

# **AGENDA**

## ***Regular Council Meeting – Rural Municipality of North Shore*** **6:30 pm Wednesday, Oct 14<sup>th</sup>, 2020 at Grand Tracadie School Centre**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
  - 2.1 Disclosure of Pecuniary (Financial) or other Conflicts of Interest
- 3. APPROVAL OF THE MINUTES FROM**  
REGULAR MEETING 6:30PM SEPT 9<sup>th</sup>, 2020
  - 3.1. Business arising from the minutes
- 4. DELEGATIONS SPECIAL SPEAKERS AND PUBLIC INPUT**
  - 4.1. Ken Hubley to present regarding Water Study RFD-2020-019
- 5. REPORTS**
  - 5.1. Mayor's Report
  - 5.2. CAO Report
  - 5.3. Finance and Administration
  - 5.4. Water and Environment
  - 5.5. EMO Committee
  - 5.6. Planning Board and Development Permit Report
  - 5.7. Recreation and Engagement Committee - No Report
  - 5.8. Resident Concerns
- 6. NEW BUSINESS (REQUESTS FOR DECISION)**
  - 6.1. RFD 2020-020 CIP 58.1.3 Project to be closed
  - 6.2. RFD 2020-021 Girl Guides fee waiver for Grand Tracadie School Centre
  - 6.3. Review of MOU and Mutual Aid agreement for EMO
  - 6.4. RFD 2020-022 Conflict of Interest Discussion and Vote
  - 6.5. RFD 2020-023 Planning Board Recommendation for Consultation on Short Term Rentals
  - 6.6. RFD 2020-024 Water and Environment Committee Appointment- Robbie Moore
  - 6.7. RFD 2020-025 Budget increase for Planning Consultant
  - 6.8. RFD 2020-026 Covehead and Tracadie Bay Enhancement Committee Appointment- Catherine Martin
  - 6.9. RFD 2020-027 Finance and Administration Committee Appointment- Doug Smith
- 7. CORRESPONDENCE**
  - 7.1. Letter from Environment Water and Climate Change re: Saltwater Intrusion on Wells
- 8. NEXT MEETING:** Thursday Nov 12, 2020 6:30pm at North Shore Community Centre
- 9. ADJOURNMENT**

**APPROVED MINUTES**  
**Regular Council Meeting – Rural Municipality of North Shore**  
**Wednesday October 14th, 2020 @ 6:30 pm**  
**@ Grand Tracadie School Centre**

**PRESENT:**

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Krista Shaw, Peter Vriends, Derek Cook, Wanson Hemphill and CAO Stephanie Moase.  
 7 members of the public.

**REGRETS:** Councilor Bob Doyle

**1. CALL TO ORDER:** 6:34 pm by Mayor Gerard Watts

**2. APPROVAL OF THE AGENDA:**

*It was duly moved and seconded* that the agenda be approved with the deletion of 4.1 Ken Hubley who is unable to attend the meeting and the addition of 6.10 Remembrance Day.

*Moved by Councilor Derek Cook, seconded by Councilor Peter Vriends.*

**5-0**

**MOTION CARRIED**

**2020-10-090**

**2.1. DISCLOSURE OF PECUNICARY (Financial) or other CONFLICT OF INTEREST:**

Mayor Gerard Watts will excuse himself from the room when discussing 6.4 RFD 020-022.

**3. APPROVAL OF MINUTES**

*It was duly moved and seconded* that the minutes of the Regular Monthly Council Meeting of September 9, 2020 @ 6:30 pm be approved as presented.

*Moved by Councilor Wanson Hemphill, seconded by Councilor Nancy MacKinnon*

**5-0**

**MOTION CARRIED**

**2020-10-091**

**3.1. BUSINESS ARISING FROM THE MINUTES**

The letter requesting reduced traffic speed in the Hardy Mill/Pleasant Grove area has been sent to Minister Steven Myers and copied to Minister Bloyce Thompson.

The Memorial Plaque and tree ceremony for Constable Heidi Stevenson was unveiled on September 7, 2020. Thanks for the Watershed group for donating the tree. Greg Mermuys will be asked to put a fence around the tree for protection.

Red Isle ATV Club regarding trails on the Grand Tracadie Commons will be discussed at the next monthly meeting.

#### **4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT**

*Deleted from Agenda.*

#### **5. REPORTS**

##### **5.1. Mayor's Report**

Mayor Gerard Watts reported that he has been working with the CAO and bookkeeper on financials and reviewing and revising Bylaws.

##### **5.2 CAO Report**

CAO Stephanie Moase thanked Mayor Watts for all his support. CAO will be attending FPEIM meeting virtually. The new rink boards will be manufactured when the drawings have been approved. Cracks will be repaired and expecting delivery of boards by the end of October.

##### **5.3 Finance and Administration Committee**

Mayor Gerard Watts reported that Peter Vriends has agreed to co-chair the committee, Nancy MacKinnon will be stepping down.

Centre rental income is down but is somewhat offset by less centre expenses.

Yearend journal entries from the auditor are being entered to adjust some expenses.

CAO is waiting on Insurance quotes for the Community.

##### **5.4 Water and Environment Committee**

Chairperson, Councilor Wanson Hemphill stated that the Septic Maintenance Bylaw is still being worked on. Committee is trying to determine the level of interest on a Water Conservation Bylaw to enforce conservation. Developing a policy or educating residents are other options.

**It was duly moved and seconded** to develop a Bylaw to Conserve Water in the Municipality.

***Moved by Councilor Wanson Hemphill, seconded by Councilor Derek Cook***

**0-5**

***MOTION DENIED***

***2020-10-092***

##### **5.5 EMO Committee**

Chairperson, Councilor Derek Cook stated that a new diesel tank (72hr run time) will be installed on October 20, 2020. Scheduled training courses have been cancelled for the time being.

##### **5.6 Planning Board and Development Permit Report**

Chairperson, Councilor Krista Shaw referred Council to the Development Permit Report.

Planning Board meetings were held on Sept 10 & 16, 2020, concerns regarding 4.24 Short Term rentals in the Official Plan will be discussed in 6.5 RFD 2020-023 Planning Board Recommendation for consultation on Short Term Rentals. Next planning board meeting is Oct 20, 2020. Hoping to finalize the Official Plan and Landuse Bylaw drafts for a November Public Meeting.

## 5.7 Recreation and Community Engagement Committee

Nancy MacKinnon reported that there will be a Halloween Movie day instead of a party. They discussed Remembrance Day Ceremony and facility rental fees. Rental fees will be reviewed. Eastern Road bike lane was discussed, applications have been submitted to the Active Transportation Fund.

## 5.8 Resident Concerns

**Councilor Derek Cook** – concerns regarding the Eastern Road bike traffic, short term rentals both pros and cons.

**Councilor Krista Shaw** – A resident has inquired about contacting councilors by phone, CAO responded that councilors are not required provide their private phone numbers to residents, emails should be used to contact councilors which are provided on the website. They also inquired about receiving information on development permits. CAO stated that the only information available to residents is the approved permit which is posted on the website, in the lobby and on PEI Planning Decisions. Krista Shaw was presented with a petition and a rebuttal petition but will not be presenting them to council at this time. The privacy obligation conditions in Section 6.1 (h) in the Access to Information and Protection of Personal Information Bylaw prevents her from presenting information regarding a development application which has not been adjudicated.

**Councillor Wanson Hemphill** – Resident concerns regarding outdoor fire ban in July and August. CAO stated that as reported in the August minutes, the fire ban was put in place by the Fire Marshall office and did not include residential backyard fire pits, any concerns should be addressed to the Fire Marshall Office or the local Fire Dept.

**Councilor Nancy MacKinnon** – lack of early learning childcare in the area.

**Mayor Gerard Watts** – If anyone feels like they are being harassed they should be reporting this to the CAO. Mayor Gerard Watts and Peter Vriends attended the fire hall meeting, very well attended events. Attended the Watershed Annual Meeting.

**Councilor Peter Vriends** – Complaints of an unsightly property. A letter was sent to the property owner, requesting for them to clean it up.

## 6. NEW BUSINESS

### 6.1 RFD 2020-020 CIP 58.1.3 Project to be closed.

***It was duly moved and seconded*** that the CIP 58.1.3 Gas Tax Project for the NSCC Septic Review and Implementation be closed and the amount of \$ 3,235.00 that was not an eligible expense will be returned to the gas tax account.

***Moved by Councilor Krista Shaw, seconded by Councilor Nancy Mackinnon.***

**5-0**

**MOTION CARRIED**

**2020-10-093**

### 6.2 RFD 2020-021 Girl Guides fee waiver for Grand Tracadie School Centre.

Councillor Krista Shaw inquired about the fees for girl guides.

***It was duly moved and seconded*** that a grant be given to the Girl Guides in lieu of the waiver of rental fee for the amount of rent required for Grand Tracadie School.

***Moved by Councilor Krista Shaw, seconded by Councilor Nancy MacKinnon.***

**4-1** Councilor Wanson Hemphill was opposed

**MOTION CARRIED**

**2020-10-094**

### 6.3 Review of MOU and Mutual Aid agreement for EMO

Changes will be sent to CAO for review at the next meeting.

### 6.4 RFD 2020-022 Conflict of Interest Discussion and Vote.

Mayor Gerard Watts excused himself from the room at 7:35.

Nancy MacKinnon Chaired the meeting.

Councilors discussed whether or not Mayor Gerard Watts may have a perceived conflict of interest with regards to Patti Sue Lee's development application based on her official Complaint of Conflict of Interest she submitted to Council.

**Councillors voted 4-0** that Mayor Gerard Watts could be perceived to be in a conflict of interest regarding Patti Sue Lee's applications for development on her property PID 544940. Council requested that Mayor Gerard Watts continue to excuse himself from any discussion or voting regarding this property or development to it in the future.

Mayor Gerard Watts re-entered the meeting at 7:41pm.

Nancy MacKinnon informed Mayor Gerard Watts the outcome of the vote and he agreed to continue to excuse himself from any discussion regarding this property.

Mayor Gerard Watts resumes chairing the meeting.

### 6.5 RFD 2020-023 Planning Board Recommendations for Consultation on Short Term Rentals.

***It was duly moved and seconded*** to add to the Official Plan that Council undertake a study to identify the impacts and opportunities associated with Tourism Establishments in the Municipality, with the intention to adopt an amendment to the Land Use Bylaw or create a new Municipal Tourism Establishment Bylaw in accordance with recommendations of this study.

***Moved by Councilor Krista Shaw, seconded by Derek Cook.***

***5-0***

***MOTION CARRIED***

***2020-10-095***

### 6.6 RFD 2020-024 Water and Environment Committee Appointment – Robbie Moore

***It was duly moved and seconded*** to appoint Robbie Moore to the Water and Environment Committee.

***Moved by Councilor Wanson Hemphill, seconded by Krista Shaw.***

***5-0***

***MOTION CARRIED***

***2020-10-096***

**6.7 RFD 2020-025 Budget increase for Planning Consultant.**

Extra costs and meetings association with the Official Plan that was not anticipated when DV8 made their submission.

*It was duly moved and seconded* to increase the budget by \$3,500.00 to cover the additional costs for the Planning Consultant.

*Moved by Councilor Peter Vriends, seconded by Krista Shaw.*

**5-0**

**MOTION CARRIED**

**2020-10-097**

**6.8 RFD 2020-026 Covehead and Tracadie Bay Enhancement Committee Appointment – Catherine Martin.**

*It was duly moved and seconded* to appoint Catherine Martin to the Covehead and Tracadie Bay Enhancement Committee.

*Moved by Councilor Nancy MacKinnon, seconded by Peter Vriends.*

**5-0**

**MOTION CARRIED**

**2020-10-098**

**6.9 RFD 2020-027 Finance and Administration Committee Appointment – Doug Smith.**

*It was duly moved and seconded* to appoint Doug Smith to the Finance and Administration Committee.

*Moved by Councilor Peter Vriends, seconded by Derek Cook.*

**5-0**

**MOTION CARRIED**

**2020-10-099**

**6.10 Remembrance Day**

Councilor Nancy MacKinnon stated the Recreation Committee had discussed options to hold Remembrance Day Ceremonies. It was agreed that due to Covid-19 precautions, a Public ceremony would not be safe. Discussions on how council could get the information out to residents.

**7. CORRESPONDENCE**

7.1 Letter from Environment Water and Climate Change re: Saltwater intrusion in Wells.

Council reviewed the letter, the Province copied Council for their information. This information is important to note for future water studies.

**8. NEXT MEETING:**

Regular Council Meeting Thursday, November 12, 2020 @ 6:30 at Grand Tracadie School Centre.

**9. ADJOURNMENT:**

There being no further business, the meeting adjourned at 8:10pm.

***Moved by Councilor Nancy MacKinnon, seconded by Councilor Wanson Hemphill.***

**5-0**

**MOTION CARRIED**

**2020-10-100**

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SIGNED: Gerard Watts, Mayor

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DATE:

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SIGNED: Stephanie Moase, CAO

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DATE:

# CAO's REPORT

## October 2020

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- Working with Bylaw Enforcement Officer and Patsy to develop a property register
- Maintaining and updating website
- Working with Derek French regarding ongoing Planning issues
- Reviewing Procurement Policy, Septic Bylaw, HR Policy
- Working with Enforcement Officer to field Bylaw infraction Complaints, fines being issued for building starts prior to permits issued
- Preparation of minutes for Council and committees
- Working with contractors on completing Capital Projects
- Attended conference call for FPEIM Semi Annual Meeting
- Working on RFQ's for legal and auditor
- Accepting feedback on Draft Landuse Bylaw and pre-registering attendees for the Planning Board Meetings

### Capital Projects

**Outdoor Rink Upgrades-** Budget \$30, 225 Accepted quotes from Athletica and Frizzell's and prepared site for new Boards, cost \$2500 +HST to fill cracks

**Grand Tracadie Entryway-** Budget \$63,250 Drawings complete. Accepted quote from Ken Coles Carpentry, only bid completed.

**Grand Tracadie Key Card Access-** Included in Entryway

**Security Cameras-** Have two quotes, waiting on entryway completion

**Grand Tracadie Kitchen Renos-** \$25000 rec'd from New Horizons. Awarded contract to Island Innovation, reno is in progress. Dishwasher and cooler arrived, awaiting stove.

**NSCC Outdoor Storage Building-** Budget \$8000 Quote \$7825 to be built on site by Paul MacMillan. Have permit, work begun, man door to come from Grand Tracadie Entryway project, still need garage door

**Oil Tank Replacement for Stanhope Place-** One quote has been received

**Stanhope Place Steps-** Budget \$8000 project awarded to Ken Coles Carpentry

**Chairlift/Elevator at NSCC-** Have had one preliminary quote on elevator. Cannot locate any info regarding elevator pre-wiring. Will need architect to review drawings.

**New/Replacement Signs for Municipality:West Covehead-** Need new CIP for Gas Tax, Signs for West Covehead, promenade, Grand Tracadie grounds, NSCC grounds, Grand Tracadie Building

**New Audio/Visual Upgrades-** Need new CIP for Gas Tax, waiting on projects to be completed so some funds may be decommitted.

**Diesel Tank for Generator-** COMPLETED \$4025

**Grand Tracadie SC Windows-** COMPLETED (Glass only) \$10,800

**Grand Tracadie Community Signs-** \$1403 COMPLETED

**NSCC 2<sup>nd</sup> Ballfield-** \$11,000 COMPLETED

**Stanhope Place Book Shelves-** \$1275 COMPLETED

**Stanhope Place Storage Building-** \$1000 COMPLETED

**Floating Docks-** COMPLETED

**Flag Poles-** COMPLETED at Grand Tracadie and Stanhope Place. FlagPole at gazebo is missing, RCMP have been notified



## Financial and Admin Report

The following was discussed:

- There will be updated projected budget from Oct 31 to March 31 2021 will be forecasted in the new few weeks
- Costs are higher in some categories
- Revenue is also down for the rentals resulting from Covid situation
- The Gas Tax capital projects were reviewed and projections as on track
- Outdoor rink will arrive in October
- Administration is meeting with a landowner for a possible well site.
- CAO looking for funding for a person to help with filing, forms and archiving various documents. This would be a temporary position

Next Meeting October 19 2020.

## **Water & Environment Committee Report for Oct 14, 2020**

A committee meeting was held on Sept 16 .

The Septic Maintenance bylaw:

This is still a work in progress although slowed by the Official Plan administrator time requirements. There was a discussion about whether to consider a more voluntary approach with requests for proof of maintenance or a more direct approach with required inspections and written proof of maintenance.

Water Conservation Strategy:

Some other larger communities have water conservation bylaws in place limiting the times when lawns, swimming pools and other water uses can happen.

The committee wish to ask Council whether there is interest in developing a similar bylaw or try a more enhanced educational approach.

Stanhope Place land addition:

The option to purchase a small piece of land adjacent to Stanhope Place along Stanhope Lane has been turned over to the Finance Committee if Council wishes to pursue negotiations.

Next meeting Oct 21 1 pm

New committee member::

Mayor Watts has suggested that Robbie Moore would be willing to join the Water & Environment Committee if approved by Council.

Wanson Hemphill

Chairperson

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## **EMO Committee Report for Oct 14, 2020**

The rural municipality of north shore joint emo had successful meeting on Sept 21 all joint emo areas had representation at the meeting .there was good discussion on all agenda items .some of the agenda items up for discussion the joint emo mutual aid agreement the memorandum of understanding agreement also covered were the emo finances and moving forward with the emo plan .the emo plan which was suppose to be completed by the end of 2020 has had its deadline extended to end of 2021 also provincial emo has canceled training seminars until they find new ways of delivering training during cov19.the next meeting is scheduled for monday Oct 19th

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**Derek Cook**

## **Planning Board Report- 2020 October Council Meeting**

The Planning Board continues to be very busy as we navigate the formalization of our new Official Plan and Bylaws. We had a public meeting at North Shore Community Centre on September 10, 2020 which had a number of the public attending. It was here that the DV8 consultant attempted to go over the remainder of the by-law as questions and concerns raised centralized around Short Term Rentals the meetings prior hadn't allowed her to complete the discussion earlier. The Board and myself as Chair continued to receive numerous emails daily from residents asking for clarification on specific sections or stating they were not in favor of the section dealing with non owner occupied residences, nor the proposed zoning of Tourism Establishment. A few stated this would increase their property taxes which is not a responsibility of the Municipality, rather the Province itself.

The second public meeting was held September 16, 2020 at Grand Tracadie. Roughly 40 people were in attendance. This meeting had the DV8 Consultant provide an alternate proposal to mitigate the concerns of the residents by proposing we do a study on Short Term Rentals in the municipality. As well as a water study, focusing on the Stanhope Peninsula, based on all lots being built on and occupied. It was felt that this is the only way to get a true representation of what the pressure on the water system would look like. It was moved and seconded by the committee and will be presented as a Request for Decision at the October Council meeting. It was also noted that should Council be in agreement and approve this request, it would be written into the Official Plan that the study would be performed and once the information was received, a by-law revision or a new Bylaw could be completed if necessary. People seemed genuinely contented with the result of that meeting and many expressed they felt their concerns had been heard.

Next steps for the Planning Board will be to meet to go over the remaining feedback with the hopes that a final draft of the plan will be ready for a final public meeting in early November.

Future meeting date: October 20, 2020 - Planning Board  
Public Meeting to be determined

Respectfully submitted  
Krista Shaw, Planning Board Chair



**Rural Municipality of North Shore  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> Oct 5, 2020	<b>Request No: RFD-2020-020</b> <i>(Office Use Only)</i>
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<b>Person:</b> Stephanie Moase	<b>Representing:</b> Municipality -Gas Tax
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<p><b>Background:</b></p> <p>A Capital Investment Plan was created to commit \$12,600 from Gas Tax to upgrade the septic system a NSCC in 2015. \$3235 was spent to repair a maintenance issue which corrected the problem and no further work was required. In 2018 \$9365 was decommitted from the Project but the Project was never closed.</p>
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<p><b>Request:</b></p> <p>To close the Project and repay spent funds to Gas Tax account. Work completed is not Gas Tax eligible because it does not achieve any criteria outcomes as no actual upgrade was done, only maintenance items which repaired the issue.</p>
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<b>Advantages</b>	<b>Disadvantages</b>
Keep paperwork up to date on open Projects and Gas Tax expenditures, the repaid funds can be committed to another Project	Funds spent must be returned to gas tax account

<b>Required Resources:</b>	None
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	Must be done to reconcile Gas Tax projects
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**Rural Municipality of North Shore  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> Oct 6, 2020	<b>Request No: RFD-2020-021</b> <i>(Office Use Only)</i>
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<b>Person:</b> Jennifer Bryson	<b>Representing:</b> Girl Guides
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<p><b>Background:</b> The Girl Guides were previously granted a waiver for rental fees at Stanhope Place for the school year 2018-2019. They have decided to move to Grand Tracadie School Centre this school year 2020-2021 as it is a larger space and has more outdoor recreation facilities.</p>
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<p><b>Request:</b> For Council to waive the fees for rental of Grand Tracadie School Centre for Monday evenings for the 2020-2021 School Year. A letter is attached from Girl Guides.</p>
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<b>Advantages</b>	<b>Disadvantages</b>
Provide an important Community program a place to meet	Loss of revenue from renting and potential increased cost of cleaning

<b>Required Resources:</b>	None
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	A waiver should be completed each year by Council. Was not done last year.
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September 18, 2020

Rural Municipality of North Shore Community Council

To: Members of the Community Council

Re: User fees for the North Shore Girl Guides

On behalf of the leaders of the North Shore Girl Guide units (Sparks, Brownies, Guides, and Pathfinders), I would like to request that we move our meeting location from Stanhope Place to the Grand-Tracadie Community School on Monday nights from 6pm-7pm.

Although Stanhope is a central well-kept space, we have had some challenges in separating our three units and the basement space doesn't allow the girls as much movement as we would like. As we move forward in the COVID world we also have some concerns about physical distancing in the space at Stanhope Place. We hope that the space at the Grand-Tracadie School might be a suitable space for us this year. We hope to hold our first meeting on September 28<sup>th</sup>, 2020 and continue meeting Mondays until mid-June.

We are also requesting that user rental fees be waived for our group. Our girl-driven leadership program has attracted close to 60 girls in the last two years providing some much needed programming for girls in the area. Most of the registration fees for Girl Guides goes directly to the national body and our units rely on money raised through cookie sales to help support our programming. We can also collect dues from the members, however, due to the uncertainty with this year and the financial hardship many have faced, we have opted not to charge additional dues to the girls this year.

We are currently working on our operational plan for the year which will factor in both the current provincial health directives from the Chief Public Health Office as well as the Return-to-Guiding guidelines produced by Girl Guides of Canada. We will be hosting our meetings outside at least until the end of October. There may be evenings when we will not be at our meeting location, in which case we can advise the community staff.

Girl Guides is a community minded organization and we hope you will both consider our requests as well as consider including us in community activities when we might be of service.

Sincerely,

Jennifer Bryson  
Contact Guider  
North Shore Girl Guides



**Rural Municipality of North Shore  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> Oct 6, 2020	<b>Request No: RFD-2020-022</b> <i>(Office Use Only)</i>
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<b>Person:</b> Deputy Mayor Nancy MacKinnon	<b>Representing:</b> Municipality
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<b>Background:</b> On June 2, 2020 a Complaint of Conflict of Interest was received against Mayor Gerard Watts from Patti-Sue Lee regarding development permit applications for her property. Patti-Sue presented at the September 9 Council meeting and we received her written submission on Sept 14, 2020.
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<b>Request:</b> For Council to review all aspects of the complaint, including the legal opinion provided, discuss the matter and vote whether there is, or is not a conflict as per the 2018-05 Conflict of Interest Bylaw.
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<b>Advantages</b>	<b>Disadvantages</b>
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<b>Required Resources:</b>	None
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	This is the next step required as per the 2018-05 Conflict of Interest Bylaw.
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**Rural Municipality of North Shore  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> Oct 7, 2020	<b>Request No: RFD-2020-023</b> <i>(Office Use Only)</i>
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<b>Person:</b> Krista Shaw	<b>Representing:</b> Planning Board
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<p><b>Background:</b> The Planning Board had released a first Draft of the new LandUse Bylaw on our website, looking to get feedback in advance of Consultation Meetings planned for August (happened Aug 26 and 27) Much of the feedback received was around establishing rules around Short Term Rentals as the bylaw currently only addresses Bed and Breakfasts in a Residential Zone. The feedback revealed there is still much to be learned and discussed regarding Short Term Rentals</p>
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<p><b>Request:</b> Planning Board would like to recommend to Council to undertake a study to identify the impacts and opportunities associated with tourist establishments in the Municipality, with the intention to adopt amendments to the Land Use Bylaw and/or create a new Municipal Tourism Establishments Bylaw in accordance with the recommendations of this study.</p>
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<b>Advantages</b>	<b>Disadvantages</b>
Gain more information on Short Term Rentals prior to making decisions on any type of zoning or development control around STR's	The Bylaw remains silent on the existence of STR's in Residential neighbourhoods for now

<b>Required Resources:</b>	To retain funding for a consultant study on Short Term Rentals
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	Should this motion be approved, the current Official Plan and Bylaw review process will include this study as a future action and will exclude any new regulations on TEs in the meantime.
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**Rural Municipality of North Shore  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> Oct 7, 2020	<b>Request No: RFD-2020-024</b> <i>(Office Use Only)</i>
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<b>Person:</b> Wanson Hemphill	<b>Representing:</b> Water and Environment Committee
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<b>Background:</b> The Water and Environment Committee had a member resign in June leaving only the Chair and 2 regular members of the Committee
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<b>Request:</b> To appoint Robbie Moore as a member of the Water and Environment Committee.
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<b>Advantages</b> To increase the size, knowledge base and geographic distribution of the committee	<b>Disadvantages</b>
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<b>Required Resources:</b>	
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	
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**Rural Municipality of North Shore  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> Oct 7, 2020	<b>Request No: RFD-2020-025</b> <i>(Office Use Only)</i>
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<b>Person:</b> Nancy MacKinnon	<b>Representing:</b> Finance and Administration Committee
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<p><b>Background:</b> The Planning Consultant had been hired based on a budget of a determined number of meetings. Due to increasing the number of meetings to include duplicate meetings in Grand Tracadie and to ensure number of participants due to Covid restrictions we have gone over the budget.</p>
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<p><b>Request:</b> To request the budget for the Planning Consultant be increased by \$3250 to cover additional meetings to complete the new Official Plan and Landuse Bylaw Process.</p>
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<b>Advantages</b>	<b>Disadvantages</b> Over budget
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<b>Required Resources:</b>	Increase in Budget to cover additional meeting costs for Consultant
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	Hope has been an invaluable resource to staff and Council during this Process and we need her to continue with us for the conclusion of this Process.
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**Rural Municipality of North Shore  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> Oct 7, 2020	<b>Request No: RFD-2020-027</b> <i>(Office Use Only)</i>
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<b>Person:</b> Nancy MacKinnon	<b>Representing:</b> Covehead and Tracadie Bays Enhancement Committee
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<b>Background:</b> This new committee will be bringing many experts in the field together to help tackle issues involving our Bays
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<b>Request:</b> To appoint Catherine Martin to the committee
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<b>Advantages</b>	<b>Disadvantages</b>
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<b>Required Resources:</b>	
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	
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**Rural Municipality of North Shore  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> Oct 7, 2020	<b>Request No: RFD-2020-027</b> <i>(Office Use Only)</i>
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<b>Person:</b> Nancy MacKinnon	<b>Representing:</b> Finance and Administration Committee
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<b>Background:</b> A member of the Finance and Administration Committee has left, looking to replace the member
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<b>Request:</b> To appoint Doug Smith to the Finance and Administration Committee
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<b>Advantages</b> To maintain a good number of members on the committee	<b>Disadvantages</b>
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<b>Required Resources:</b>	
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	
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