

# APPROVED MINUTES

## *Regular Council Meeting – Community of North Shore*

**Wednesday, February 8th, 2017**

### **PRESENT:**

Vice Chairperson Peter Vriends, Councillors Gerard Watts, Eric Ellsworth, Melody Gay, Shawn Reardon, Derek Cook, Beth Pretty, Kent MacLean (via phone) Connie Egan (via skype) and CAO Jonathan MacLean

### **REGRETS:**

Chairperson Gordon Ellis, Councillors Justin Walsh, Jamie Rea, Charity Sheehan

1. **CALL TO ORDER:** 7:05pm by Vice Chairperson Vriends

2. **APPROVAL OF THE AGENDA:**

**It was duly moved and seconded** that the agenda be approved.

***Moved by Councillor Ellsworth, seconded by Councillor Reardon***

**MOTION CARRIED**

2.1 DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983, c.33, s.24.)

**DECLARATIONS:** *There were none.*

3. **APPROVAL OF MINUTES:**

**It was duly moved and seconded** that the minutes of the January 11<sup>th</sup> meeting be approved.

***Moved by Councillor Ellsworth, seconded by Councillor Cook***

**MOTION CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:**

- Connect to Innovate – Deadline has been extended to April 20<sup>th</sup> 2017, the Administrator is meeting this week with a representative from Bell Aliant to discuss opportunities to work together on this. There is no last mile funding anywhere on PEI but there still may be funding available if the service levels in the area are not high enough
- Canada Day Funding – Heritage Canada will decide on funding in March, the Community's application has been accepted even though the report for 2016 was late.

#### **5. REPORTS**

##### **5.1 Finance and Infrastructure:**

Councillor Watts reviewed the 2017 draft budget each line item was discussed, with the following changes

- Increase Permit Revenue from \$5,000 to \$6,000
- Increase Interest Income from \$1,000 to \$1,500
- Add Miscellaneous income of \$1,000
- Increase Planning Consultant fees from \$6,000 to \$7,000
- Add a line Item for Community Grants for \$1,500

Councillor Watts presented Council Honorariums, the Community of North Shore is one of the few Communities of similar size on PEI that does not have Honorariums for Councillors, with the upcoming changes to the municipalities act there will be fewer Councillors taking on more responsibility.

Bylaw First Reading

**Community of North Shore**  
**Chair and Council Remuneration Bylaw**  
**Bylaw # 01- 2017**

A bylaw to provide Honorarium's for Chair and Council of the Community of North Shore.

**WHEREAS** Section 17 of the Municipalities Act R.S.P.E.I. 1988 Chapter M-13 provides that Councillors may, by bylaw set the level of remuneration payable to the Chair and Council.

**AND WHEREAS** The Community of North Shore is committed to provide residents that are elected to the positions of Chair, Vice Chair and Councillors reasonable remuneration for their service to the Community

**BE IT ENACTED** by the Council of the Community of North Shore as follows;

**1. Title**

This Bylaw shall be known as the "**Chair and Council Remuneration Bylaw**"

**2. Remuneration**

- 2.1 **The Chair** shall be paid remuneration for carrying out Council duties in the amount of \$2,000 (two thousand) per calendar year.
- 2.2 **The Vice Chair** shall be paid remuneration for carrying out Council duties in the amount of \$1,500 (one thousand five hundred) per calendar year.
- 2.3 **Each Councillor** shall be paid remuneration for carrying out Council duties in the amount of \$1,000 (one thousand) per calendar year.

**3. Effective Date**

The effective date of the bylaw is the date that the bylaw is formally adopted by the Council of the Community of North Shore.

#### 4. Payment Schedule

Councillor Remuneration will be paid biannually in June and December of each Calendar Year

#### 5. Attendance

Councillors will be deducted Remuneration for missed meeting's without just cause.

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First Reading, February 8, 2017

Second Reading, April 12, 2017

Adoption – April 12,2017

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Chair

Administrator

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Date

**"It was duly moved and seconded that the Community of North Shore pass the first reading of the Chair and Council Remuneration Bylaw"**

***Moved by Councillor Watts, seconded by Councillor Gay***

***MOTION CARRIED***

### **Community of North Shore – Community Grant Policy**

The Community of North Shore recognizes the many benefits that various groups, organizations and volunteers within the Community provide by promoting and improving on cultural, recreational and economic well being of the Community. It is for this reason that the Community is committed to treating all requests for funding in a fair and consistent manner based on the local needs, priorities and the Communities budget.

Council recognizes that the Community members have a right to expect that tax dollars will be expended in a manner that is justifiable, fair and holds groups accessing public funds accountable for their spending.

All requests for funding from Community of North Shore must be submitted in writing outlining the purpose of the funding and how it will be used to help improve cultural, recreational and economic well being of the Community.

Once an organization is approved for funding within a reasonable period after receiving the funding the organization must confirm that the funds were used as intended by submitting a written report with accompanying documentation to the Community of North Shore.

**“It was duly moved and seconded that the Community of North Shore adopt the  
Community Grant Policy  
Moved by Councillor Ellsworth, seconded by Councillor Watts  
MOTION CARRIED**

## 5.2 Administrator's Report:

Administrator Jonathan MacLean presented the following report

- 2017 Draft Budget Completed, posted online
- 2016 Audit is underway ABCE was onsite for about a week and are currently finalizing the statements
- Mike Burke the new Custodian is working out well, he is handling the bookings and we now have an online system so that I can see what has been booked and edit it as well
- Ongoing committee meetings have been attended and recorded
- There has been some activity with Building Permits 3 so far in 2017
- Updated Donation Policy (see attached) – Grant Policy
- Connect to Innovate- Federal Government intuitive for high speed internet in rural communities – application deadline has been extended until April 20th 2017 – meeting with Bell to discuss project viability
- Northshorepei.ca is set up as the Communities new domain, all councillors and staff have been set up with an e-mail address from this domain
- Update website, social media and send e-newsletter

## 5.3 EMO Committee:

No Report

## 5.4 Planning Board:

Councillor Ellsworth reported 3 permits were issued in 2017, The Planning Board responded to the MacMillan Point Homeowners Association that it is not within the Communities Bylaw's to get involved with enforcing Subdivision Covenants regarding private homes being rented.

## 5.5 Environmental Sustainability

Councillor Egan and Councillor MacLean updated Council on the request to have DFO put a moratorium on changing the existing mussel leases in Covehead Bay to off bottom oyster leases. The group met with DFO on January 23 and explained to DFO that there were deficiencies with the DFO Environmental Assessment as it did not address the Social Caring and Capacity and Economic Assessment requirements. DFO responded with a letter thanking the committee for bringing forward their concerns and stated that that concludes the meetings between DFO and the committee. DFO will be moving forward with the review process.

The Committee will be following up to clarify what DFO means by moving forward with the process. The committee will also be contacting politicians such as Wayne Easter and

Wade MacLauchlan to see if they can be of further assistance in requesting a moratorium be placed on the conversion of mussel leases to off bottom oyster leases.

- 5.6 Recreation and Community Engagement:  
Kids Easter Party will be held Monday April 17<sup>th</sup> 2017 from 1pm – 2pm  
(See attached report submitted by Charity Sheehan)
- 5.7 Chairperson Report/Executive Committee  
Vice Chair Friends invited Council to attend a meeting being organized by Joe Doran Administrator for the Community of Pleasant Grove who has invited representatives from Municipal Affairs to give an overview of the new Municipalities Act.

**“It was duly moved and seconded to accept all committee reports as presented.”**

***Moved by Councillor Ellsworth, seconded by Councillor Pretty***  
***MOTION CARRIED***

**6. CORRESPONDENCE**

None

**7. NEW BUSINESS**

- 8. NEXT MEETING:** Regular Council Meeting, Wednesday, April; 12<sup>th</sup>, 2017, 7:00pm

**9. ADJOURNMENT:**

There being no further business, the meeting adjourned at 9:15pm.

***Moved by Councillor Gay, seconded by Councillor Reardon***  
***MOTION CARRIED:***

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SIGNED: Gordon Ellis, Chairperson

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DATE:

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SIGNED: Jonathan MacLean, Administrator

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DATE: