AGENDA

Regular Council Meeting – Rural Municipality of North Shore 6:30 pm Wednesday, Apr 13th, 2022 at Grand Tracadie School Centre

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

2.1. Disclosure of Pecuniary (Financial) or other Conflicts of Interest

3. APPROVAL OF THE MINUTES FROM

PUBLIC MEETING 5:30PM MAR 9, 2022

REGULAR MEETING 6:30PM MAR 9, 2022

SPECIAL MEETING 6:30PM MAR 23, 2022

3.1. Business arising from the minutes

4. DELEGATIONS SPECIAL SPEAKERS AND PUBLIC INPUT

5. REPORTS

- 5.1. EMO Committee Report
- 5.2. Water and Environment Committee Report
- 5.3. Recreation and Engagement Committee Report
- 5.4. Covehead and Tracadie Bay Enhancement Committee Report
- 5.5. Stanhope Peninsula Potable Water Research Committee Report
- 5.6. CAO Report
- 5.7. Finance and Infrastructure Report
- 5.8. Planning Board and Development Permit Report

(Approval of Reports)

6. NEW BUSINESS (REQUESTS FOR DECISION)

- 6.1. RFD-22-011 Community Grant North Shore Sharks Soccer
- 6.2. RFD-22-012 Appointment of Development Officer
- 6.3. RFD-22-013 Review Development Permit for PID # 617209
- 6.4. RFD-22-014 Set Date for Public Meeting for Rezoning Request PID # 575910

7. CORRESPONDENCE

- 7.1 Canadian Cancer Society Daffodil Campaign
- 7.2 Climate Challenge Fund

8. APPOINTMENTS TO COMMITTEES

9. NEXT MEETING May 9, 2022 6:30pm North Shore Community Centre

10. ADJOURNMENT

APPROVED MINUTES

Regular Council Meeting – Rural Municipality of North Shore 6:30 pm Wednesday Apr 13th, 2022 @ Grand Tracadie School Centre

PRESENT:

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Derek Cook, Wanson Hemphill, Bob Doyle Councilors Krista Shaw and Peter Vriends on phone and CAO Stephanie Moase.

3 members of the public.

1. CALL TO ORDER: 6:30 pm by Mayor Gerard Watts

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved with the addition of 7.3 Historic Sites and Monuments Board and a closed portion of the meeting as per MGA section 119 d, HR discussion.

Moved by Councilor Derek Cook, seconded by Councilor Wanson Hemphill

6-0

MOTION CARRIED

2022-04-025

2.1. DISCLOSURE OF PECUNIARY (Financial) or other CONFLICTS OF INTEREST:

Councilor Krista Shaw disclosed a conflict of interest under item 6.4.

3. APPROVAL OF MINUTES:

It was duly moved and seconded that the minutes of the Public Meeting of March 9th, 2022 @ 5:30 pm be approved as presented.

Moved by Councilor Peter Vriends, seconded by Councilor Derek Cook

6-0

MOTION CARRIED

2022-04-026

It was duly moved and seconded that the minutes of the Regular Monthly Council Meeting of March 9th, 2022 @ 6:30 pm be approved as presented.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Bob Doyle

6-0

MOTION CARRIED

2022-04-027

It was duly moved and seconded that the minutes of the Special Council Meeting of March 23rd, 2022 @ 6:30 pm be approved as presented.

Moved by Councilor Krista Shaw, seconded by Councilor Bob Doyle

6-0

MOTION CARRIED

2022-04-028

April 13th, 2022 Approved Regular Meeting Minutes, Rural Municipality of North Shore

3.1. Business Arising From the Minutes

A councilor questioned if the letter of support from Council regarding the local group looking to help Ukrainian refugees was sent. CAO said the letter was sent out to Ministers.

Councilor asked what the timeline was to complete the ballfield fencing, CAO stated the installers would not come until the ground was dry so as not to damage the field. Awaiting Riptide and Sharks to have a meeting to review the fence placement.

4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT

None

5. REPORTS

5.1. EMO Committee Report

Chair Derek Cook stated the Committee will meet May 19th and Danny Kelly will be guest speaker to do a Risk Assessment for York, North Shore and Union Rd had theirs done a couple of years ago.

5.2 Water and Environment Committee Report

No report, meeting coming up next week, April 20, 2022 1pm

5.3 Recreation and Engagement Committee Report

Bookings are increasing at the centres, it will be a busy spring and summer. Volunteer recognition went to Craig and Emily MacDonald who spearheaded the North Shore outdoor rink preparation this winter. Their son Aiden also helped out. Easter Party coming up on Monday Apr 18, always looking for volunteers! Soccer and softball registration are underway with Sharks and Riptide.

5.4 Covehead and Tracadie Bay Enhancement Committee Report

No report, next meeting April 27, 2022 at 7pm

5.5 Stanhope Peninsula Potable Water Research Committee Report

CBCL stated they are working on gathering the data required, getting water test data from the province. Mayor stated this is a study update and analysis, all information will go back to Council for decisions on how to move forward.

5.6 CAO Report

March and April are busy with budget and audit information. These are also the busiest times for new development so there is alot of work with a new development officer just coming on board. Website transition and fencing projects have been started and working with ACOA to get funding extension. Councilor asked if there was any way the Development Officer could work more hours. Explained that we have him 3 days per work and he works one day each with Kingston and Miltonvale Park. Staff is working hard to have development permits turned around quickly however not all items are under the municipality's control. Mayor Watts thanked CAO for her role in helping get the new plan completed and bringing the whole municipality under one planning jurisdiction.

5.7 Finance and Infrastructure Report

Next meeting April 25, 2022, 4pm

5.8 Planning Board and Development Permit Report

Planning board has met twice since the last meeting, those items will be up a little later with rezoning and appointment of a new development officer. March approved permit list has been circulated. Mayor noted that with the rezoning applications received there are many steps to the process and to

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ensure things continue to move along smoothly he will be calling a few special meetings to ensure the processes do not get backed up.

It was duly moved and seconded that all reports be approved.

Moved by Councilor Derek Cook, seconded by Councilor Nancy MacKinnon
6-0

MOTION CARRIED
2022-04-029

6. NEW BUSINESS (REQUEST FOR DECISION):

6.1 RFD-22-011 Community Grant North Shore Sharks Soccer

Mayor Watts introduced the RFD.

It was duly moved and seconded that Council approve a Community Grant in the amount of \$1000 to the North Shore Sharks for the 2022-2023 fiscal year.

Moved by Councilor Bob Doyle, seconded by Councilor Wanson Hemphill 6-0 MOTION CARRIED 2022-04-030

6.2 RFD-22-012 Appointment of Development Officer

Mayor Watts introduced the RFD. Our Development Officer Michael Olubiyi has accepted a new position with the Province. CAO Stephanie Moase, in collaboration with CAO's of Miltonvale Park and Kingston, have conducted interviews and hired a new Development Officer.

It was duly moved and seconded to appoint Mirko Terrazas as the Development Officer for the Rural Municipality of North Shore

Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook 6-0 MOTION CARRIED 2022-04-031

6.3 RFD-22-013 Review Development Permit for PID 617209

Development Officer Michael Olubiyi received a development application for an expansion for the North Shore Fire Hall. The proposed PID # 617209 to be developed is zoned Institutional (I) which requires Council's approval. Michael provided a recommendation to Planning board at their meeting on April 5, 2022. And Planning Board provided a recommendation to Council at the same meeting.

It was duly moved and seconded to approve the development permit for PID 617209

Moved by Councilor Krista Shaw, seconded by Councilor Derek Cook 6-0 MOTION CARRIED 2022-04-032

6.4 RFD-22-014 Set Date for Public Meeting for Rezoning Request PID # 575910

Councilor Krista Shaw disconnected from the phone call at 7pm.

Mayor Watts introduced the RFD. CAO explained the rezoning process, to ensure that the date set would provide enough time for all notifications to be sent and received and advertisement requirements be met. After the Public meeting the comments should be left open until May 13, 2022.

It was duly moved and seconded to set the date for a public meeting for the rezoning request for PID 575910 for May 9, 2022 at 7 pm

Moved by Councilor Wanson Hemphill, seconded by Councilor Bob Doyle 5-0
MOTION CARRIED
2022-04-033

Councilor Krista Shaw called back into the meeting at 7:00pm

7. CORRESPONDENCE:

7.1 Canadian Cancer Society Daffodil Campaign

Reviewed letter for information. Council typically provides donations only to local organizations. Tabled while Council thinks about it.

7.2 Climate Challenge Fund

Did not receive funding for Grand Tracadie generator again, CAO will continue to search for additional funding streams for generators and will speak with Municipal Affairs to see if the Covid Restart Funds can be used on any other projects. Council is still interested in creating a secondary warming centre.

7.3 Historic Sites and Monuments Board

Reviewed letter, for information only

8. APPOINTMENTS TO COMMITTEES

Nil

Councilor Wanson Hemphill announced the passing of Bill Jardine, former Community Board member.

9. CLOSED MEETING - IN CAMERA

It was duly moved and seconded that the meeting be closed as per MGA Section 119(1)(d) Human Resource Matters.

Moved by Councilor Derek Cook, seconded by Councilor Nancy MacKinnon 6-0
MOTION CARRIED

MOTION CARRIED
2022-04-34

2022 04 34

It was duly moved and seconded that the meeting be re-opened to the Public.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Peter Vriends

6-0

MOTION CARRIED

2022-04-35

10. NEXT MEETING:

Regular Council Meeting Wednesday, May 11, 2022 @ 6:30 at North Shore Community Centre.

11. ADJOURNMENT:

There being no further business, the meeting adjourned at 7:32pm.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook
6-0

MOTION CARRIED
2022-04-036

SIGNED: Gerard Watts, Mayor	DATE:	
SIGNED: Stephanie Moase, CAO	DATE:	

EMO Report for Apr 2022 Council Meeting

EMO; Emo had a meeting on March 15th Danny Kelly from PEi emo was on hand and did a training exercise with the emo committee ,the training content was directed to emergency centre's preparedness. Emo next meeting is scheduled for April19th.

Derek

CAO's REPORT March 2022

- Maintaining and updating website- getting prepared for migration to new platform
- Preparation of minutes for Council and committees
- Working with contractors on completing and quoting Capital & Maintenance Projects
- Working with Development Officer with property issues, various permits
- Working with Rec Coordinator on equipment purchases, events, Summer students
- Preparing MCEG for 2021-2022 F/Y
- Mar 22, 2022 Intact Insurance webinar on Employment Practices Liability
- Mar 24, 2022 Employer Onboarding Training for Immigration Canada
- Working with Legal on items for IRAC
- Working on Procedural Bylaw, Committee Policy, Employee Code of Conduct
- Completion of 2022-2023 Budgets
- Working with Province on user agreement for floating docks at Stanhope Wharf
- Completion of contracts for funding from ACOA, New Horizons, Canada Day, Queen's Jubilee funding and Youth Employment Engagement
- Interviewing and hiring new Development Officer

Capital and Maintenance Projects

NSCC and GT Grounds Upgrades- Budget Gas Tax, and \$55,750 CCRF will include benches, grandstands, garbage receptacles, bike racks, picnic tables, water station, ballfield fencing, GT parking lot. Funding approved.

Master Recreation Plan- Budget \$15,000 applied to Provincial Capacity Building, not approved under MSC

Kayak Launch- Budget \$7000- COMPLETED\$3994.40- will ship in May

Stanhope Promenade- Budget Gas Tax \$14000 for interpretive panels and 3 benches to be replaced where missing **Grand Tracadie Generator Project**- Budget \$42,000 Using safe restart funds (\$13,000) and Climate Challenge fund **Chairlift/medical lift at NSCC**- Budget \$77,000 Got 1 quote on Medical lift- received drawings to get contractor quote for shaft- Received New Horizons funding \$25000

NSCC and GT Water stations: Quote \$1500 plus tax and installation

Website Migration and Security- Budget \$5000 Quotes (4) ranging from \$1100 to \$6500. CAO to assess

Grand Tracadie and North Shore Survey- Budget \$1500 Awarded to ISE

NSCC Roof repair- Budget \$14000 Gas Tax - Awaiting quotes, have 1

New/Replacement Signs for Municipality- Grand Tracadie grounds, NSCC grounds, GT Building – Ongoing maintenance budget- Completed signs for GT and NSCC Rinks (\$225)

Dog Waste Receptacle- Grand Tracadie 40 Rink Rd

Grand Tracadie- Fly issue -Paul cut attic hatch. Legault installed cluster busters \$453- Legault sprayed \$402.25

Grand Tracadie – Basement water issue- Received quote from Boswall's to repair sump pumps and hole

Grand Tracadie - Maintenance Budget COMPLETED \$262.21 new door between kitchen and classroom

Grand Tracadie - Maintenance Budget \$500 COMPLETED \$515 for installation new fire door for electrical room

Grand Tracadie - Capital Budget \$6000 COMPLETED \$6992 new fire panel, pulls, smokes and wiring

New Sign for West Covehead- Maintenance Budget \$180 COMPLETED

NSCC Audio/Visual Upgrades- Reserve Funds Safe Restart Budget \$22,000 COMPLETED \$21,935.68

Grand Tracadie Playground Slide- Recreation Budget \$600-COMPLETED

Promenade- Paving patch at Point Pleasant Lane- COMPLETED

Oil Tank Replacement for Stanhope Place- Capital Budget COMPLETED

Stanhope Place Basement Crack- Maintenance Budget \$1000 COMPLETED

Dog Waste Receptacle- along Promenade – 2 COMPLETED

Pleasant Grove Sign-COMPLETED

MARCH 2022 DEVELOPMENT PERMITS REPORT THE RURAL MUNICIPALITY OF NORTH SHORE

PROPERTY NUMBER	PROPERTY ADDRESS	PERMIT NUMBER	DATE PERMIT ISSUED	APPLICANT'S NAME	DESCRIPTION OF WORK
665034	7 Harmony Lane, Stanhope	NS-22-012	28-Feb-22	Brian & Carolann Brennan	Demolish old and build new 200sqft storage shed
661306	246 Ross Lane, Stanhope	NS-22-011	01-Mar-22	Wayne Storey	Add a breezeway between existing house and garage
135038	Rte 6, Stanhope	NS-22-015	01-Mar-22	Cecil MacLauchlan	Demolish old structure on property
135038 & 135046	Rte 6, Stanhope	NS-22-010SD	08-Mar-22	Cecil MacLauchlan	Final Approval Append a portion of one lot to another
664722 & 135517	162/174 Ross Lane, Stanhope	NS-21-074SD	10-Mar-22	Stanhope Windermere Cottages Inc	Final Approval Subdivision of two lots into 3
664722 & 1012467	Ross Lane, Stanhope	NS-21-073SD	10-Mar-22	Stanhope Windermere Cottages Inc	Final Approval Subdivision into 2 lots
578708	23 Allan Crt, Stanhope	NS-22-016	14-Mar-22	AnnMarie & Shane Carr	Deck and above ground pool
679621	Lot 21-10 Allencook Lane, Stanhope	NS-22-006	14-Mar-22	Kildare Homes Ltd	New Cottage
679621	Lot 21-9 Allencook Lane, Stanhope	NS-22-007	14-Mar-22	Kildare Homes Ltd	New Cottage
679621	Lot 21-12 Allencook Lane, Stanhope	NS-22-008	14-Mar-22	Kildare Homes Ltd	New Cottage
679621	Lot 21-11 Allencook Lane, Stanhope	NS-22-009	14-Mar-22	Kildare Homes Ltd	New Cottage
1071059	54 Cormac Cres, Stanhope	NS-22-018	14-Mar-22	Doug & Lisa Geldert	New attached garage
135236	Lot 22 Cormac Cres, Stanhope	NS-22-014	14-Mar-22	Kmac Construction Ltd	New Cottage
753202	Rte 221- Union Rd, West Covehead	NS-22-013	14-Mar-22	Caren Jameson	New Single Family Dwelling
1076603	Lot 100 Foxboro Lane, West Covehead	NS-22-023	22-Mar-22	Logan O'Brien	New Cottage

137679	90 Blanchard Lane, Stanhope	NS-22-026	31-Mar-22	Next Phase Developments	New Cottage
138511	Lot B30 MacMillan Pt Rd, West Covehead	NS-22-019	31-Mar-22	Robert Burningham	New Single Family Dwelling

Rural Municipality of North Shore REQUEST FOR DECISION Topic: Request for Grant North Shore Sharks Soccer

Date: Apr 4, 2022		Request No: RFD-2022-011 (Office Use Only)	
- r ,	r, (Office one only)		
Person: Rick Townsen	1 0		
Background: past	The North Shore Sharks have	received a \$1000 Community Grant in the	
Request: Courthe 2022-2023	-	Grant to the North Shore Sharks Soccer for	
	Advantages	Disadvantagas	
Advantages Helps them to pay for field rental fees and field improvements Disadvantages Disadvantages		Disauvantages	
Required Resources: Funding to come from Community Grants			
Staff Comments			
CAO's Review / Comments			



Funding Grant Request - 2022

1 message

North Shore Sharks Soccer Club <northshoresharkssoccer@gmail.com> Mon, Mar 7, 2022 at 2:46 PM To: Stephanie Moase <administrator@northshorepei.ca>, Shirley Beebe <recreation@northshorepei.ca>

As president of the *North Shore Sharks Soccer Club*, I'd like to request a funding grant for the 2022 Summer soccer season. We'll use the grant to help cover field maintenance and improvement (eg: reseeding) and field usage fees.

Expenses we will be covering with the grant

Reseeding by Marshall's: TBD

Field usage fees: approx 150 players x \$5 = \$750

Thank you

Rick Townsend President North Shore Sharks Soccer Club NorthShoreSharksSoccer@gmail.com northshoresharks.ca

Rural Municipality of North Shore REQUEST FOR DECISION Topic: Appointment of Development Officer

Date:

Topics Tippoment of Beyeropment officer		
	Request No: RFD-2022-012	
	(O 000 XX O 1)	

Apr 4, 2022	(Office Use Only)		
Person:	Representing:		
Stephanie Moase	RMNS		
Background: Our Development Officer Michael Olubiyi has accepted a new position with the Province. I, in collaboration with CAO's of Miltonvale Park and Kingston, have conducted interviews and hired a new Development Officer.			
Request: Council to appoint Mirko Terrazas as the Development Officer for the Rural Municipality of North Shore.			
Advantages	Disadvantages		
Required Resources:			
Staff Comments			
CAO's Review / Comments			

Rural Municipality of North Shore REQUEST FOR DECISION

Topic: Review of Development Permit for North Shore Fire Hall Expansion

Date: Apr 4, 2022	Request No: RFD-2022-013 (Office Use Only)	
1101 1, 2022	(cyfice ese emy)	
Person:	Representing:	
Nancy MacKinnon	Planning Board	
Background: Development Officer Michael Olubiyi received a development application for an expansion for the North Shore Fire Hall. The proposed PID # 617209 to be developed is zoned Institutional (I) which requires Council's approval. Michael provided a recommendation to Planning board at their meeting on April 5, 2022. And Planning Board provided a recommendation to Council at the same meeting.		
Request: Council to approve the development permit for the North Shore Fire Hall expansion.		
	D: 1	
Advantages	Disadvantages	
Required Resources:		
Staff Comments		
CAO's Review / Comments		

Rural Municipality of North Shore REQUEST FOR DECISION Topic: Set a Date for Public Meeting for Rezoning Request PID 575910

Date:	Request No: RFD-2022-014		
Apr 6, 2022	(Office Use Only)		
Person:	Representing:		
Nancy MacKinnon	Planning Board		
Background: Development Officer Michael Olubiyi received a rezoning request for parcel PID 575910 from Agricultural (A) to Residential (R) for the purpose of a residential subdivision. Mirko Terrazas, new development officer hired, reviewed the application and recommended to Planning Board to recommend to Council to set a date for a Public Meeting.			
D 40 34 4 1 0 D 12 3			
Request: Council to set a date for a Public Meeting for the Rezoning Request for PID 575910 no earlier than Thursday May 5, 2022.			
Advantages	Disadvantages		
Required Resources:			
Staff Comments			
-			
CAO's Review / Comments			



HELP HOPE BLOOM

WITH YOUR LIFE-SAVING DAFFODIL DONATION.



Community Relationship Manager Rural Municipality of North Shore 2120 Covehead Road York PE COA 1P0

April 2022

Dear Friend.

Every day, 600 Canadians will hear the words, "You have cancer" — and nearly half of us will hear those words in our lifetime.

That's why each spring, the Canadian Cancer Society (CCS) raises funds through our Daffodil Campaign and we count on donations from business and community leaders like you to support our vital work. But for three years in a row, our ability to raise critical funds to support people affected by cancer has been drastically reduced due to the pandemic. As we gradually return to in-person fundraising, we continue to rely on caring people like you to make a vital Daffodil donation to help those with cancer create more tomorrows and fewer goodbyes.

I'm grateful for your past support and the difference you've made in the lives of people affected by cancer. Today, I am asking you to make a donation of \$55, \$65 or \$75 and help hope bloom for Canadians facing cancer.

Your donation will help fund life-saving research that helps people like Michelle Burleigh, who was shocked to hear that she had advanced cancer, but even more shocked when the doctor told her she had 24 hours to live if she didn't begin treatment immediately. Fortunately, her life was saved by research that was funded by CCS donors.

CCS also needs your help to fund crucial services — such as our Cancer Information Helpline — that provide trusted information and compassionate support so that no one in your community has to face cancer alone. Late diagnoses and delayed treatment appointments caused by the pandemic mean that more people are urgently looking for information and support.

Please send your donation today and include a message of hope using the enclosed notecard. We'll share it with someone facing cancer right now. Your generosity and compassion will help hope bloom for people affected by cancer.

Sandra Krueckl

With thanks.

Dr Sandra Krueckl

EVP, Mission, Information and Support Services

P.S. Please donate today and be sure to wear the enclosed daffodil pin to show your support for people facing cancer in your community.

THREE WAYS TO GIVE:











PEI Climate Challenge Fund (CCF)

1 message

Hope Parnham hparnham@gov.pe.ca

Thu, Mar 31, 2022 at 2:50 PM

To: "administrator@northshorepei.ca" <administrator@northshorepei.ca>

Dear Mx. Moase.

Thank you for your submission to the PEI Climate Challenge Fund (CCF). This year, thirty-six applications were received seeking funds for more than \$2.8M dollars. With the strong interest in the program, the application evaluation process proved to be a competitive one. We regret to inform you that the proposed project, **Generator for Grand Tracadie School Centre**, has not been awarded funding under the 2022-2023 CCF program.

Please feel free to contact us at ClimateChallenge@gov.pe.ca if you have any further questions.

Warm regards,

Hope

Hope Parnham

Senior Climate Change Policy Advisor

PEI Department of Environment, Energy and Climate Action

Government of Prince Edward Island

pronouns: she/her