

AGENDA

Special Council Meeting – Rural Municipality of North Shore
6:30 pm Monday, Nov 2nd, 2020 at Grand Tracadie School Centre

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
 - 2.1 Disclosure of Pecuniary (Financial) or other Conflicts of Interest
- 3. NEW BUSINESS (REQUESTS FOR DECISION)**
 - 3.1. RFD 2020-028 Resolution for Safe Restart Agreement
 - 3.2. RFD 2020-029 Recommendation for Development Officer
 - 3.3. RFD 2020-030 Resolution for Rural Jobs Initiative Grant
 - 3.4. RFD 2020-031 Request for Letter of Support for Glenaladale
- 4. NEXT MEETING:** Thursday Nov 12, 2020 6:30pm at Grand Tracadie School Centre
- 5. ADJOURNMENT**

APPROVED MINUTES
Special Council Meeting – Rural Municipality of North Shore
Monday November 2, 2020 @ 6:30 pm
@ Grand Tracadie School Centre

PRESENT:

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Krista Shaw (on phone), Peter Vriends, Derek Cook, Wanson Hemphill and CAO Stephanie Moase.

REGRETS: Councilor Bob Doyle

1. CALL TO ORDER: 6:30 pm by Mayor Gerard Watts

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved as presented
Moved by Councilor Nancy MacKinnon, seconded by Councilor Peter Vriends.

5-0

MOTION CARRIED

2020-11-101

2.1. DISCLOSURE OF PECUNINARY (Financial) or other CONFLICT OF INTEREST:

CAO Stephanie Moase will leave the room for the discussion of RFD 2020-029 Recommendation of Development Officer

3. NEW BUSINESS (REQUESTS FOR DECISION)

3.1. RFD 2020-028 Resolution for Safe Restart Agreement

WHEREAS the Safe Restart Agreement will provide financial assistance for reopening municipal services in PEI to support critical needs for transit, protection of public health and safety, prepare for potential future waves of the COVID-19 virus, and further support the safe reopening of economies across Canada.

AND WHEREAS a signed agreement to participate reflects the municipality's understanding on shared objectives and terms established by the Safe Restart Agreement between the Government of Canada and the Province of PEI.

AND WHEREAS the Safe Restart Agreement requires a formal resolution outlining participation in the program;

It was duly moved and seconded that that the Council authorizes the **Rural Municipality of North Shore** to execute the “Confirmation of Municipal Services and Agreement to Participate.

Moved by Councilor Wanson Hemphill, seconded by Councilor Derek Cook

5-0

MOTION CARRIED

2020-11-102

CAO Stephanie Moase left the room

3.2. RFD 2020-029 Recommendation for Development Officer

It was duly moved and seconded that Stephanie Moase be appointed as a Development Officer for the **Rural Municipality of North Shore** to work with Derek French with the condition that there will be a 6 month review and all applicable insurance is in place. Her work hours will be increased to 37.5hrs/week.

Moved by Councilor Peter Vriends, seconded by Councilor Nancy MacKinnon

5-0

MOTION CARRIED

2020-11-103

CAO Stephanie Moase returned to the room

3.3. RFD 2020-030 Resolution for Rural Jobs Initiative Grant

It was duly moved and seconded that the CAO apply to the Rural Jobs Initiative Program for funding to provide up to 75% of the wages for 14 weeks (up to Mar 31) for a temporary position with the Municipality.

Moved by Councilor Derek Cook, seconded by Councilor Peter Vriends

5-0

MOTION CARRIED

2020-11-104

3.4. RFD 2020-031 Request for Letter of Support for Glenaladale

A draft letter was reviewed and it was agreed to offer a letter of support without in kind contributions.

It was duly moved and seconded that the Council provide a letter of support to the Glenaladale Heritage Trust for their application to the Canadian Heritage Legacy’s Fund for the continued restoration efforts of the Glenaladale Estate and 2022 events surrounding the 250th Anniversary of the Glenaladale Scottish Settlers.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook

4-1 Councilor Krista Shaw was not in favor

MOTION CARRIED

2020-11-105

4. NEXT MEETING:

Regular Council Meeting Thursday, November 12, 2020 @ 6:30 at Grand Tracadie School Centre.

5. ADJOURNMENT:

There being no further business, the meeting adjourned at 7:10pm.

Moved by Councilor Derek Cook, seconded by Councilor Wanson Hemphill.

5-0

MOTION CARRIED

2020-11-106

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Stephanie Moase, CAO

DATE:

**Rural Municipality of North Shore
REQUEST FOR DECISION**

Topic:

Date: Oct 29, 2020	Request No: RFD-2020-028 <i>(Office Use Only)</i>
------------------------------	---

Person: Stephanie Moase	Representing: RMNS
-----------------------------------	------------------------------

Background: We received a letter on Oct 22, 2020 outlining initiatives by the Provincial and Federal Governments to supply funding to Municipalities through Safe Restart Agreement.
--

Request: A resolution from Council to participate

Advantages Fund projects that stem from Covid related expenses	Disadvantages
--	----------------------

Required Resources:	
----------------------------	--

Staff Comments	
-----------------------	--

CAO's Review / Comments	Resolution attached
--------------------------------	---------------------

**Rural Municipality of North Shore
REQUEST FOR DECISION**

Topic:

Date: Oct 29, 2020	Request No: RFD-2020-029 <i>(Office Use Only)</i>
------------------------------	---

Person: Gerard Watts	Representing: Finance and Administration
--------------------------------	--

<p>Background: Development Officer Derek French has put in his resignation effective while the new Official Plan and Bylaw are adopted and approved by the Minister. The committee has reviewed some options for his replacement and made a motion of recommendation at the Oct Meeting.</p>

<p>Request: To appoint Stephanie Moase as Development Officer to work with Derek during the interim of moving from the old Official Plan/ Bylaw to the new with plans to appoint a Planning Consultant to work with Stephanie Moase once Derek French is done.</p>

Advantages	Disadvantages
All development permit applications will be done in office with less waiting. Stephanie Moase has been working with the old Bylaw and the new Bylaw and knows them quite well. Some cost savings.	Will need to have a consultant on any applications requiring a recommendation to Council. (Derek was able to be both DO and Consultant)

Required Resources:	Stephanie Moase will require more time to take on the additional role. Request that she now work 37.5 hours per week but do not increase open office hours. (she can work on DO items on Fridays but not have to worry about answering phones or people coming into office)
----------------------------	---

Staff Comments	
-----------------------	--

CAO's Review / Comments	The Bylaw allows for more than one Development Officer to be appointed at the same time. Doing this now will allow time to become familiar and comfortable with the position prior to Derek's departure.
--------------------------------	--

**Rural Municipality of North Shore
REQUEST FOR DECISION
Topic: Rural Jobs Initiative Grant**

Date: Oct 29, 2020	Request No: RFD-2020-030 <i>(Office Use Only)</i>
------------------------------	---

Person: Stephanie Moase	Representing: RMNS
-----------------------------------	------------------------------

<p>Background: In speaking with Chris Blaisdell with the Communities and Fisheries Dept at the Province he mentioned they still have funding under the Rural Jobs Initiatives for a municipality to hire a person for up to 14 weeks (up to March 31) covered up to 75% of wages.</p>
--

<p>Request: To apply for this funding to potentially give work up to March 31 for someone who may have lost work due to Covid-19.</p>
--

Advantages	Disadvantages
Have an extra office person to continue to help organize old files and other office work. Give someone office experience to help them potentially get meaningful work in the future.	Municipality will pay the remaining 25% of wages until March 31. A maximum of \$2184

Required Resources:	Wages up to a maximum of \$2184
----------------------------	---------------------------------

Staff Comments	
-----------------------	--

CAO's Review / Comments	Will benefit someone in the Community, there is always more work that can be done in office and throughout the Community
--------------------------------	--

**Rural Municipality of North Shore
REQUEST FOR DECISION
Topic: Letter of Support Glenaladale**

Date: Oct 29, 2020	Request No: RFD-2020-031 <i>(Office Use Only)</i>
------------------------------	---

Person: Aggie-Rose Reddin	Representing: Glenaladale Heritage Trust
-------------------------------------	--

<p>Background: Non-profit Organizations require letters of support when applying for funding through most Provincial and Federal Grants.</p>

<p>Request: RMNS to provide a letter of support to the Glenaladale Heritage Trust for their application to the Canadian Heritage Legacy Fund for restoration projects and events surrounding their 2022 250th Anniversary of the Glenaladale Scottish Settlers</p>
--

Advantages	Disadvantages
Ability to assist an important historical landmark close to North Shore's own roots	Not within this Municipality

Required Resources:	Letter of support and in-kind contributions of volunteer hours and rental space
----------------------------	---

Staff Comments	
-----------------------	--

CAO's Review / Comments	We sometimes have Community groups looking where they can contribute volunteer hours, this could be an option to have these groups provide the in-kind work
--------------------------------	---