asked why a defibrillator would be placed in a locked building and why Stanhope Place is not getting one, it is closer to the Fire Dept, but will look into getting one for it at a later time. Councillor Bob Doyle said the City of Charlottetown have one at their public pool and are talking about getting them for their tennis courts and clubhouse. Nancy MacKinnon says every school now has them. Councillor Bob Doyle suggested that both buildings should get them. Interim CAO Patsy MacKinnon suggested that the campground be given a key for access to defibrillator for the summer months since it is right next door. The softball group, Jeremy Fraser, would have a key for softball events.

Amended motion

It was duly moved and seconded to purchase defibrillators for both Grand Tracadie School Centre and Stanhope Place.

Moved by Deputy Mayor Nancy MacKinnon, seconded by Peter Vriends.

6-0

Motion carried 2019-08-69

Councillor Peter Vriends inquired about the Cenotaph upgrades. It was noted they are starting next week (August 19, 2019) and that Gary Bradley from the Finance and Administration committee will help with the blueprint with the contractor. Bushes, trees and brick walkway was discussed and it was noted the contractor will be following the design provided by the landscape architect.

EMO Committee

Councillor Derek Cook reported a meeting scheduled for Aug 19, 2019 to continue work on the EMO Plan for the Rural Municipality of North Shore. Tanya Mullally,

Provincial Emergency Measures Management Coordinator, will make a presentation at the Sept 11, 2019 @ 7pm monthly council meeting.

Special Committee on Community Planning

Councillor Peter Vriends reported that Hope Parnham is hoping to have public meetings in late September or early October and an online survey is being developed. Ms Parnham is doing research on land uses, etc. She will work with the CAO to arrange the public meetings.

Bays Sustainability Committee

Mayor Gerard Watts reported there was an introduction meeting held to introduce the committee members and presentations were made by Tracey Allen and Connie Egan. Mandate will be discussed next meeting in September.

It was duly moved and seconded that Sara Stewart Clark be appointed as a member to the Bays Sustainability Committee.

Moved by Councillor Wanson Hemphill, seconded by Peter Vriends.

6-0

Motion carried 2019-08-70

5.2 **Planning Board and Permit Report**

Addition to existing building	1
New Cottage	1
Demolition	1

Year to Date

Cottages	8
Single Family Dwellings	12
Accessory Buildings	5
Additions to Existing Buildings	2
Demolition	2
Agricultural Buildings	1
Mini Homes	2

Planning board met on August 8, 2019 discussing the Enforcement Bylaw. The Planning Board thought the fines were too low, more work will be done on this Bylaw and reviewed by Perlene Morrison.

Deputy Mayor Nancy MacKinnon had a resident inquiry regarding a proposed subdivision.

5.3 **Interim CAO's Report**

- working with Riptide Softball for scheduling of ball field summer maintenance.
- Scheduling work for Summer Student.
- Confirming with CIBC regarding destroying documents for Grand Tracadie.

- Updating Electronic Sign
- Returned Bottles from the Bar
- Located all Bylaws and organized in binder
- Reviewed Derek French Invoice
- Moved fridges, stove and counters in kitchen to clean underneath.
- Contacted Small halls to get an update
- updated the Development Permit Application to reflect new CAO and office hours.
- Resident Letter regarding Unsightly Premises was composed and registered.
- Bookings for Centre – 7 Weddings, 4 Reunions, Federal Election.
- Reached out to North Winds regarding their conference bookings
- Information meeting with MLA Bloyce Thompson.
- Kidsfit contract edited and signed
- Jobs for Youth contract signed and sent in
- contacted Dept of Transport 3 times regarding Stanhope walkway frost heave in pavement and pothole on Normandy Lane.
- Pickleball booked for fall/winter of 2019/20.
- attended meetings
- minutes for meetings
- banking
- liquor store order
- stocked bar
- balanced bar float
- issued building permits
- quote received for additional chairs at North Shore

The recreation position, hours, rate of pay and the advertising of this position was discussed by council. Recommendations were made for Wages starting at \$17.00, hours per week 30 hrs.

It was duly moved and seconded that the Interim CAO will advertise the recreation coordinator position and the incoming CAO will hire for this position.

Moved by Deputy Mayor Nancy MacKinnon, seconded by Bob Doyle.

6-0

Motion carried 2019-08-71

Mayor's Report

Audit update will be ready for approval at the September meeting.

Update on the Wolf Manor Equestrian property, a group of residents in MacLauchlin Highlands have concerns about the operation of the facility. The residents have had a meeting with the MLA regarding their concerns, this is still a work in progress. Property is zoned residential, but Derek French has confirmed it is zoned agricultural.

Buildings have been built on the property without proper permits. The Community has sent registered letters to the property owners, Lawyer, Geoff Connolly has also sent letters, which were refused. Legal action will be considered in the future. Council will

be updated on this situation and information sent to council.

Correspondence from Dr Herb Dickieson seeking support of the growing problem of physician shortages on PEI. Council thought this might be political and council is to be a non-political entity. Council decided not to respond to the request

6.1 NEW BUSINESS

6.1 Appointment of Sarah Stewart-Clark to the Bays Sustainability Committee was approved earlier on the agenda item # 5.1 Bays Sustainability Committee report.

6.2 Resident Inquiries – Councillor Wanson Hemphill asked about an email sent from the Winter River Watershed regarding rental of Grand Tracadie School. A follow up email will be forwarded.
Councillor Wanson Hemphill would like to work on repairing the old Interpretive signs.

Deputy Mayor Nancy MacKinnon spoke about a resident asking about Community School at Grand Tracadie this fall. Work will be done on this programming.

Councillor Bob Doyle mentioned soccer nets that have been in the woods at the far end of the property. They will be removed.

Councillor Krista Shaw mentioned getting a port a potty for the Riptide teams, building is not accessible during ball. Interim CAO will order a port a potty for the ballfield.

North Shore Fire Dept is celebrating 40 years, Municipal advertising will be done to promote this event, free of charge. A grant from the Municipality will also be looked at.

Councillor Derek Cook mentioned the playground at Pleasant Grove. Locations will be looked at.

Mayor Gerard Watts had a resident inquiry regarding Vanco putting a deep well in West Covehead, this was discussed with Councillor Wanson Hemphill, member of the Water and Environment Committee. Council discussed what the requirements were.

6.3 Audit Update was given in the Mayor's report. The auditors will provide a presentation on the audited statements at the September meeting

6.4 Recreation Director process was discussed in CAO report.

6.5 Kidsfit Afterschool Program – questions regarding rental of the facility.

Facility is dirty and complaints from other renters on this issue have been reported.

Council would recommend that the Meadowland room be rented to them and the gym can be booked if available or the Grand Tracadie School Centre be offered to them. CAO will discuss with Kidsfit

7.0 BYLAW

7.1 Enforcement Bylaw will be amended and reviewed by Perlene Morrison as mentioned in

Planning Board Committee Report.

8.0 NEXT MEETING:

Regular council meeting, Wednesday, September 11, 2019, 7pm
at North Shore Community Centre.

9.0 ADJOURNMENT: 8:44 pm.

Signed: Gerard Watts, Mayor

Date

Signed: Patsy MacKinnon, Interim Administrator

Date