

APPROVED Regular Council Meeting

Community of North Shore

Wednesday, June 11th, 2013 at 7.00 p.m.

PRESENT: Chairperson Gordon Ellis
Councillor Fred Connolly, Deputy Chair Councillor Peter Vriends
Councillor Charity Sheehan Councillor Wanson Hemphill
Councillor Wade MacLauchlan Councillor Joanne Jay
Councillor Gerard Watts Councillor Shawn Reardon
Councillor Jonathan MacLean Councillor Dennis Shaw
Councillor Connie Egan

ADMINISTRATOR : Tracey Allen

REGRETS: None

1.0 CALL TO ORDER at 7:02pm Chair welcomed everyone and thanked them for coming.

2.0 Approval of the AGENDA: It was duly moved and seconded that the agenda be approved.

Moved by Councillor Vriends (2014-06-201)
Seconded by Councillor Sheehan -CARRIED- (11-0)

3. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983,c.33, s.24.)

Declaration(s): **Councillor MacLauchlan mentioned a conflict with the Watermark theatre request.**

4. APPROVAL OF MINUTES:

It was duly moved and seconded that the Minutes of the May 14, 2014 Council Meeting be adopted.

Moved by Councillor MacLauchlan (2014-06-202)
Seconded by Councillor Sheehan -CARRIED- (11-0)

5.0 BUSINESS ARISING:

5.1 EMO COMMITTEE: Chair Ellis will act as Chair for the committee.

5.2 CANADA POST REQUEST TO ADD BOXES/POLES - to be discussed during Finance & Property Management report.

5.3 AGM REVIEW - Councillor Hemphill gave a review that about 25 people weren't happy

with the AGM, some asked that it be brought to Council. It might be an opportunity to make corrections. Councillor Connolly called a point of order to have a resolution or move on. Chair Ellis mentioned in the past Council had different ways to host an AGM, and this year we went out of our way to follow the Municipal Affairs outline, including a preamble of how and why the agenda was the way it was created based on a template for municipal government. No motion was presented - Council business went forward.

6. REPORTS:

6.1 Chairperson Report: Chair Ellis noted a few communication items - we have the Superintendent of the National Park coming Tuesday, June 24th between 1-2:30pm. Ask Councillors if there are any concerns or items please pass them along or come to the meeting. Representatives from the Fire Department and residents will be asked to talk to the Park people. Looking to have a public meeting for residents to have a communication/open discussion with some topics we are referring to review budget from January, enumeration verification for electors, community services, and other items.

Motion: Moved by Councillor MacLauchlan and seconded by Councillor Egan to hold a public meeting at 7:30pm, Wednesday, July 9th.

Moved by Councillor MacLauchlan

(2014-06-203)

Seconded by Councillor Egan

-CARRIED- (11-0)

The Official Opening of the Promenade on Thursday, June 26th at 7pm at Stanhope Place.

6.2 FINANCE AND PROPERTY MANAGEMENT: Councillor Watts bank balance of approximately \$39,000 and surplus of \$14,000 with other expenditures coming. The financial reports (Balance sheet/Income Statement) were sent via email ahead of the meeting.

Councillor Vriends presented the following report: The Finance & Property Management Committee has recommended the start of the application to Office of Energy Efficiency funding as previously motioned by Council and will look to have an updated energy review and seek to increased insulation and retrofit as the approved budget allows.

Currently, the Committee is in the process of working with the Administrator and will work with Alex Dalziel to develop a five year capital replacement plan with a current asset management inventory for the Community to facilitate funding for various projects. In addition, the promenade needs repairs done to the steps and this will be done and is currently well within the annual budgeted amount for repairs to the promenade of \$1,000 for the year.

After some discussion, it was felt that although the Community Centre receives no remuneration from Canada Post, that in the interest of resident's safety and as a public service that Canada Post be allowed to add additional boxes to the present site. Some stipulation could be made that the area that is torn up be resurfaced with asphalt or concrete bricks or tiles so as not to interfere with grass cutting. Other options could be to re-sod the area and install posts to prevent future damage. That there was also some back and forth re: snow removal at Stanhope Place to be sorted out.

Motion Septic: It is the recommendation of the Finance & Property Management Committee that the septic issue at the North Shore Committee Centre needs to be addressed and to this end CBCL will be contacted to provide options and costs to fix the septic.

Moved by Councillor Vriends (2014-06-204)
Seconded by Councillor Watts -CARRIED- (11-0)

Discussion: on what the estimate is and next meeting the Committee will have something before money is spent. Field tile is level and soil type has changed and permeability is an issue, when heavy rain or spring thaw. Do we need an engineer firm or can we use a septic company. Councillor Watts confirmed that the system we have a pipe and gravel. Options from increased storage to pumping and need qualified people to give options and costs.

Motion Apply AgriSpirit : It is the recommendation of the Finance & Property Management Committee that the Community of North Shore apply to the FCC AgriSpirit Fund to replace the insulation and energy LED retrofits.

Moved by Councillor Vriends (2014-06-205)
Seconded by Councillor Jay -CARRIED- (11-0)

Motion Canada Post additional boxes: Motion to approved the addition of another set of mail boxes by Canada Post, understanding that they will resurface the area in front with asphalt or concrete bricks.

Moved by Councillor Vriends (2014-06-206)
Seconded by Councillor Watts -CARRIED- (11-0)

Motion Senior Secretariat Funding:

It is the recommendation of the Finance & Property Management Committee that the Community of North Shore apply to the Senior Secretariat Funding to secure funding for a chair lift at Stanhope Place.

Moved by Councillor Vriends (2014-06-207)
Seconded by Councillor Watts -CARRIED- (11-0)

Discussion: Councillor MacLauchlan noted that the transfer of funds from Stanhope Place had approximately \$6,000 moved into the Municipal Account for the purpose of installing a chair lift.

The committee is working on a policy for finance and online payments.

Louie Watts and Howard Ellis have recently done the repairs to the Promenade stairs and they are all in place and Howard and brothers put out all the benches in the last few days. Thank you to those volunteers. Councillor MacLean asked about the promenade grass cutting and the no parking area for the corner of the soccer field. Chair Ellis mentioned that residents do some mowing and a student is expected to be hired to complete the mowing when hired. The Promenade is actually owned by the Province. The police haven't been watching the dangerous parking on the corner.

6.3 Community Administrator Report

Reviewed print newsletter and content.

Councillor MacLauchlan suggested having a volunteer recognition during the public meeting Councillor Watts mentioned sending a letter of appreciate to the RCMP for their work. Councillor Egan asked how we reach residents without local mailboxes. Administrator responded that we have website, e-newsletter, press releases to the media, in addition to the print newsletter distributed via Canada Post.

6.4 HR & Events Committee - Councillor MacLauchlan and Councillor Sheehan - noted an active schedule of events.

Canada Day - Had a joint meeting June 3rd with the Community Centre Advisory Committee to cover Canada Day - schedule 1-1:30 official opening, then cake/ice cream, music (Dino Dunsford) and, trivia and kids activities. The schedule is on the website blog.

Small Halls - encourage everyone to come and support and we have a number of volunteers to assist the night of the event. Talked about events in July and August. Possibly Jimmy the Janitor or Watermark Theatre to come in and do a play, a number of options to have the centre busy this summer.

Motion to explore opportunities to have Jimmy the Janitor or Watermark Theatre in July and August.

Moved by Councillor Sheehan (2014-06-208)
Seconded by Councillor Egan -CARRIED- (10-0)
Councillor MacLauchlan abstained due to a conflict of interest.

Councillor MacLauchlan noted that the outdoor plaques as part of Celebration 2014 on the three area schools will be ready for Canada Day for display.

Stanhope Place - Councillor MacLauchlan noted Stanhope Heritage Society walkathon July 16th as a fund raiser. Will meet again the second of June. School is Cool sessions on Wednesday, July 23, July 30 and August 6, 2014 all at 7:30pm. The first two evenings dedicated to Covehead Road and West Covehead Schools and the final evening be about Stanhope School. On July 14th 7pm Councillor MacLauchlan with Premier Alex Campbell will present on the newly launched book, "Premier Who Rocked the Cradle."

HR - An engineering student from UPEI with Canada Summer Jobs has started June 9th, water and wastewater and through Jobs for Youth for summer maintenance person. In the final stages of HR policies. Councillor MacLauchlan noted there are a number of great volunteers in the community.

Chair Ellis noted that as a council we need a record of policy and procedure.

6.5 Community Services - Councillor Egan mentioned that the water and wastewater summer student researcher, Maher Ellaz, began on Monday. As part of his work plan, he is following up on what has been done already as well as focusing on action items from the Official Plan to do a septic review and prepare an educational package for the community. Moving forward slowly. Councillor Vriends asked if we have access to septic systems available in the community. Chair Ellis mentioned there was previously a hesitation by the Province to provide information.

Motion to request information on community septic systems from the Provincial government.

Moved by Councillor Vriends (2014-06-209)
Seconded by Councillor MacLauchlan -CARRIED- (11-0)

Councillor Connolly noted that some septic contractors certify their own work.

6.6 Election Committee - Councillor Connolly reported in May on the committee and since have had the

Administrator do some research. There are two bylaws on file with Municipal Affairs one for Wards and one for Elections Procedures Bylaw. These outline our election process since September 1987.

Below is a short summary of the Election procedures. **Election Bylaw for Community of North Shore.** Councillor Connolly read a number of items from the Ward and Election Bylaws.

Question/Decision	NSCC Election Bylaw says
Special Meeting or Poll	Poll
Location	Stanhope-Covehead Community Hall
Notice in the Paper	Notice of time/place election not less than 7 days before nomination closing date - on two occasions and outline qualifications of electors, procedure for nominating candidate and information on electors list.
List of Electors	Not less than 21 days prior to the election prepare and post in public places in the community the list of electors
Insufficient Candidates	<ul style="list-style-type: none"> • Declared acclamation by administrator without a poll at 12 noon on the first Monday in November • If not enough to fill all council seats the administrator shall fix a second nomination day within 14 days of the date of the Nov 3 election.etc. where vacancies continue to exist, the Minister shall appoint persons to fill the remaining vacancies.
Poll	Opens at 9am and closes at 7pm. Secret ballot showing all names by ward
Nominations	Nominated in writing by 2 electors Received two weeks prior to the elections. Monday, October 20th Nomination closing date.

Councillor Connolly states that these Bylaws are in effect and it will take about three months to change any bylaws dealing with elections.

Councillor MacLean and Chair Ellis talked about the electors list and how difficult it is get a good list. Chair asked if Council could work with the Administrator to have an updated list. Councillor MacLean asked if the committee met again since the last meeting. Councillor Connolly noted it was an ad hoc meeting. Councillor MacLauchlan stated we stay the course however encouraged all to review our elector list.

Councillor Hemphill was excused from the meeting at this point.

6.7 Planning Board Report - 2 summer cottages, 2 houses, 3 accessory/garage, and 2 demolition permits were issued, in addition to the rezoning.

Motion to approved the minutes from the Special Council Meeting held May 28th for the sole purpose of providing first reading to the MacQuarrie rezoning.

Moved by Councillor MacLean (2014-06-210)
Seconded by Councillor Sheehan -CARRIED- (10-0)

Planning Board Recommendation to Council

On May 28th, 2014 the Planning Board for the Community of North Shore, met and by a unanimous vote resolved to recommend to the Community of North Shore Council that the rezoning proposal made by Harold MacQuarrie to rezone Parcel PID #464271 from Agricultural (A) to Residential (R), recommending that council approve this rezoning proposal.

Councillor Connolly, directed all councillors to look at their package to see the rezoning before them.

Second Reading

On May 28th, 2014 the Planning Board for the Community of North Shore, met and by a unanimous vote resolved to recommend to the Community of North Shore Council that the rezoning proposal made by Harold MacQuarrie to rezone Parcel PID #464271 from Agricultural (A) to Residential (R), it is hereby recommended that council approve this rezoning proposal.

Whereas an application has been received from Harold MacQuarrie to amend the Zoning Map of the Official Plan and Land Use Bylaw for the Community of North Shore to rezone PID # 464271 from Agriculture (A) to Residential (R);

And whereas in accordance with Section 18(2) of the *Planning Act* the Council for the Community of North Shore may amend the Official Plan and Land use Bylaw to ensure the continued responsiveness of the Official Plan and Land Use Bylaw to the development goals of the municipality;

And whereas Section 16 of the Planning Act allows municipalities to adopt bylaws to implement their official Plan and Bylaw;

And whereas in accordance with Section 2.12 of the Land Use Bylaw for the Community of North Shore the Council may amend the Bylaw;

And whereas a public meeting was duly advertised and held on May 27th, 2014;

And whereas approval of the said application has been recommended by the Community of North Shore Planning Board;

And whereas Council has complied with the process established in section 18 of the Planning Act and with EC 640/97 - Planning Act minimum requirements for Municipal Official Plan and Land Use Bylaw;

And Whereas, On May 28th, 2014 The Official Plan/Bylaw Amendment OPA-05-2014-01/BY-05-2014-01; was read a first time;

Be it resolved that The Official Plan/Bylaw Amendment OPA-05-2014-01/BY-05-2014-01; be hereby read a *read a second time*.

Moved by Councillor Connolly (2014-06-211)

Seconded by Councillor Reardon -CARRIED- (10-0)

Discussion: Councillor MacLauchlan asked about the commercial enterprise on the site if it is rezoned to residential. Also when it comes to sub-division will the council have a say at that stage. Councillor

Connolly noted that it had been mentioned to Harold MacQuarrie and will be decided after the rezoning is in place. Councillor Vriends asked more about the JVI on location, we are clear that the new roads will meet Provincial Standards and not grandfathered in. Councillor Connolly stated any new roads would be Provincial Standards. Councillor Egan asked greenspace development. Councillor Watts asked about the evacuation pit.

Approval - Rezoning Resolution

Whereas an application has been received from Harold MacQuarrie to amend the Zoning Map of the Official Plan and Land Use Bylaw for the Community of North Shore to rezone PID # 464271 from Agriculture (A) to Residential (R);

And whereas the BY-05-2014-01, a bylaw to amend the Zoning Map Schedule A of the Community of North Shore 2014 Land Use Bylaw, a bylaw to amend the Community of North Shore Zoning Map Schedule A, was read a second time at this council meeting;

Be it resolved that The Official Plan/Bylaw Amendment OPA-05-2014-01/BY-05-2014-01; ***be hereby approved.***

Schedule A is attached.

Moved by Councillor Connolly (2014-06-212)

Seconded by Councillor MacLean -CARRIED- (10-0)

Adoption - Rezoning Resolution

Whereas an application has been received from Harold MacQuarrie to amend the Zoning Map of the Official Plan and Land Use Bylaw for the Community of North Shore to rezone PID # 464271 from Agriculture (A) to Residential (R);

And whereas the BY-05-2014-01, a bylaw to amend the Zoning Map Schedule A of the Community of North Shore 2014 Land Use Bylaw, a bylaw to amend the Community of North Shore Zoning Map Schedule A, was read a first and second time on two separate council meetings;

Be it resolved that The Official Plan/Bylaw Amendment OPA-05-2014-01/BY-05-2014-01; ***be hereby adopted.***

Schedule A is attached.

Moved by Councillor Connolly (2014-06-213)

Seconded by Councillor MacLauchlan -CARRIED- (10-0)

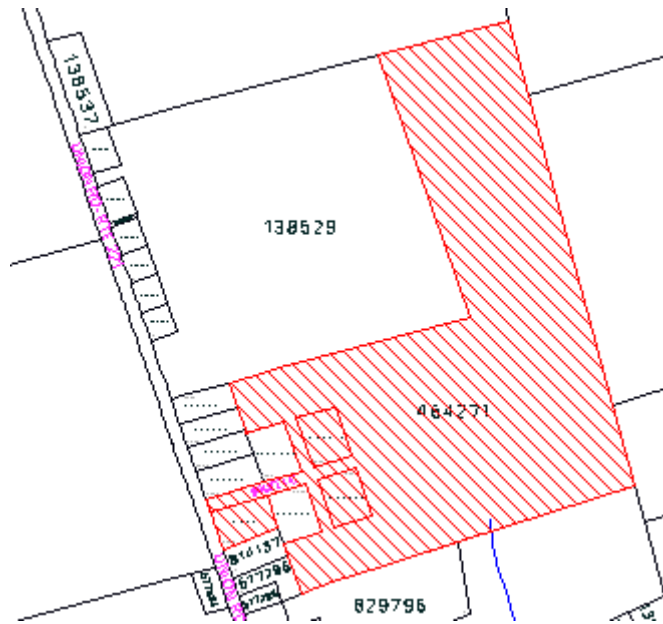
Schedule A Community of North Shore

Official Plan/Bylaw Amendment OPA-05-2014-01/BY-05-2014-01

To amend the Community of North Shore Official Plan/Land Use Bylaw

The council of the Community of North Shore under authority vested in it by Section 18 of the *Planning Act R.S.P.E.I 1988 Cap. P-8* hereby enacts as follows:

1. The future land use designation of PID # 464271, as shown on Map "Existing Land Use", of the Official Plan/Land Use Bylaw for the Community of North Shore, is designated as Residential Development, hereby excluding it from its former designation of Agriculture.



Motion to approve all the reports.
Moved by Councillor MacLauchlan
Seconded by Councillor Connolly

(2014-06-214)
-CARRIED- (10-0)

7. **CORRESPONDENCE:** None

8. **NEW BUSINESS:** None

8.1 Public Meeting - Previously discussed and set for July 9th at 7:30pm.

10. **NEXT MEETING:** Wednesday, July 9th, 2014.

11. **ADJOURNMENT:** There being no further business, the meeting adjourned at 9:08pm.

Signed Gordon Ellis, Chairperson

Dated

Signed Tracey Allen Community Administrator

Dated