

**APPROVED MINUTES**  
***Regular Council Meeting – Community of North Shore***  
**Wednesday, November 8th, 2017**

**PRESENT:**

Chairperson Gordon Ellis, Vice Chairperson Peter Vriends, Councillors Gerard Watts (via phone), Melody Gay, Derek Cook, Jamie Rea, Beth Pretty, Justin Walsh, Kent MacLean, Charity Sheehan, Eric Ellsworth and CAO Jonathan MacLean

**REGRETS:**

Councillors Shawn Reardon, Connie Egan

1. **CALL TO ORDER:** 7:00 pm by Chairperson Ellis

2. **APPROVAL OF THE AGENDA:**

**It was duly moved and seconded** that the agenda be approved.

***Moved by Councillor Ellsworth, seconded by Councillor Gay***  
**9-0**

**MOTION CARRIED 2017-11-76**

2.1 **DISCLOSURE OF CONFLICT OF INTEREST:**

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983, c.33, s.24.)

**DECLARATIONS:** *There were none.*

3. **APPROVAL OF MINUTES:**

**It was duly moved and seconded** that the minutes of the October 11<sup>th</sup> meeting be approved.

***Moved by Councillor Vriends, seconded by Councillor Walsh***  
**9-0**

**MOTION CARRIED 2017-11-77**

**4. BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:**

Remembrance Day- A few planning notes need to be covered, a youth from West Covehead to lay a wreath, contact the Knights of Columbus regarding working in the Kitchen. Zane Nicholson is doing the main organizing.

**5. REPORTS**

5.1 Finance and Infrastructure:

Councillor Watts reviewed the financial report ending October 31<sup>st</sup> as well as a projected year end budget based on forecasting the last quarter with an expected year end surplus of \$6,000. (see Appendix A)

The Finance and Infrastructure Committee will review the Green Space Fund at their next meeting.

**“It was duly moved and seconded to accept the financials as presented”**

***Moved by Councillor Vriends, seconded by Councillor MacLean***

***9-0***

***MOTION CARRIED 2017-11-78***

5.2 Administrator’s Report:

Administrator Jonathan MacLean presented the following report

- Ongoing committee meetings have been attended and recorded
- Development Permits 7 in October
- Update website, social media and send e-newsletter
- Heating and Cooling project complete- ACOA Funding Announcement
- Events and Rec – Zane Nicholson – Halloween and Remembrance Day
- Canada Day Funding Application
- Meeting with Bell, meeting planned with Eastlink
- Municipal Capital Grant Program replacing Gas Tax upcoming meeting
- Rink Set up planned for November

### 5.3 EMO Committee - Council Rea

Council Rea reported that a meeting is scheduled for November 9th, Councilor Rea recently attended an EOC training course that was both classroom training and mock disaster training. The were Councillors from other Municipalities in attendance as well as provincial staff from many different departments, Councilor Rea recommends this training for everyone.

NSJEMO has set up a bank account with the plan for each member of the NSJEMO to put in \$2 per resident per year into the account(there should be an MOU between the three Communities that are current members). There are upcoming EMO training classes available.

### 5.4 Environmental Sustainability – Councillor MacLean

Councillor MacLean reported that Chairperson Ellis, Councilor Egan, himself and Administrator Jonathan MacLean met with John Coleman Acting Area Director with DFO. Mr. Coleman let the group know that DFO is planning a Bay by Bay review across PEI and that Covehead Bay would be the first one and he expected that the review would take place this year. Mr. Coleman expects to be in his role until June of 2018 and will keep the communication lines open with the Community, there will be no changes to the leases until the Bay by Bay review is completed, the Bay by Bay review will involve consultation with Bay stakeholders.

(For complete report see Appendix B)

### 5.5 Planning Board:

Planning Board Chair Councillor Ellsworth reported forty six permits year to date, the Planning Board met this week and discussed the following

**Cell Towers-** Industry Canada has control over where towers are placed, the Community does not have a lot of say but will issue a permit if all Industry Canada guidelines are met.

**McCarville Rezoning** - The McCarville's attended the Planning Board meeting and it is their position that there has not been 4 lots severed from the parent parcel since 1989. Planner Derek French is checking with Samantha Murphy with Communities, Land and Environment regarding this as North Shore's Official Plan states that no more than 4

parcels can be severed from the parent parcel. The McCarville's have two other options: to use the remaining lot to build one more house or rezone the remaining land to residential and create a subdivision.

**Mark Fulford**- Currently has two residents on one property which contravenes the By-Law, he has proposed a breezeway between the two resident therefore creating one which is allowed, he will be receiving a letter outlining the requirements of a breezyway

**William Wie** - Rezoning application has been received for a property on Bayshore road the proponent wants to rezone from Residential to Resort Commercial so that two existing garages can be converted to Commercial Cottage Rentals.

**Year to date**

Houses - 14 permits issued  
Cottages - 11 permits issued  
Garages - 6 permits issued  
Accessory Building - 6 permits issued  
Silo - 1 permit issued  
Pool - 1 permit issued  
Addition - 4 permits issued  
Garden Suite - 1 permit issued  
Demolition - 1 permit issued  
Fence - 1 permit issued

5.6 Recreation and Community Engagement: Councillor Sheehan

Councillor Sheehan thanked Councillor Gay and her volunteer group for the work they did for the Halloween Party and Trunk or Treat Event and Michael Hewitt for taking pictures, the trunk or treat event had 8 cars set up and about 40 children through. Next year the Halloween event will be held on the Sunday before Halloween. Councilor Walsh is working with the past organizers of the winter survivor party to organize it again for 2018. The Children's Christmas Party is scheduled for December 10th.

(See Appendix C for complete report)

5.7 Chairperson Report/Executive Committee - Chairperson Ellis

Chairperson Ellis reported that the Semi Annual PEI Federation of Municipalities meeting was held this past weekend and it was a good chance to meet with other Councilors from across the Province. Samantha Murphy did speak at the meeting and there will be an upcoming training session for COA's to prep them for when the new MGA is proclaimed. There are some other Communities in the province that are taking part in studies around amalgamation and

Councilors should keep an ear out for stories in the media so that they are aware of what is taking place.

The Executive Committee recently meet with Parks Canada representatives Barb MacDonald and Tara McNally in response to a letter sent by the Community to the Federal Minister responsible for Parks Canada regarding the winter maintenance of trails in the National Park. The Woodlands trail was discussed and it was on the decommissioning list, we encouraged Parks to keep the trail open and Parks suggested that it would be a rustic trail that was not really maintained other than cutting deadfall a few times a year. Due to the Parks budget it would be hard for them to maintain any trails or provide grooming in the winter. Parks has reviewed in the past having community groups or the province provide maintenance but there are a number of issues that make this difficult to achieve. The Woodlands trail is still there and a great trail for locals to use.

**It was duly moved and seconded** to accept all committee reports as presented.

***Moved by Councillor Sheehan, seconded by Councillor Rea***

***9-0***

***MOTION CARRIED 2017-11-79***

## **6. CORRESPONDENCE**

None

## **7. NEW BUSINESS**

### **7.1 Resident Inquiries to Council Members**

Councillor MacLean- Resident Ron Beaton brought to Councilor MacLean's attention that himself and other residents have concerns about the poor internet service levels and would like to attend a Council meeting to share their concerns. Councilor MacLean will let them know to contact Jonathan to be added to the agenda for the next meeting.

Councillor Vriends – A resident talked to Councilor Vriends about accessibility for the Meadowlands Room, there should be a chairlift installed.

Councillor Cook – Councilor Cook voiced that he was not in favor of Cell Towers in the Community and he is concerned about health risks and property values.

8. **NEXT MEETING:** Regular Council Meeting, Wednesday, December 13<sup>th</sup>, 2017, 7:00 pm

9. **ADJOURNMENT:**

There being no further business, the meeting adjourned at 8:50pm.

***Moved by Councillor Ellsworth, seconded by Councillor Pretty***

***9-0***

***MOTION CARRIED: 2017-11-80***

\_\_\_\_\_  
SIGNED: Gordon Ellis, Chairperson

\_\_\_\_\_  
DATE:

\_\_\_\_\_  
SIGNED: Jonathan MacLean, Administrator

\_\_\_\_\_  
DATE:

# Appendix A

## Community of North Shore Budget Tracking Per Month

October 2017				
ACCOUNT	2017 BUDGET	YTD ACTUAL AS AT Oct. 31, 17	BUDGET REMAINING	BUDGET REMAINING AS PERCENTAGE
<b>REVENUE</b>				
Property Taxes	\$ 170,296.00	\$ 150,009.88	\$ 20,286.12	12%
<i>Planning &amp; Development</i>				
Building Permits	\$ 6,000.00	\$ 6,292.97	-\$ 292.97	0%
Green Space	\$ -	\$ -	\$ -	0%
Fines	\$ -	\$ 2,000.00	-\$ 2,000.00	0%
<i>NS Community Centre</i>				
Centre Rentals	\$ 20,000.00	\$ 14,729.19	\$ 5,270.81	26%
Centre Bar	\$ 13,000.00	\$ 7,836.68	\$ 5,163.32	40%
Community Events	\$ -	\$ 3,375.00	-\$ 3,375.00	0%
Wage Grant (JFY/Feds)	\$ 3,000.00	\$ 3,711.80	-\$ 711.80	0%
Miscellaneous Income	\$ 1,000.00	\$ 2,439.40	-\$ 1,439.40	0%
<i>Stanhope Place</i>				
Friends of the Bay	\$ 1,750.00	\$ -	\$ 1,750.00	100%
Stanhope Place Rentals	\$ 1,000.00	\$ 882.50	\$ 117.50	12%
Stanhope Place Cards	\$ 1,500.00	\$ 1,521.00	-\$ 21.00	0%
Stanhope Heritage Association	\$ -	\$ -	\$ -	0%
<i>Funding</i>				
Canada Day/OEE/Violence	\$ 1,300.00	\$ 1,200.00	\$ 100.00	8%
Funding (Infrastructure/Community)	\$ 2,000.00	\$ 500.00	\$ 1,500.00	75%
Grants/Government of PEI Assistance	\$ 2,500.00	\$ -	\$ 2,500.00	100%
Gas Tax Funding	\$ -	\$ -	\$ -	0%
Funding for Capital Items TBD	\$ -	\$ -	\$ -	0%
Interest Income/Miscellaneous	\$ 1,500.00	\$ 43.02	\$ 1,456.98	97%

<b>TOTAL REVENUE</b>	<b>\$ 224,846.00</b>	<b>\$ 194,541.44</b>	<b>\$ 30,304.56</b>	
<b>EXPENSES</b>				
<i>Administrative/Municipal</i>				
Administrator's Wages inc. MERCs	\$ 40,040.00	\$ 34,392.18	\$ 5,647.82	14%
Administrator Mileage	\$ 500.00	\$ 585.75	-\$ 85.75	-17%
Student (W/W)	\$ -	\$ -	\$ -	0%
Professional Fees/Bookkeeping/Audit	\$ 11,000.00	\$ 10,374.00	\$ 626.00	6%
Legal Services	\$ 5,000.00	\$ 3,872.00	\$ 1,128.00	23%
Website Hosting	\$ 1,000.00	\$ 567.40	\$ 432.60	43%
Councillor Remuneration	\$ 14,000.00	\$ 7,250.00	\$ 6,750.00	48%
Councillor Mileage	\$ 500.00	\$ -	\$ 500.00	100%
Equipment	\$ 1,500.00	\$ -	\$ 1,500.00	100%
Elections	\$ -	\$ -	\$ -	0%
Conference/Dues	\$ 3,500.00	\$ 6,662.04	-\$ 3,162.04	-90%
Insurance	\$ 10,600.00	\$ -	\$ 10,600.00	100%
Advertising	\$ 700.00	\$ 613.21	\$ 86.79	12%
Newsletter/Printing/Postage	\$ 3,000.00	\$ 192.76	\$ 2,807.24	94%
Office Expenses	\$ 5,000.00	\$ 2,731.11	\$ 2,268.89	45%
Interest and bank fees	\$ 1,000.00	\$ 474.85	\$ 525.15	53%
Telephone/Internet	\$ 2,500.00	\$ 1,967.08	\$ 532.92	21%
Donations	\$ 200.00	\$ 50.00	\$ 150.00	75%
Capital Expenditures	\$ -	\$ 63,125.82	-\$ 63,125.82	0%
<b>Total Administrative/Municipal</b>	<b>\$ 100,040.00</b>	<b>\$ 132,858.20</b>	<b>-\$ 32,818.20</b>	<b>-33%</b>
<i>Planning/Development</i>				
Planning Consulting Fees	\$ 7,000.00	\$ 4,582.88	\$ 2,417.12	35%
Official Plan Admin/Enforcement	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Planning Consultant	\$ 4,800.00	\$ -	\$ 4,800.00	100%
Planning Committee Costs	\$ 500.00	\$ 1,200.56	-\$ 700.56	-140%
Planning Mileage	\$ 100.00	\$ -	\$ 100.00	100%
<b>Total Planning/Development</b>	<b>\$ 13,400.00</b>	<b>\$ 5,783.44</b>	<b>\$ 7,616.56</b>	<b>57%</b>



<b>Water &amp; Wastewater Services</b>	\$ 1,000.00	\$ 2,233.70	-\$ 1,233.70	-123%
<b>EMO - Emergency Measures Organization</b>	\$ 2,000.00	\$ 2,000.00	\$ -	0%
<b>Facilities and Public Property</b>				
<b>North Shore Community Centre</b>				
Centre Wages inc. MERCS	\$ 18,000.00	\$ 17,081.20	\$ 918.80	5%
Activities Supplies/Licenses/Misc.	\$ 1,500.00	\$ -	\$ 1,500.00	100%
Bar/Canteen (licenses & bartenders)	\$ 2,500.00	\$ 5,511.45	-\$ 3,011.45	-120%
Electricity	\$ 4,000.00	\$ 3,963.78	\$ 36.22	1%
Casual/Student Wages	\$ 9,800.00	\$ 174.25	\$ 9,625.75	98%
Centre Mileage	\$ 406.00	\$ 199.50	\$ 206.50	51%
Repair/Maintenance/Snow	\$ 22,000.00	\$ 20,270.65	\$ 1,729.35	8%
Heat Oil/Utilities	\$ 5,000.00	\$ 3,338.15	\$ 1,661.85	33%
Septic Fix	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Heating Review	\$ 2,500.00	\$ 5,005.00	-\$ 2,505.00	-100%
Energy Retrofits/Insulation/Misc.	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Payment/Interest on demand loan	\$ -	\$ -	\$ -	0%
<b>Total North Shore Community Centre</b>	\$ 67,706.00	\$ 55,543.98	\$ 12,162.02	18%
<b>Stanhope Place</b>				
Heat	\$ 500.00	\$ -	\$ 500.00	100%
Electricity	\$ 3,700.00	\$ 3,157.56	\$ 542.44	15%
Capital Expenditures	\$ 5,000.00	\$ -	\$ 5,000.00	100%
Repair/Maintenance/Snow	\$ 3,000.00	\$ 1,309.36	\$ 1,690.64	56%
Energy Retrofits/Insulation/Misc.	\$ -	\$ -	\$ -	0%
<b>Total Stanhope Place</b>	\$ 12,200.00	\$ 4,466.92	\$ 7,733.08	63%
<b>Promenade</b>				
Promenade Maintenance	\$ 5,500.00	\$ 3,313.93	\$ 2,186.07	40%
Promenade Lighting	\$ 700.00	\$ 571.62	\$ 128.38	18%
<b>Total Promenade</b>	\$ 6,200.00	\$ 3,885.55	\$ 2,314.45	37%
<b>Total Facilities and Public Property</b>	\$ 86,106.00	\$ 63,896.45	\$ 22,209.55	26%

<b>Recreation</b>				
Community Grants	\$ 1,500.00	\$ -	\$ 1,500.00	100%
Friends of Covehead Bay	\$ 1,750.00	\$ -	\$ 1,750.00	100%
Soccer	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Event Expenses	\$ 8,050.00	\$ 3,912.28	\$ 4,137.72	51%
<b>Total Recreation</b>	<b>\$ 12,300.00</b>	<b>\$ 3,912.28</b>	<b>\$ 8,387.72</b>	<b>68%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 214,846.00</b>	<b>\$ 210,684.07</b>	<b>\$ 4,161.93</b>	<b>2%</b>
<b>SURPLUS/DEFICIT YTD</b>	<b>\$ 10,000</b>	<b>-\$ 16,143</b>		
<b>CAPITAL FUND</b>	<b>\$ 10,000</b>	<b>\$ -</b>		
<b>SURPLUS/DEFICIT W/ CAPITAL FUND</b>	<b>\$ -</b>	<b>-\$ 16,143</b>		

**BALANCE SHEET - as at October 31, 2017**

<b>ASSET</b>				
<b>Current Assets</b>				
Bank - Community	38,732.40			
Can-PEI Infrastructure (Gas Tax)	19,313.19			
Rest Cash - Green Space/Rec - Comm	5,840.00			
Official Plan/Greenspace GIC - Comm	19,312.74			
GIC - Community	5,335.29			
GIC - Reserve Fund	50,179.73			
Petty Cash - NSCC	400.00			
Total Cash		139,113.35		
GST/HST Recievable	3,602.88			
Total Receivables		3,602.88		
Inventory - Bar - NSCC	576.49			
Total Inventory		576.49		
<b>Total Current Assets</b>		<b>143,292.72</b>		

<b>Capital Assets</b>				
Land			10,000.00	
Building			806,260.71	
Acc Amort - Building			-308,151.45	
Land Improvements			35,828.57	
Accum Amort - Land Improvements			-4,184.00	
Promenade			795,863.95	
Acc Amort - Promenade			-297,560.74	
Equipment			67,660.65	
Acc Amort - Equipement			-53,357.57	
<b>Total Capital Assets</b>			<u>1,052,360.12</u>	
<b>TOTAL ASSET</b>			<u>1,195,652.84</u>	
<b>LIABILITY</b>				
<b>Current Liabilities</b>				
Accounts payable - trade	2,992.48			
BMO MasterCard	223.46			
CPP Payable	324.64			
EI Payable	159.86			
Income tax payable	735.95			
Vacation Pay Payable	-27.64			
PST Payable	-66.46			
Total Accounts payable & accruals			4,342.29	
Deferred Revenue Official Plan			1,022.43	
Deferred Revenue - Green Space/Rec			25,083.44	
Deferred Revenue - Gas Tax			41,248.00	
<b>Total Current Liabilities</b>			<u>71,696.16</u>	
<b>TOTAL LIABILITY</b>			<u>71,696.16</u>	

<b>EQUITY</b>				
<b>Surplus</b>				
Operating Fund		1,140,149.31		
Current Earnings		-16,192.63		
<b>Total Operating Fund</b>		<u>1,123,956.68</u>		
<b>TOTAL EQUITY</b>		<u>1,123,956.68</u>		
<b>LIABILITIES AND EQUITY</b>		<u>1,195,652.84</u>		

## Community of North Shore Budget Tracking Per Month

December 2017					
ACCOUNT	2017 BUDGET	YTD ACTUAL AS AT Dec. 31, 17	BUDGET REMAINING	BUDGET REMAINING AS PERCENTAGE	
<b>REVENUE</b>					
Property Taxes	\$ 170,296.00	\$ 180,093.88	-\$ 9,797.88	0%	
<i>Planning &amp; Development</i>					
Building Permits	\$ 6,000.00	\$ 6,892.97	-\$ 892.97	0%	
Green Space	\$ -	\$ -	\$ -	0%	
Fines	\$ -	\$ 2,000.00	-\$ 2,000.00	0%	
<i>NS Community Centre</i>					
Centre Rentals	\$ 20,000.00	\$ 17,129.19	\$ 2,870.81	14%	
Centre Bar	\$ 13,000.00	\$ 8,336.68	\$ 4,663.32	36%	
Community Events	\$ -	\$ 3,375.00	-\$ 3,375.00	0%	
Wage Grant (JFY/Feds)	\$ 3,000.00	\$ 3,711.80	-\$ 711.80	0%	
Miscellaneous Income	\$ 1,000.00	\$ 2,439.40	-\$ 1,439.40	0%	
<i>Stanhope Place</i>					
Friends of the Bay	\$ 1,750.00	\$ 1,750.00	\$ -	0%	
Stanhope Place Rentals	\$ 1,000.00	\$ 882.50	\$ 117.50	12%	
Stanhope Place Cards	\$ 1,500.00	\$ 2,121.00	-\$ 621.00	0%	
Stanhope Heritage Association	\$ -	\$ -	\$ -	0%	
<i>Funding</i>					
Canada Day/OEE/Violence	\$ 1,300.00	\$ 1,200.00	\$ 100.00	8%	
Funding (Infrastructure/Community)	\$ 2,000.00	\$ 500.00	\$ 1,500.00	75%	
Grants/Government of PEI Assistance	\$ 2,500.00	\$ -	\$ 2,500.00	100%	
Gas Tax Funding	\$ -	\$ 7,700.00	-\$ 7,700.00	0%	Gas Tax revenue for Heating and Cooling Review
Funding for Capital Items TBD	\$ -	\$ 69,717.00	-\$ 69,717.00	0%	ACOA Funding/Capital Fund Contribution
Interest Income/Miscellaneous	\$ 1,500.00	\$ 543.02	\$ 956.98	64%	
<b>TOTAL REVENUE</b>	<b>\$ 224,846.00</b>	<b>\$ 308,392.44</b>	<b>-\$ 83,546.44</b>		
<b>EXPENSES</b>					
<i>Administrative/Municipal</i>					
Administrator's Wages inc. MERCS	\$ 40,040.00	\$ 40,040.08	-\$ 0.08	0%	
Administrator Mileage	\$ 500.00	\$ 705.75	-\$ 205.75	-41%	
Student (W/W)	\$ -	\$ -	\$ -	0%	
Professional Fees/Bookkeeping/Audit	\$ 11,000.00	\$ 10,674.00	\$ 326.00	3%	
Legal Services	\$ 5,000.00	\$ 3,872.00	\$ 1,128.00	23%	

Website Hosting	\$ 1,000.00	\$ 727.40	\$ 272.60	27%	
Councillor Remuneration	\$ 14,000.00	\$ 14,500.00	-\$ 500.00	-4%	
Councillor Mileage	\$ 500.00	\$ 100.00	\$ 400.00	80%	
Equipment	\$ 1,500.00	\$ 2,000.00	-\$ 500.00	-33%	
Elections	\$ -	\$ -	\$ -	0%	
Conference/Dues	\$ 3,500.00	\$ 6,662.04	-\$ 3,162.04	-90%	
Insurance	\$ 10,600.00	\$ 10,600.00	\$ -	0%	
Advertising	\$ 700.00	\$ 613.21	\$ 86.79	12%	
Newsletter/Printing/Postage	\$ 3,000.00	\$ 192.76	\$ 2,807.24	94%	
Office Expenses	\$ 5,000.00	\$ 3,081.11	\$ 1,918.89	38%	
Interest and bank fees	\$ 1,000.00	\$ 574.85	\$ 425.15	43%	
Telephone/Internet	\$ 2,500.00	\$ 2,472.08	\$ 27.92	1%	
Donations	\$ 200.00	\$ 50.00	\$ 150.00	75%	
Capital Expenditures	\$ -	\$ 100,877.82	-\$ 100,877.82	0%	Heating and Cooling Project/ tables etc.
<b>Total Administrative/Municipal</b>	\$ 100,040.00	\$ 197,743.10	-\$ 97,703.10	-98%	
<b>Planning/Development</b>					
Planning Consulting Fees	\$ 7,000.00	\$ 6,982.88	\$ 17.12	0%	
Official Plan Admin/Enforcement	\$ 1,000.00	\$ -	\$ 1,000.00	100%	
Planning Consultant	\$ 4,800.00	\$ -	\$ 4,800.00	100%	
Planning Committee Costs	\$ 500.00	\$ 1,200.56	-\$ 700.56	-140%	
Planning Mileage	\$ 100.00	\$ -	\$ 100.00	100%	
<b>Total Planning/Development</b>	\$ 13,400.00	\$ 8,183.44	\$ 5,216.56	39%	
<b>Water &amp; Wastewater Services</b>	\$ 1,000.00	\$ 2,233.70	-\$ 1,233.70	-123%	
<b>EMO - Emergency Measures Organization</b>	\$ 2,000.00	\$ 2,000.00	\$ -	0%	
<b>Facilities and Public Property</b>					
<b>North Shore Community Centre</b>					
Centre Wages inc. MERCs	\$ 18,000.00	\$ 18,681.20	-\$ 681.20	-4%	
Activities Supplies/Licenses/Misc.	\$ 1,500.00	\$ -	\$ 1,500.00	100%	
Bar/Canteen (licenses & bartenders)	\$ 2,500.00	\$ 5,511.45	-\$ 3,011.45	-120%	
Electricity	\$ 4,000.00	\$ 4,723.78	-\$ 723.78	-18%	
Casual/Student Wages	\$ 9,800.00	\$ 174.25	\$ 9,625.75	98%	
Centre Mileage	\$ 406.00	\$ 199.50	\$ 206.50	51%	
Repair/Maintenance/Snow	\$ 22,000.00	\$ 22,270.65	-\$ 270.65	-1%	
Heat Oil/Utilities	\$ 5,000.00	\$ 4,038.15	\$ 961.85	19%	
Septic Fix	\$ 1,000.00	\$ -	\$ 1,000.00	100%	
Heating Review	\$ 2,500.00	\$ 7,700.00	-\$ 5,200.00	-208%	Funded with Gas Tax
Energy Retrofits/Insulation/Misc.	\$ 1,000.00	\$ -	\$ 1,000.00	100%	
Payment/Interest on demand loan	\$ -	\$ -	\$ -	0%	
<b>Total North Shore Community Centre</b>	\$ 67,706.00	\$ 63,298.98	\$ 4,407.02	7%	

<b>Stanhope Place</b>				
Heat	\$ 500.00	\$ 500.00	\$ -	0%
Electricity	\$ 3,700.00	\$ 3,777.56	-\$ 77.56	-2%
Capital Expenditures	\$ 5,000.00	\$ -	\$ 5,000.00	100%
Repair/Maintenance/Snow	\$ 3,000.00	\$ 2,309.36	\$ 690.64	23%
Energy Retrofits/Insulation/Misc.	\$ -	\$ -	\$ -	0%
<b>Total Stanhope Place</b>	<b>\$ 12,200.00</b>	<b>\$ 6,586.92</b>	<b>\$ 5,613.08</b>	<b>46%</b>
<b>Promenade</b>				
Promenade Maintenance	\$ 5,500.00	\$ 3,313.93	\$ 2,186.07	40%
Promenade Lighting	\$ 700.00	\$ 691.62	\$ 8.38	1%
<b>Total Promenade</b>	<b>\$ 6,200.00</b>	<b>\$ 4,005.55</b>	<b>\$ 2,194.45</b>	<b>35%</b>
<b>Total Facilities and Public Property</b>	<b>\$ 86,106.00</b>	<b>\$ 73,891.45</b>	<b>\$ 12,214.55</b>	<b>14%</b>
<b>Recreation</b>				
Community Grants	\$ 1,500.00	\$ -	\$ 1,500.00	100%
Friends of Covehead Bay	\$ 1,750.00	\$ 1,750.00	\$ -	0%
Soccer	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Event Expenses	\$ 8,050.00	\$ 6,558.86	\$ 1,491.14	19%
<b>Total Recreation</b>	<b>\$ 12,300.00</b>	<b>\$ 8,308.86</b>	<b>\$ 3,991.14</b>	<b>32%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 214,846.00</b>	<b>\$ 292,360.55</b>	<b>-\$ 77,514.55</b>	<b>-36%</b>
<b>SURPLUS/DEFICIT YTD</b>	<b>\$ 10,000</b>	<b>\$ 16,032</b>		
<b>CAPITAL FUND</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>		
<b>SURPLUS/DEFICIT W/ CAPITAL FUND</b>	<b>\$ -</b>	<b>\$ 6,032</b>		

## Council Report

### NSSC Environmental Sustainability Committee

November 8, 2017

- The ESC Committee met on Monday, October 30<sup>th</sup> and all members (Connie, Justin, Eric and Kent) attended either in person or by teleconference.
- **Covehead Bay:** The Covehead Bay Special Committee Terms of Reference remains on hold until Federal and Provincial support is clarified. A meeting was held with DFO PEI Acting Area Director John Coleman on October 25. Kent MacLean, Connie Egan and Gordon Ellis attended on behalf of Council.

Mr. Coleman provided assurances that DFO is willing to work in an open, respectful, collaborative and transparent manner with no empty promises and reiterated that it is DFO's mandate to do so.

There will be a Bay by Bay Review for PEI as part of the Aquaculture Policy Update. Mr. Coleman agreed that there will be input from the municipality, the public and stakeholders as part of this process. Covehead Bay and Brackley Bay are number one on the list and it is anticipated that work will begin on this in December.

A copy of the Placentia Bay Management Plan was provided to him. This was identified in our research as a DFO- led Newfoundland initiative grounded in legislation of the Ocean's Act where all Stakeholders working collaboratively to resolve shared user issues.

There was brief discussion about issues affecting the water flow of the Bay such as the restriction of sand and development of a natural berm at the head of Bay.

Next steps:

1. Meet with Minister Pat Murphy, Minister and Deputy Minister John Jamieson, Provincial Department of Rural and Regional Development. To be rescheduled.
2. Meet with John Coleman and Chris Mills (DFO lead on Bay by Bay Review) to review elements and collaborative approach.
3. Prepare briefing for December Council meeting. (Working Group)



## ESC Priorities Update:

### Healthy Water

The committee is exploring the following:

- **Volunteer Water Testing and Reporting of Results**
- **Provincial Government Safe Water Tracking System**
- **Provincial Information on Water Supply** (The committee hopes to meet with the Provincial Hydrologist by early December)

**Healthy Water and Waste Water Education:** The committee wants to add any good educational information to the community newsletter, website etc. Jonathan will be looking for information to add. Committee members are to keep on the look-out for valuable education info to pass on to Jonathan for sharing with the Community. All councilors are encouraged to do so! This is an important component of the education strategy for both good water and healthy sewer disposal.

**Preventative Research:** Discussion occurred about the prudence of being proactive in reviewing options that could be considered should any future water issues occur in the Community. More to be done on this.

### Safe Sewer/Septic Systems:

**Provincial Legislation:** It has been confirmed that there is no legislation regarding septic systems once they are installed, it is up to the home owner to monitor the condition of their system. (Jonathan's research with Provincial Gov't contacts confirmed this.)

We will keep the education side going and warn people of problems poor septic systems can cause.

**Community Sewer Cleaning Tracking System:** If residents advise the Community Office that they have had their sewer system cleaned, their name will be entered for annual draw prize of a free septic cleaning.

In addition, their name will be placed on the tracking system to receive a reminder call in three years when due for the next cleaning. Action: Community Administration Office

**Fire Safety:** We will be in contact with Parks Canada for an update on their forest clearing and trimming initiatives.

**Inappropriate Waste Disposal:** There is no legislation on this. We will take an educational approach to discourage any dumping and promote being good stewards of the environment.

Respectfully submitted by Connie Egan, ESC Chair

**Recreation and Community Engagement Committee  
Report to North Shore Community Council  
Stanhope Place  
November 1<sup>st</sup>, 2017**

**Committee Members:** Councillor Sheehan, Councillor Walsh, Councillor Gay

**Regrets:** Councillor Reardon

**1. Welcome**

- Charity welcomed everyone to the meeting.

**2. Terms of Reference Review**

- The committee reviewed the TOR and were pleased to see that 3 of the 5 short term goals were completed.
- There was discussion regarding the long term goals and how they may not be achieved in the mandate of the current council. Movement will be made on these items with the addition of staff resources.

**3. Upcoming Events**

a. Halloween Party

- Melody updated the committee on the Children's Halloween Party
- This was a first time event on Halloween night and the events committee was pleased with the turn out. There were 8 trunk or treaters and approximately 40 children at the event.
- A huge thank you to the events committee for their time in decorating on Sunday night and for being there the night of to help out with the event. Also a thank you to Michael Hewitt for taking pictures at the event.
- The following are considerations for next year:
  - Host the Halloween Party on the Sunday night prior to Halloween
  - Continue to grow the Trunk or Treat event on Halloween night but reduce the time to 5:30pm-6:30pm

b. Remembrance Day

- Zane has been working on the Remembrance Day event with support from council.
- Charity will follow up with Zane on any outstanding needs
- Justin, Melody and Charity will be in attendance for the event to help out.

- c. Christmas Party
    - The date of December 10<sup>th</sup> from 6-7pm with the events committee decorating at 4pm.
    - Melody will connect the North Shore Community Centre events committee to confirm all the roles and responsibilities.
    - Charity will update the poster for the event
- 4. NSCC Updates**
- Programming
    - Active Start and Multi-sport have begun and will run for 16 weeks.
    - Numbers have been good for both programs.
  - Eastern Region Sport and Recreation Council
    - Zane and Jacob met to discuss programming options.
    - Charity will follow up with Zane regarding this.
- 5. Stanhope Place Updates**
- Justin has been talking to the past planning committee of the Winter Survival Party. He is waiting an update in order to proceed.
- 6. Other Business**
- No other business was discussed.

*Respectfully submitted by: Charity Sheehan*