

APPROVED Regular Council Meeting
Community of North Shore
Wednesday, November 11th, 2015 at 7.00 p.m.

PRESENT: Chairperson Gordon Ellis
 Councillor Beth Pretty
 Councillor Melody Gay
 Councillor Kent MacLean
 Councillor Peter Vriends
 Councillor Gerard Watts

Councillor Charity Sheehan
 Councillor Justin Walsh
 Councillor Jamie Rae
 Councillor Connie Egan

ADMINISTRATOR: Tracey Allen

REGRETS: Councillor Eric Ellsworth, Councillor Shawn Reardon

1.0 CALL TO ORDER at 7:01pm Chair

2.0 APPROVAL OF THE AGENDA: It was duly moved and seconded that the agenda be approved.

Moved by Councillor Sheehan
 Seconded by Councillor Egan

(2015-11-90)
 -CARRIED- (9-0)

2.1 DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*
 (1983,c.33, s.24.)

Declaration(s): None Chair noted the issues with Montague in the news lately.

3.0 APPROVAL OF MINUTES:

It was duly moved and seconded that the Minutes of the October 14th, 2015 Council Meeting be adopted.

Moved by Councillor Vriends
 Seconded by Councillor Walsh

(2015-11-91)
 - CARRIED- (9-0)

4.0 BUSINESS ARISING:

4.1 STRATEGIC PLANNING

The session held November 5th was a busy but good evening. Well worth time and effort. Wait on feedback from Steve and then get the committees set up. Need next steps – have committees that address specific points on what the next five years will look like. How to convey to public and the outcome of the strategic plan to be gleaned and refined. Need timelines and outcomes. Would like to see the committee structure in place for January 2016 and they provide the short-term and long-term goals.

4.2 MEMORIAL/DONATION POLICY

Send to the new executive committee.

4.3 FIBER OP

A letter was sent to BellAliant and the response back was that they will review from a research point of view and get back to us. It is on their radar. They may need to have a contribution towards the infrastructure. Did anyone appropriate Eastlink? No.

4.4 CANADA DAY FUNDING (NOVEMBER 16TH DEADLINE)

An application will be submitted.

5.0 REPORTS

5.1 CHAIRPERSON'S REPORT - CHAIRPERSON ELLIS

Chair Ellis Thank you to Tracey Allen for all her work.

5.2 FINANCE AND PROPERTY MANAGEMENT - COUNCILLOR WATTS/VRIENDS

Financial statements ending November 4th since there were a number of transactions. Paving bill hasn't come in as of yet.

On the maintenance side – snow removal tenders, two were received. One chosen over the other not on price but on potential conflict of interest, on length of time in business and on a more complete bid. Will get a price for snow removal on septic tank in the spring.

Motion: To hire John MacLauchlan be hired for snow removal service Community Centre \$4,980, Stanhope place \$980 parking /\$235 walkway, \$35 per time for rink, \$80/40 for salting.

Moved by Councillor Vriends
Seconded by Councillor Watts

(2015-11-92)
- CARRIED- (9-0)

Motion: To hire Joe Reardon to install a water line to service the rink.

Moved by Councillor Vriends
Seconded by Councillor Watts

(2015-11-93)
- CARRIED- (9-0)

5.3 COMMUNITY ADMINISTRATOR REPORT

The past month has been busy as usual with a number of regular plus extra items.

- Job ads were created and then one removed for Kaye's position as she has decided to stay.

- In development there was work/responses around the rezoning plus a steady stream of inquiries and submissions for building permits. (Usual building reports submitted)
- The print newsletter was created and issued.
- Finance – submitted claim for Rural Development funding.
- Assisting with Halloween promotions and then planning for Remembrance Day on the events side.
- Presentation for strategic planning session was developed including potential decision filters.
- Projects such as paving the parking lot at North Shore Community Centre and Stanhope Place renovations were ongoing this month.
- Centre bookings and online updating were done.
- Social media, blogs, etc. for community organizations and businesses were updated and maintained in addition to the website.
- EMO forms were received re: volunteers in the event of an emergency.

As November 12th is my last day, I've taken the time to develop detailed notes on the items of importance or ongoing reporting to leave for the incoming Administrator as a guide to assist them.

The last two years we have accomplished a lot:

- Implemented regular communications in the form of updated website, blog, social media (Facebook/Twitter), print newsletters and e-newsletter.
- Added Small Halls and other events.
- Reduced our energy footprint and costs by implementing Retrofits to NSCC, Stanhope Place and the Promenade.
- Created an EMO Bylaw and a committee to be in charge of creating an emergency plan.
- Updated the Planning/Development Bylaws.
- Updated our election bylaws.
- Hired a professional planner to guide the municipality.
- Created a HR Policy and facility rental policy.
- Held several by-elections and one main election.
- Increased taxes by 2 cents.
- Improvements to Stanhope Place.
- Replaced benches on the Promenade with sustainable recycled plastic benches with notices to going to benefactors to further reduce the number of benches.
- Started the Strategic Planning process.
- Water & Wastewater Researcher with water blog, and spring mail out educating residents to be good stewards of their water/septic systems.
- Continue to see increased attendance at events and increased bookings for our facilities.

Thank you to all Councillors for your dedication to the Community of North Shore. I wish you all the best in your future work on behalf of the community. A special thank you to Gordon Ellis, whose hard work, dedication, and insight continue to amaze me.

5.4 HR & EVENTS COMMITTEE – COUNCILLOR SHEEHAN

HR committee met and will interview 5 people on Monday, November 16th, 2015. Halloween party was a success with 100 kids. The Halloween Dance had lots of promotion, ads, etc and the numbers weren't very high and so have decided not to do the dance next year. Dinner theatre was presented by Joanne Jay and is in the works. Rink was discussed. And organizing the Christmas Party now in the works. Kids programming the active start program is up and the older kid program is going well too. The fire response for the dance – took 15-20 minutes to respond and eventually, a man arrived in rescue truck with key. Whistle alarm. Chief should have key for fire box.

5.5 PLANNING BOARD – COUNCILLOR REARDON

Report was submitted in the absence of the Chair of Planning Board.

Permit Applications Submitted

- 4 houses (2 West Covehead, 1 Stanhope and 1 Covehead)
- 1 Renovation Stanhope
- 1 Shed Stanhope
- 1 Demolition Stanhope

Inquiry on a severance of property in Stanhope – application not submitted as of yet.

Rezoning Letter to Deny sent re: Deanna Lane RZ-01-15 – Kevin Murphy 72 Deanna Lane from residential to resort commercial to allow for 12 duplex cottages on the land.

Subdivisions (Still on file...waiting on applicants)

NS-00026	843052/430629	Carrie Costain	902-626-8255	2267 Eastern Rd. Stanhope	consolidate lots
NS-00027	138966	Reuel Charles Newport	902-672-1500	1552 Covehead Rd. Covehead	severe 9 acres
NS-00028	136051/815837	Kevin Murphy	902-393-3473	72 Deanna Ln. Stanhope	consolidate lots

Rezoning (2nd Reading)

RZ-02-15 – Jack's Way – West Covehead rezoning from residential to resort commercial to correct mapping area in Planning documents – existing quadplexs and pre-approved quadplexs for phase 2 rezoning from agriculture to resort commercial for the phase 2 section only.

Councillor K. MacLean request to have a **chronical history of the development prior to a second reading**. Councillor Sheehan – have questions go back to Planning Board and they deal with the Professional Planner. Request to have the planner at the next meeting or a special meeting to discuss.

5.6 EMO – CO-CHAIRS BETH PRETTY AND JAMIE RAE

A policy has been circulated. The Election Day response to our appropriate to requesting volunteers and people at risk has been a great success and we are going over the information. Discussion with Parks on EMO – Ari Page has certification in the EMO courses and can sit on the committee.

Put EMO policy on the agenda for the next meeting.

5.7 COMMUNITY SERVICES – COUNCILLOR EGAN/MACLEAN

Nothing at this time.

6.0 CORRESPONDENCE:

7.0 NEW BUSINESS:

7.1 ROAD MAPPING – Suggest a letter be sent to the Province to request a more extensive road mapping done for private roads. Ask 911 for a mapping. Talk to the representative in the area to review.

7.2 CPR/AED AND FIRST AID TRAINING – Have the new administrator take the CPR training. Councillor Sheehan will review setting up the training.

7.3 FIRE RESPONSE HALLOWEEN PARTY –dealt with under event report.

7.4 INTERSECTION COVEHEAD/HARDY MILL/PLEASANT GROVE
This is in response to the most recent accident. Appropriate the Province to put in a caution light. Suggest mentioning to the local MLA. Black River/Union Rd intersection too.

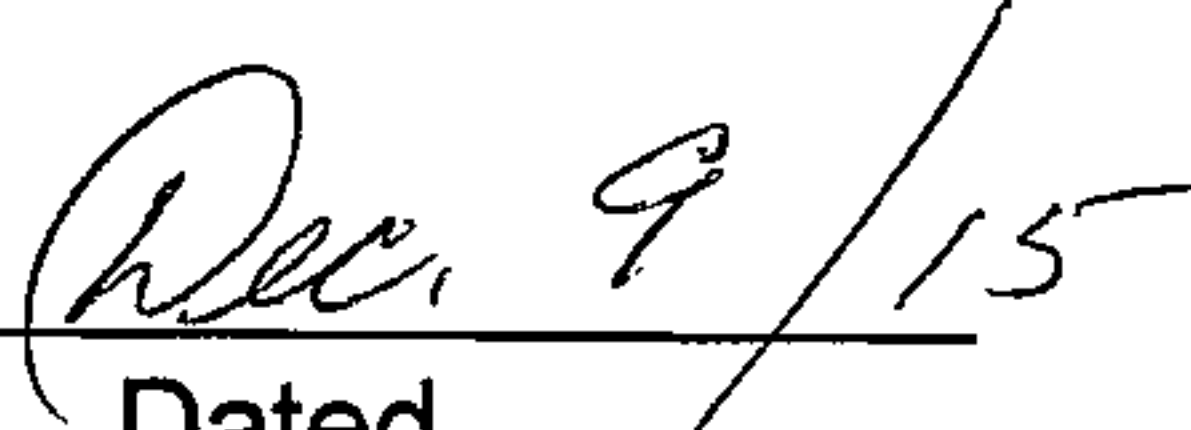
8.0 NEXT MEETING: Wednesday, December 9th, 2015.

9.0 ADJOURNMENT: There being no further business, the meeting adjourned at 9:06pm.

Moved by Councillor Walsh
Seconded by Councillor Gay

(2015-11-94)
- CARRIED- (9-0)


Signed Gordon Ellis, Chairperson


Dated


Signed Community Administrator

December 14, 2015
Dated