

AGENDA

Regular Council Meeting – Rural Municipality of North Shore
6:30 pm Wednesday, February 13th, 2019

- 1. CALL TO ORDER**

- 2. APPROVAL OF THE AGENDA**
 - 2.1 Disclosure of Pecuniary or other Conflicts of Interest

- 3. Presentation from Friends of Covehead Brackley Bays on Cass's Pond Project**

- 4. APPROVAL OF THE MINUTES FROM January 9th, 2019**

- 5. BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS**
 - 5.1 Criminal Records Check Policy Updates

- 6. REPORTS**
 - 5.1 Committee Reports
 - 5.2 CAO's Report – Jonathan MacLean
 - 5.3 Mayor's Report – Mayor Gerard Watts

- 7. CORRESPONDENCE**

Letter from the Winter River Watershed

- 8. NEW BUSINESS**
 - 8.1 Federation of Municipalities Nomination for Board Member Queens County - Rural Municipality

- 9. NEXT MEETING:** Regular Council Meeting: Wednesday, March 13th, 2018 7:00 pm - North Shore Community Centre

- 10. ADJOURNMENT**

APPROVED MINUTES
Regular Council Meeting – Rural Municipality of North Shore
Thursday, February 14th, 2019

PRESENT:

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councillors - Peter Vriends, Bob Doyle, Wanson Hemphill and CAO Jonathan MacLean

REGRETS:

Councillors Krista Shaw and Derek Cook

1. CALL TO ORDER: 6:30 pm by Mayor Watts

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved with the addition of item 8.2 Dog Bylaw and item 8.3 Residents Inquiries to Council Members.

Moved by Councillor MacKinnon, seconded by Councillor Doyle

4-0

MOTION CARRIED 2019-02-11

2.1 DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 96 of the *Municipalities Act*

(1) A council member is in a conflict of interest if, in relation to a matter under consideration by the council, the member or a person closely connected to the member

(a) has any pecuniary interest;

(b) is a shareholder, officer, agent or director of a corporation or any other organization that has dealings or contracts with the municipality; or

(c) is a party to dealings or a contract with the municipality, or is a member of a partnership that has dealings or a contract with the municipality.

DECLARATIONS: There were none.

3. Presentation from Friends of Covehead Brackley Bays on Cass's Pond Project

See Presentation Appendix A

Upon completion of the presentation the Executive of Friends of Covehead
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Brackley Bay's Watershed Group requested letter of support on the project from the Municipality.

It was duly moved and seconded to provide the Friends of Covehead Brackley Bay's a letter of support from Council on the Cass's Pond Project.

Moved by Councillor Vriends, seconded by Councillor Hemphill

4-0

MOTION CARRIED 2019-02-12

4. APPROVAL OF MINUTES:

It was duly moved and seconded that the minutes of the January 9th 2019, meeting be approved with a correction of a spelling error on page 3.

Moved by Councillor Vriends, seconded by Councillor Doyle

4-0

MOTION CARRIED 2019-02-13

5. BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:

5.1 Criminal Record Check Policy Updates

Mayor Watts reported that the policy could be updated to just request criminal record checks for volunteers dealing with the vulnerable sector, some discussion ensued and no motions were made to make any changes to the policy.

5.2 Councillor Remuneration

At the January meeting included in the CAO's report were comparative figures for Council Remuneration at other local Municipalities of a similar size to North Shore.

It was duly moved and seconded the ABCE (North Shore's current Auditor) be engaged to provide a report and recommendation on Council Remuneration for the Rural Municipality of North Shore

Moved by Councillor Vriends, seconded by Councillor MacKinnon

4-0

MOTION CARRIED 2019-02-14

6. REPORTS

6.1 Committee Reports

Special Committee - Development of a Community Plan for the new Amalgamated Rural Municipality of North Shore

Councillor Vriends report that the committee has a meeting scheduled in a few weeks to go over goals and review a draft RFP, funding for part of the project has been applied for and we will be notified in the spring.

Councillor Vriends also reported that he and Mayor Watts had an impromptu call with Joe Rowledge Senior Policy Advisor with the province regarding the RFP the province issued last fall for improved internet service, the expectation now is that it will be blended service between wireless and hardwire internet services. Councillor Vriends encouraged any local business to contact the province regarding their needs as businesses will drive the areas that get service first.

Recreation and Community Engagement Committee

Councillor Doyle reported that the committee would like to appoint Kim Meunier to the Recreation and Community Engagement Committee. The Committee's meeting schedule will be the first Monday of every Month at 6:00pm at the North Shore Community Centre. An electronic survey was recently sent out to provide feedback on recreational activities and ideas from the Community.

It was duly moved and seconded Kim Meunier be appointed as a member to the Recreation and Community Engagement Committee

Moved by Councillor Doyle, seconded by Councillor Vriends

4-0

MOTION CARRIED 2019-02-15

Water and Environment Committee

Councillor Hemphill reported that the Provincial Hydrologists presentation from January 2018 has been circulated to Council and the report shows lots of Water in the Stanhope area. The committee will review the reports data.

Finance/Infrastructure and Administration Committee

Mayor Watts reported that the Committee was working on the operational budget and capital budget but nothing has been confirmed. There will be a public budget consultation on February 19th.

Financial Report Appendix B

6.2 CAO's Report:

CAO's REPORT February 2019

- 2019-2020 Budget - Budget Meeting Required two weeks before budget is adopted - Public Budget Consultation scheduled for Tuesday, February 19 6:30 pm North Shore Community Centre -Budget to be Approved by March 31, 2019
- 2019-2024 estimated Notional Allocation for Gas Tax was \$315,000 has been adjusted to 309,168 - Capital Investment Plans for allocations for 2019-2020 are to be submitted by June 2019 with the five year plans submitted by October 2019
- North Shore Official Plan and Bylaw is up for renewal in 2019 - A new plan would include the former Municipalities of Pleasant Grove and Grand Tracadie - Gas Tax Funding above North Shore's allocation is available through Gas Tax - Community Capacity Building Fund - Application Submitted will be reviewed in April/May
- Bylaw Enforcement Bylaw Draft underway - working with Perlene Morrison - Stewart Mckelvey
- Committee Meetings to be posted 24 hours in advance
- Project Coordinator for Covehead Bay Stakeholder - MRSB is close to completing the project - Issue the RFP at Council's discretion and submit funding application to the Imperial Oil Fund
- Council Remuneration - Current amounts are Mayor \$2,000, Deputy Mayor \$1,500 and Councillors \$1,000 per year, the table below outlines some other Municipalities similar

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in size - Waiting for Quotes from Human Resources Firms to provide a compensation review for the Municipality

- FCM - Federation of Canadian Municipalities Annual Conference - Quebec City May 31- June 3, 2019
- Meeting with Council and Parks Canada scheduled for February 26, 2019 at 6:00 pm - North Shore Community Centre
- Events and Rec – Zane Nicholson – Event Bookings and organization, brochure and social media update and engagement

2018 Capital Projects

- Stanhope Place - flooring, windows, siding and wheelchair ramp completed - \$32,879 plus HST
- Floating Docks - Ordered and Paid for delivery and installation Spring 2019 - \$16,914 plus HST - Agreement with the Harbour Authority will be required
- Cenotaph Upgrades - will be completed in spring of 2019
- Electronic Sign - Watchfire ordered from Yesco - 34,966 plus HST expected delivery and installation February 2019
- New Horizons Stairlift funding - Application with New Horizons Head Office in Ottawa expecting an update in March

It was duly moved and seconded that the reports as presented be accepted.

Moved by Councillor MacKinnon, seconded by Councillor Vriends

4-0

MOTION CARRIED 2019-02-16

6.3 Mayor's Report - Mayor Watts

_____ Mayor Watts reported that he had spoken with Karen Jans from Parks Canada regarding the upcoming meeting of North Shore Council and Parks Canada, an agenda for the meeting will have to be drafted. Mayor Watts also reported that Allan Potato Equipment is working with an Architect to have approved plans for expansion as required before North Shore can issue a development permit.

7. CORRESPONDENCE

Letter from Tracadie Bay Watershed - Appendix C

8. NEW BUSINESS

8.1 PEI Federation of Municipalities - Nomination for Board Member Queens County - Rural Municipality

Mayor Watts called for nominations for the position, Peter Vriends was the only Councillor to put their name forward.

It was duly moved and seconded that North Shore nominate Councillor Peter Vriends for the Board of Directors for the PEI Federation of Municipalities Queens County Rural Municipalities representative.

Moved by Councillor MacKinnon, seconded by Councillor Doyle

4-0

MOTION CARRIED 2019-02-17

8.2 Dog Bylaw

Councillor MacKinnon reported that a resident had contacted her regarding vicious dogs and dogs running loose in the Municipality, the resident called the Human Society but they would not respond because the Municipality does not have a Dog Bylaw. Discussion was that the Municipality should look into a Dog Bylaw.

8.3 Resident Inquiries to Council Members

Mayor Watts reported that as resident thought that the Municipality should provide copies of subdivision covenants when a resident applies for a development permit.

Councillor Hemphill brought forward concerns regarding the intersection of Route 25 and Route 220, Councillor Hemphill suggestion was that flashing lights be installed.

It was duly moved and seconded that North Shore Council send a letter to the Department of Transportation and Infrastructure Renewal and copy the local MLA requesting that flashing lights be installed at the intersection of Route 25 and Route 220

Moved by Councillor Hemphill, seconded by Councillor Doyle

4-0

MOTION CARRIED 2019-02-18

8. NEXT MEETING: Regular Council Meeting, Wednesday, March 13th, 2019,
7:00 pm - North Shore Community Centre

9. ADJOURNMENT:
There being no further business, the meeting adjourned at 8:08pm.

Moved by Councillor Hemphill, seconded by Councillor Doyle

4-0

MOTION CARRIED: 2019-02-19

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Jonathan MacLean, CAO

DATE:



WINTER RIVER - TRACADIE BAY WATERSHED ASSOCIATION

Mailing Address:
630 Suffolk Road
Dunstaffnage, PEI
C1C 0P6

Office location:
13977 St. Peter's Road
Marshfield, PEI

Mayor and Council
Rural Municipality of North Shore
2120 Covehead Road – Rte 25
York PE
COA 1P0

January 31, 2019

To the Mayor and Council of the Rural Municipality of North Shore,

Congratulations on the new council following the recent elections and expansion of the municipality. This new expanded municipality now includes areas of the Winter River - Tracadie Bay Watershed Association (WRTBWA) management area. There have also been recent changes in the boundary line between the Friends of Covehead and Brackley Bay (FCBB) and WRTBWA. Therefore, we are providing the following map showing how your municipality area is spread across these two watershed groups.



Figure 1. Municipality overlap with watershed groups: approximately 4310 ha with FCBB (green) and approximately 2880 ha with WRTBWA (blue).

We were contacted recently by Nancy MacKinnon regarding potential office space at the old Grand Tracadie School. We had approached the Grand Tracadie Community Council about renting space in this location in 2015, but we were told it was not available. Therefore, we continued our search and found an office location on the St. Peters Road in Marshfield. This has proved to be a convenient location for our staff, board members, and residents of the community. We learned that FCBB has an office space in Stanhope Place, and according to documents online, this space has been provided to the group at no charge.

We also learned that the municipality has provided support for FCBB, in the amount of \$1,750 in 2016 and 2017. We were advised by a community member that our watershed group would also qualify for similar financial support.

Some past projects we have completed in the areas of your municipality where we work include: forest enhancement and fish habitat enhancement in streams near Friston Road, Pleasant Grove Rd and Suffolk Road; shoreline cleanups around Tracadie Bay including Grand Tracadie; tree planting at the Grand Tracadie ballfield and school properties; outdoor recreation events such as snowshoe hikes throughout the watershed; and water quality monitoring in springs, streams, river, and bay. This year we plan to complete more shoreline cleanups, and possibly some tree planting. Some potential future projects of mutual interest may include tree planting, educational events, outdoor recreation, technical support for Tracadie Commons, and water quality testing for homeowners.

Since we are unsure of the changes in revenue for the municipality given the merger with Pleasant Grove and Grand Tracadie, it would be difficult to for us to suggest an amount of funding from the municipality to our group. We would like to meet to discuss funding support for watershed groups and projects of mutual interest.

Sincerely,



George Coade
Chair, Winter River – Tracadie Bay Watershed Association

CC: Nancy MacKinnon