

APPROVED MINUTES

Regular Council Meeting – Community of North Shore

Wednesday, May 11th, 2016

PRESENT:

Chairperson Gordon Ellis

Councillors Gerard Watts, Derek Cook, Melody Gay, Jamie Rea, Charity Sheehan, Kent MacLean, Beth Pretty, Connie Egan and Eric Ellsworth, CAO Sheila MacKenzie

REGRETS:

Councillors Shawn Reardon, Justin Walsh and Peter Vriends

1. **CALL TO ORDER:** 7:04pm by Chairperson Ellis

2. **APPROVAL OF THE AGENDA:**

It was duly moved and seconded that the agenda be approved.

Moved by Councillor Ellsworth, seconded by Councillor Rea

MOTION CARRIED: 2016-05-19

2.1 DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983, c.33, s.24.)

DECLARATIONS: *There were none.*

3. **APPROVAL OF MINUTES:**

It was duly moved and seconded that the minutes of the April 13th meeting be approved.

Moved by Councillor Sheehan, seconded by Councillor Ellsworth

MOTION CARRIED: 2016-05-20

4. **BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:**

4.1 Approval of Committees' Terms of Reference Documents:

After discussion and clarification of the process to have these documents approved, there was consensus from Council to move this item to the June meeting for final approval. It was confirmed that the Environmental Sustainability Committee's document has already been approved.

After the Finance and Infrastructure, Executive, Planning Board and EMO committees have had meetings to finish working on their draft documents, the Chair is to send a copy to the CAO by June 1st at which time it will be sent out to all of Council for review. If Councillors have any feedback or suggestions, they are to send those to the chair of the committee. If any changes are made to the documents at that point, they are to be sent to all of Council again for review. These documents will be scheduled for approval at the June 8th, 2016 meeting.

ACTION ITEMS:

- Finance and Infrastructure, Executive, Planning Board and EMO committees schedule a meeting to finish working on their Terms of Reference documents
- Send draft Terms of Reference document to the CAO by JUNE 1st
- CAO will forward to Council for review at that time

5. REPORTS

5.1 Chairperson/Executive Committee:

Chairperson Ellis proposed not having a regular Council meeting in July. There was much discussion on the topic but Council agreed that the July meeting would be very important in preparing for the August Community Input meeting.

The Chairperson gave a report back from his attendance, along with other Councillors and CAO, at the FPEIM AGM in St. Peter's on April 25th. He congratulated Councillor Peter Vriends for being re-elected as Queens County Rep for the Communities Caucus on the FPEIM Board. He also noted that there seemed to be a much better working relationship between the Federation and the Provincial Government.

Chairperson Ellis also mentioned the upcoming Dinner and Do at the Community Centre on May 28th and the Executive Committee's decision to use the event as a way of recognizing councillors and community volunteers with tickets to the show. He put it out to Council that if they felt there were people in the community who they felt should be recognized to send the names to the CAO. In discussion it was suggested that these volunteers be recognized during the event for their contributions to the Community.

ACTION ITEMS:

- Councillors forward names of community volunteers to the CAO who should be recognized. Due to brisk ticket sales, these should be forwarded by Tuesday, May 17th at the latest.

5.2 Finance and Infrastructure:

Councillor Watts reviewed the April 2016 financial report. Changes and improvements to the format were discussed.

5.3 Administrator:

The Administrator's submitted report was reviewed by Council. Discussion was held on the new Provincial Municipal Act that is hoped to be legislated in the Fall.

5.4 Recreation and Community Engagement:

Councillor Charity Sheehan reported that the CPR course has the required number of participants to be held on May 28th as planned. There are still room for a few more. Her committee is working on another 'Try Pickle-ball' event and are looking at community recreation grants. She also mentioned the success of the recent Spring Fling event that was well attended and the upcoming Dinner and Do event.

Councillor Sheehan reported that she has been in conversation with Soccer PEI to follow up on complaints about the North Shore Sharks Soccer Club. She attended a meeting at the North Shore Community Centre on May 3rd which saw some positive outcomes and a committee formed within the club. The major issues were with communication difficulties and clarifying what soccer fees were used for.

She also reported that she had met with Frank Morrison about Recreation PEI's Tobacco Free policy and signage. It was discussed and decided that Councillor Sheehan will put together a draft policy to bring forward at the next meeting.

This committee also plans on working with the Environmental Sustainability Committee to organize a community roadside cleanup even in the Spring of 2017.

5.5 Planning Board:

The submitted building permits report for the month of April was reviewed. There was discussion on the format of the report going forward.

Councillor Eric Ellsworth reported back on a motion put forward at the FPEIM AGM regarding IRAC's role in municipal planning.

He also reported on a new Provincial Land Use policy that is being developed including a new provincial land use map. There are to be consultations with municipalities on the new policy.

5.6 EMO Committee:

Councillor Beth Pretty reported back from the meeting held on April 28th with Council and Rick Singer from the Provincial EMO. She is very pleased with Council's positive response as well as the participation from the Communities of Pleasant Grove and Union Road. They have several meetings planned over the next month. She also talked about the importance for every councillor to be educated on the EMO plan as everyone will need to be involved in the event of an emergency. She encouraged councillors to take the Basic Emergency Management Course and will forward the course schedule to Council via email.

Councillor Jamie Rea advised that new Councillor Derek Cook has joined the EMO Committee.

5.7 Environmental Sustainability:

Councillor Connie Egan reported that this committee is working on the water and sewer educational mail-out for this June. She will be working with the CAO to organize the letter and poster. She informed Council about the water and sewer recording surveys that are on the Community's website.

It was reported that the committee is also looking into a black fly and mosquito program and organizing a community roadside cleanup in 2017.

There was discussion on fire protection and the different organizations involved.

6. CORRESPONDENCE

There was none.

Councillor Watts questioned if Council would be sending anyone to the Georgetown 2.0 Conference being held in Georgetown in June 2016. After discussion it was decided that anyone interested should forward their name to either the CAO or Chairperson Ellis.

7. NEW BUSINESS

7.1 Canada Day Planning – Councillor Gay

The CAO gave Council an update on the planning for the Canada Day event. It was confirmed that members of Councillor Gay's committee would be available to help that day.

7.2 New Member to Planning Board – Councillor Eric Ellsworth

It was duly moved and seconded that resident Wayne Ellis be appointed as a member-at-large to the Planning Board.

Moved by Councillor Ellsworth, seconded by Councillor Watts

MOTION CARRIED: 2016-05-21

There was discussion on the Stanhope Beach Lodge property. After discussion on complaints received from residents about the condition of the property, it was decided that a letter be sent to the property owner asking that regular maintenance, including grass-cutting, be completed on a regular basis.

10. NEXT MEETING: Wednesday, June 8th, 2016, 7pm

11. ADJOURNMENT:

There being no further business, the meeting adjourned at 9:27pm.

Moved by Councillor Watts, seconded by Councillor Gay

MOTION CARRIED: 2016-05-22

SIGNED: Gordon Ellis, Chairperson

DATE:

SIGNED: Sheila MacKenzie, Administrator

DATE: