

APPROVED Regular Council Meeting
Community of North Shore - Wednesday, January 27th, 2016

PRESENT:

Chairperson Gordon Ellis; Councillors Gerard Watts, Eric Ellsworth, Melody Gay, Connie Egan, Kent MacLean, Peter Vriends and Beth Pretty

REGRETS:

Councillors Shawn Reardon, Charity Sheehan, Justin Walsh and Jamie Rae

1. CALL TO ORDER: 7:02pm by Chair Ellis

2. APPROVAL OF THE AGENDA: It was duly moved and seconded that the agenda be approved with an amendment to item 4.1 – to correct “MacKinnon” to “MacQuaid”.

Moved by Councillor Vriends, Seconded by Councillor Egan

MOTION CARRIED - (2016-01-01)

2.1 DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983, c.33, s.24.)

Declaration(s): None.

3. APPROVAL OF MINUTES:

It was duly moved and seconded that the Minutes of the December 9th, 2015 Council Meeting be adopted.

Moved by Councillor Ellsworth, Seconded by Councillor Vriends

MOTION CARRIED - (2016-01-02)

4. BUSINESS ARISING:

4.1 STRATEGIC PLANNING

Chair Ellis asked each Committee to fill out the template that was received from Steven MacQuaid. The completed template is to be sent to the Executive Committee and will then go before the whole Council at the February Regular meeting to be adopted as a Board Policy. Councillor Connie Egan spoke to how the

Environmental Stewardship Committee went about completing theirs and the changes they had made to the template.

ACTION: CAO to send a copy of Steven MacQuaid's report, the Terms of Reference templates and a copy of the complete Environmental Stewardship template out to all of Council.

4.2 FIBRE OP

The two letters received from Bell were reviewed. It was suggested that a copy of these letters be sent to Vern Smitheram. It was discussed that we should follow up with a thank you letter and request to have high or ultra-high speed made available in our area.

ACTION: CAO to compose a letter to Bell Aliant to thank them for their response to our request for fiber op and to request to have high or ultra-high speed made available in our area.

4.3 CPR/AED AND FIRST AID TRAINING

Councillor Charity Sheehan was not present to update Council on this item.

ACTION: CAO to check with Councillor Sheehan on the status of this.

4.4 INTERSECTION COVEHEAD/HARDY MILL/PLEASANT GROVE

Chair Ellis confirmed that the letter has been written but not sent. There will be more on this at the next meeting.

5. REPORTS

5.1 CHAIRPERSON'S REPORT - CHAIRPERSON ELLIS

Chair Ellis reported that he has met with several community groups over the past weeks. He and Councillor Eric Ellsworth attended a meeting with Parks Canada in which was shared their five year vision plan and priorities. He was very happy with the openness and feels there will now be consistency with new personnel and plans in place. He has written a letter to Parks Canada Superintendent Karen Jans. It was suggested that this be cc'd to the local MP.

ACTION: CAO to send letter to Karen Jans and CC MLA.

Chair Ellis reported that he and Councillors Watts and Vriends attended the Fire Department AGM, noting the department has a healthy budget, 28 members who are actively participating in on-going training, that they have established a fund to replace their truck in five years and that there are no increases in the fire rates. It was noted at the meeting in regards to amalgamation, existing fire districts would make for natural municipal boundaries.

ACTION: Councilor Watts is to forward a copy of the Fire Department's budget to Council.

Chair Ellis stated that the AGM will be the same night as the March Regular Meeting which will be Wednesday, March 9th. He asked Councillors to encourage anyone who might be interested in putting their name forward for the vacant seat in the Stanhope Ward. That by-election will be held during the AGM. Chair Ellis also suggested that Council establish a meeting cancelation policy. It was decided that if a storm interferes with a regularly scheduled meeting, the storm date will be the following night. If school is cancelled the day of a meeting, it will automatically be cancelled and rescheduled to the storm date of the following night.

5.2 FINANCE AND INFRASTRUCTURE COMMITTEE - COUNCILLOR WATTS

Councillor Watts reported that there are still year-end adjustments to be posted and that there is an approximate \$34,000 surplus at year-end but that the Gas Tax has not been posted or the reserve set aside yet. He noted that a \$25,000 payment was made against the mortgage which leaves an approximate balance of \$25,000. \$19,000 is still to be paid for the parking lot paving, the Canada Day funding has been approved but we don't know the amount yet and the year-end audit by ABCE begins on February 1st. There was discussion around concerns and questions raised at last year's AGM about the cost to the municipality of running Stanhope Place. It was thought that perhaps for this year's budget and meeting it would be prudent to break out all of the costs associated with Stanhope Place.

5.3 COMMUNITY ADMINISTRATOR REPORT

Submitted report attached as "Schedule A".

5.4 RECREATION AND COMMUNITY ENGAGEMENT COMMITTEE – COUNCILLOR GAY

Submitted report attached as "Schedule B".

There was discussion on the outdoor rink as the committee would like to have it ready to use for Islander Day. It was decided that the CAO would speak to the Fire Chief about them offering to do the first flood.

There were questions about the dinner theatre project that Joanne Jay is organizing. Councilor Eric Ellsworth was at the initial meeting held on January 24th and confirmed that it is a fundraiser for the Centre and that they would like to put it on in May. They are in need of volunteers and there will be another meeting in the near future.

There was discussion about accessing funding for senior's art classes and such. It was said that this was something that could be included in the role of the new facilities/recreation manager. That job description will be looked with the HR Committee after the AGM in early March.

5.5 PLANNING BOARD – COUNCILLOR ELLSWORTH

Councillor Ellsworth reported to Council that Ms. Tracey Allen resigned from the Planning board.

It was duly moved and seconded that Council accepts the resignation of Ms. Tracey Allen from the Planning Board as a member at large.

Moved by Councillor Ellsworth, Seconded by Councillor Watts MOTION CARRIED - (2016-01-03)

It was reported that there was a Planning Board meeting held with Derek French to review the Jack's Way Development. French composed a letter to the developer Cecil MacLauchlan outlining the terms and conditions as were approved by Council. The committee is committed to working with MacLauchlan and is presently waiting for his final plan to be submitted.

There was discussion about possibly creating a new zone designation that would allow for more moderate development, about when and how this could be done and if Council is able to amend the zones and/or the official plan.

It was asked if the member-at-large position would be replaced.

5.6 EMO COMMITTEE - COUNCILLOR PRETTY

It was reported that their official committee meeting will be held on February 3rd with Rick Singer from the Provincial EMO in attendance. They will have the committee members' names to report at the next meeting in February. They have correspondence going out in regards to available training through the

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province and it was confirmed that they requested a budget of \$1,000 from the Finance and Infrastructure Committee, most of which would be used to cover training costs.

5.7 ENVIRONMENTAL STEWARDSHIP – COUNCILLOR EGAN

It was reported that the committee has had three meetings to work on the new 'terms of reference' template and it was reviewed by Council. This has been included as 'Schedule C'. The committee members are Councillors Connie Egan as Chair, Kent MacLean as Vice-Chair, Eric Ellsworth and Justin Walsh. There was discussion about the value of sending out the "clean up" poster again this year.

5.8 REPORT FROM FPEIM SEMI-ANNUAL MEETING – COUNCILLOR VRIENDS

Councillor Vriends reported that the FPEIM AGM is scheduled for April 25th in St. Peters and encouraged as many from Council to go as possible as there are a lot of important issues coming up including amalgamation and regionalization. The FPEIM is working on a regionalization tool kit to assist municipalities with the process. The Premier and Cabinet will be in attendance and there will be call for nominations.

He also reported that Municipal Affairs is presently sixty percent through the process of creating a new Municipal Act. There will be consultations with municipalities in the summer and the plan is to implement the Act in the fall. The Minister's message is to encourage amalgamation/regionalization with a standardized Act.
ACTION: CAO to email the April 25th AGM info out to all Council.

It was duly moved and seconded that Council nominate Councillor Peter Vriends to serve on the Federation of PEI Municipalities Board of Directors as the Queens County Representative in the Communities Caucus.

Moved by Councillor Watts, Seconded by Councillor Ellsworth MOTION CARRIED - (2016-01-04)

6. CORRESPONDENCE:

6.1 BELL ALIANT – Dated Dec. 21st, 2015: Discussed in item 4.2

6.2 BELL ALIANT – Dated Dec. 24th, 2015: Discussed in item 4.2

7. NEW BUSINESS:

7.1 AGM – MARCH 9th, 2016

Discussed under item 5.1.

7.2 PEIFM AGM – APRIL 25th, 2016

Discussed under item 5.1

7.1 STORM DATE AND CANCELLATION POLICY FOR REGULAR COUNCIL MEETINGS

Discussed under item 5.1

7.1 BY-ELECTION FOR VACANT SEAT, STANHOPE WARD

Discussed under item 5.1

8. NEXT MEETING: Wednesday, February 10th, 2016.

9. **ADJOURNMENT:** There being no further business, the meeting adjourned at 8:23pm.

Moved by Councillor Ellsworth, Seconded by Councillor Vriends MOTION CARRIED - (2016-01-05)

Gordon Ellis
Signed Gordon Ellis, Chairperson

Feb 10 / 16
Dated

Sheila Mackenzie
Signed Community Administrator

Feb 10, 16
Dated