

# AGENDA

## ***Regular Council Meeting – Rural Municipality of North Shore***

**6:30 pm Wednesday, June 8<sup>th</sup>, 2022 at Grand Tracadie School Centre**

### **1. CALL TO ORDER**

### **2. APPROVAL OF THE AGENDA**

- 2.1. Disclosure of Pecuniary (Financial) or other Conflicts of Interest

### **3. APPROVAL OF THE MINUTES FROM**

REGULAR MEETING 6:30PM MAY 11, 2022

SPECIAL MEETING 7:30PM MAY 16, 2022

SPECIAL MEETING 6:00PM MAY 17, 2022

- 3.1. Business arising from the minutes

### **4. DELEGATIONS SPECIAL SPEAKERS AND PUBLIC INPUT**

### **5. REPORTS**

- 5.1. EMO Committee Report
- 5.2. Water and Environment Committee Report
- 5.3. Recreation and Engagement Committee Report
- 5.4. Covehead and Tracadie Bay Enhancement Committee Report
- 5.5. Stanhope Peninsula Potable Water Research Committee Report
- 5.6. CAO Report
- 5.7. Finance and Infrastructure Report
- 5.8. Planning Board and Development Permit Report

(Approval of Reports)

### **6. NEW BUSINESS (REQUESTS FOR DECISION)**

- 6.1. RFD-22-019 Second reading of Bylaw 2018-03-B Reserve Bylaw Amendment
- 6.2. RFD-22-020 EV charger application
- 6.3. Canada Day – booths, volunteers
- 6.4. Shed for Daycare at Grand Tracadie
- 6.5. RFD-22-021 Signing Authority

### **7. CORRESPONDENCE**

- 7.1 Letter from Municipal Affairs regarding Municipal Property Tax
- 7.2 PEI Active Transportation Network Draft Plan

### **8. APPOINTMENTS TO COMMITTEES**

### **9. NEXT MEETING July 13, 2022 6:30pm North Shore Community Centre**

### **10. ADJOURNMENT**

# APPROVED MINUTES

## *Regular Council Meeting – Rural Municipality of North Shore*

**6:30 pm Wednesday June 8th, 2022**

**@ North Shore Community Centre**

### **PRESENT:**

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Derek Cook, Wanson Hemphill, Bob Doyle and CAO Stephanie Moase.

Regrets- Krista Shaw and Peter Vriends

1 member of the public

**1. CALL TO ORDER:** 6:30 pm by Mayor Gerard Watts

**2. APPROVAL OF THE AGENDA:**

*It was duly moved and seconded* that the agenda be approved with the addition of Access to Information under 6.5, adding 6.6 Liquor License- FIN Takeaway and 6.7 Funding for the Master Recreation Plan.

*Moved by Councilor Derek Cook, seconded by Councilor Bob Doyle*

**4-0**

**MOTION CARRIED**

**2022-06-065**

**2.1. DISCLOSURE OF PECUNIARY (Financial) or other CONFLICTS OF INTEREST:**

There were none

**3. APPROVAL OF MINUTES:**

*It was duly moved and seconded* that the minutes of the Regular Monthly Council Meeting of May 11th, 2022 @ 6:30 pm be approved as presented.

*Moved by Councilor Nancy MacKinnon , seconded by Councilor Wanson Hemphill*

**4-0**

**MOTION CARRIED**

**2022-06-066**

*It was duly moved and seconded* that the minutes of the Special Council Meeting of May 16th, 2022 @ 7:30 pm be approved as presented.

*Moved by Councilor Derek Cook , seconded by Councilor Nancy MacKinnon*

**4-0**

**MOTION CARRIED**

**2022-06-067**

*It was duly moved and seconded* that the minutes of the Special Council Meeting of May 17th, 2022 @ 6:00 pm be approved as presented.

*Moved by Councilor Derek Cook , seconded by Councilor Bob Doyle*

**4-0**

**MOTION CARRIED**

**2022-06-068**

### **3.1. Business Arising From the Minutes**

CAO stated that the Municipality has now been approved for 4 summer students, 2 through Canada Summer Jobs, one through Jobs for Youth and one mentorship through Canadian Parks and Recreation Assoc. One student will help with the septic survey a couple of times over the summer. Small Halls is coming up June 15 2022, hoping to sell out!

### **4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT**

None

### **5. REPORTS**

#### **5.1. EMO Committee Report**

Chair Derek Cook stated they did not have a quorum for the meeting on May 17, 2022 however Danny Kelly from PEI EMO did do the Risk Assessment with the representative from York. Now all Municipalities in the joint EMO have completed their Risk Assessments, which outline the most likely emergencies to happen in that area. Will be having a booth for Canada Day.

#### **5.2 Water and Environment Committee Report**

The Committee discussed the potential loophole in the swimming pool top-ups potential bylaw amendment. Looking to create a definition to reduce the ability to top up a pool that has been almost completely drained.

#### **5.3 Recreation and Engagement Committee Report**

Chair Bob Doyle provided a verbal report. Canada Day events are happening this year, and Summer Camps are happening Monday -Friday this year. (Some Fridays cannot happen due to weddings being set up for)

#### **5.4 Covehead and Tracadie Bay Enhancement Committee Report**

No meeting this month, expect a meeting in July with discussions on sea lettuce.

#### **5.5 Stanhope Peninsula Potable Water Research Committee Report**

Covid has stopped meetings with CBCL this week. Hoping to meet next month.

#### **5.6 CAO Report**

Audit has been completed, Tara had a conflict and was unable to present tonight. Mayor has called a Special Meeting of Council for June 22, 2022 for ABCE to present the audited financials for F/Y 2021-2022 to Council.

Some signage in Grand Tracadie has gone missing or damaged and wondering when they will be replaced.

Survey for Grand Tracadie almost complete, did elevations today. ISE spoke to the owners of the campground regarding the back pins.

Thanks to Gary Bradley for his assistance in putting the concrete platform that was donated in place for the future generator at Grand Tracadie.

#### **5.7 Finance and Infrastructure Report**

*June 8th, 2022 Approved Regular Meeting Minutes, Rural Municipality of North Shore*

Mayor Gerard Watts referred Council to the report. CAO stated that the parking lot quotes have to be redone, the companies are looking to get the elevations to give a proper quote. On hold, waiting on information. Council discussed the recommendations from Finance.

***It was duly moved and seconded*** that Council approve the quote from APM for 9762+HST to complete the NSCC roof modification.

***Moved by Councilor Bob Doyle , seconded by Councilor Nancy MacKinnon***

***4-0***

***MOTION CARRIED***

***2022-06-069***

***It was duly moved and seconded*** that Council approve the quote from ISE for \$3200+HST from the Capital Reserve to complete the survey for the NSCC property.

***Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook***

***4-0***

***MOTION CARRIED***

***2022-06-070***

## **5.8 Planning Board and Development Permit Report**

Chair Nancy MacKinnon referred Council to the permit report. There is lots of development going on. Ongoing meetings with rezonings and subdivisions. Public Meeting for a rezoning PID 796052 Monday June 13 2022 at 7pm.

***It was duly moved and seconded*** that all reports be approved.

***Moved by Councilor Derek Cook, seconded by Councilor Bob Doyle***

***4-0***

***MOTION CARRIED***

***2022-06-071***

## **6. NEW BUSINESS (REQUEST FOR DECISION):**

### **6.1 RFD-22-019 Second Reading of Bylaw 2018-03-B Reserve Bylaw Amendment**

Mayor Watts introduced the RFD.

***Whereas*** a Bylaw exists for the purpose of creating and tracking Reserve Funds for the Municipality as required by section 155 of the MGA;

***And whereas*** Finance and Infrastructure reviewed the Reserve Fund Bylaw and recommends to Council the creation of an Official Plan and Bylaw Reserve Fund;

***And whereas*** Schedule A of the 2018-03 Bylaw forms part of the Bylaw and may only be amended by following the Bylaw Amendment process;

***And whereas*** Bylaw 2018-03-B A Bylaw to Amend the Reserve Fund Bylaw was read and approved a first time at the May 11, 2022 Council meeting;

***Be it resolved*** that Bylaw 2018-03-B A Bylaw to Amend the Reserve Fund Bylaw be hereby read a second time

**Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook**

**4-0**

**MOTION CARRIED**

**2022-06-072**

**Whereas** a Bylaw exists for the purpose of creating and tracking Reserve Funds for the Municipality as required by section 155 of the MGA;

**And whereas** Finance and Infrastructure reviewed the Reserve Fund Bylaw and recommends to Council the creation of an Official Plan and Bylaw Reserve Fund;

**And whereas** Schedule A of the 2018-03 Bylaw forms part of the Bylaw and may only be amended by following the Bylaw Amendment process;

**And whereas** Bylaw 2018-03-B A Bylaw to Amend the Reserve Fund Bylaw was read and approved a first time at the May 11, 2022 Council meeting;

**Be it resolved** that the second reading of Bylaw 2018-03-B A Bylaw to Amend the Reserve Fund Bylaw be hereby approved

**Moved by Councilor Bob Doyle, seconded by Councilor Wanson Hemphill**

**4-0**

**MOTION CARRIED**

**2022-06-073**

**Whereas** a Bylaw exists for the purpose of creating and tracking Reserve Funds for the Municipality as required by section 155 of the MGA;

**And whereas** Finance and Infrastructure reviewed the Reserve Fund Bylaw and recommends to Council the creation of an Official Plan and Bylaw Reserve Fund;

**And whereas** Schedule A of the 2018-03 Bylaw forms part of the Bylaw and may only be amended by following the Bylaw Amendment process;

**And whereas** Bylaw 2018-03-B A Bylaw to Amend the Reserve Fund Bylaw was read and approved a first time at the May 11, 2022 Council meeting and a second time at the June 8, 2022 Council Meeting;

**Be it resolved** that Bylaw 2018-03-B A Bylaw to Amend the Reserve Fund Bylaw be hereby adopted

**Moved by Councilor Derek Cook, seconded by Councilor Nancy MacKinnon**

**4-0**

**MOTION CARRIED**

**2022-06-074**

## **6.2 RFD-22-016 EV Charger Application**

Mayor Watts introduced the RFD. CAO reviewed the information for the Electric Vehicle Charger Funding. Costs of charger will have to be reviewed.

**It was duly moved and seconded** that Council approve CAO to apply for funding for an EV Charger at a cost of approx. \$10,000-\$12,000 with the Municipality being responsible for 25%

***Moved by Councilor Nancy MacKinnon, seconded by Councilor Bob Doyle***

***4-0***

***MOTION CARRIED***

***2022-06-075***

### **6.3 Canada Day**

CAO Stephanie Moase discussed a request from a for profit business to put a booth at Canada Day. In the past it has always been not for profit or community groups. Council agreed that not for this year and the Council should create a policy for staff for next year on what to allow for booths.

Shirley will be asking for volunteers and Council to help serve cake and ice cream during Canada Day.

CAO introduced the commemorative plaque for the Platinum Jubilee. A new flag pole will be installed so that flags can be flown without replacing any flags at the cenotaph. A flag policy will be written.

### **6.4 Shed for Daycare at Grand Tracadie**

Mayor Watts introduced the RFD. The daycare is looking to provide some outdoor storage.

Council discussed where the best location would be and is fine with it as long as all permits are in place if required.

### **6.5 RFD-22-021 Signing Authority**

Mayor Watts introduced the RFD. With Patsy MacKinnon no longer in her position as deputy CAO and the hiring of Claudette Gallant as the new bookkeeper/admin she will need to be given signing authority by Council. Claudette will also be appointed as the Access to Information Coordinator. CAO Stephanie Moase thanked Patsy MacKinnon for her hard work and dedication over the last 3 years.

**It was duly moved and seconded** that Council approve signing authority for banking and cheques for Claudette Gallant.

***Moved by Councilor Nancy MacKinnon, seconded by Councilor Bob Doyle***

***4-0***

***MOTION CARRIED***

***2022-06-076***

**It was duly moved and seconded** that Council appoint Claudette Gallant as Access to Information Coordinator.

***Moved by Councilor Wanso Hemphill, seconded by Councilor Nancy MacKinnon***

***4-0***

***MOTION CARRIED***

***2022-06-077***

### **6.6 Extended Hours for liquor license**

CAO Stephanie Moase stated she received a request yesterday from Wendy at Blackbush to have the hours of the FINTakeaway liquor license extended from 11am- 8pm to 11am-12am. Council must provide a letter to PEILCC approving this request.

**It was duly moved and seconded** that Council approve the hours for the liquor license for FIN Takeaway Restaurant be extended to be 11am-12am.

**Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook**  
**4-0**  
**MOTION CARRIED**  
**2022-06-078**

**6.7 Funding for Recreation Master Plan**

CAO Stephanie Moase stated that she received word that the Recreation and Public Open Space Strategic Plan would be eligible for funding under the Rural Growth Initiative, an approval is required from Council to proceed with funding.

**It was duly moved and seconded** that Council approve to proceed with the funding for the Recreation and Public Open Space Strategic Plan under the Rural Growth Initiative.

**Moved by Councilor Bob Doyle, seconded by Councilor Derek Cook**  
**4-0**  
**MOTION CARRIED**  
**2022-06-079**

**7. CORRESPONDENCE**

**7.1 Letter from Municipal Affairs re: Municipal Property Tax**

For information only, to let everyone know that the Provincial subsidy on Property Tax is being applied only to the Provincial portion of the property tax and not the Municipal portion.

**7.2 PEI Active Transportation Draft Network Plan**

For information, please review and provide feedback and share with residents!

**8. APPOINTMENTS TO COMMITTEES**

Nil

**9. NEXT MEETING:**

Special Council Meeting Wednesday, June 22, 2022 @ 6:30 at North Shore Community Centre.

**10. ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:41pm.

**Moved by Councilor Wanson Hemphill, seconded by Councilor Derek Cook**  
**4-0**  
**MOTION CARRIED**  
**2022-06-080**

\_\_\_\_\_  
SIGNED: Gerard Watts, Mayor

\_\_\_\_\_  
DATE:

\_\_\_\_\_  
SIGNED: Stephanie Moase, CAO

\_\_\_\_\_  
DATE:

## **EMO Report for June 2022 Council Meeting**

EMO: Emo meeting on Tuesday May17th was unable to take place due to not enough committee members for a quorum. WE did have a representative from York and were able with the help of Danny Kelly from PEI Emo to do a risk assessment for that community ,so all communities are done with risk assessments .The next agenda on the agenda will be Canada Day where we will be looking for volunteers and sharing some Emo information to the Community,  
Tks Derek.



## **Water and Environment Report for June 2022 Council Meeting**

Meeting of June 1, 2022

Septic Bylaw:

Discussion on whether to support a septic bylaw for only small lots was tabled to next meeting to allow for more representation on the values of a small lot septic [bylaw as](#) opposed to a universal bylaw.

Filling of Pools using Groundwater in Stanhope Peninsula:

The committee will research a better definition of pool Top Ups that doesn't include using large volumes of groundwater. There was concern that by allowing the use of pool Top Ups that pool owners could lower their pools to a safe freezing level in the fall and top up each summer using large volumes of the limited groundwater.

Rainbarrells:

The committee is not supporting a rainbarrel promotion at this time.

Septic Survey & Promotion:

The committee plans to have limited use of part of a summer student time to promote continuation of a Septic Survey, and Septic Flyers within more high density areas of the community..

Next Meeting July 20.

Wanson Hemphill

# CAO's REPORT

## May 2022

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- Maintaining and updating website- working with new website consultant
- Preparation of minutes for Council and committees
- Working with contractors on completing and quoting Capital & Maintenance Projects
- Working with Development Officer with property issues, rezoning, training
- Working with Rec Coordinator on Summer camp, students, Canada Day/Jubilee project
- Preparing MCEG for 2021-2022 F/Y
- Working with Auditors for 2021-2022 Audit
- Working with Legal on various items
- Working on Procedural Bylaw, Committee Policy, Employee Code of Conduct, Election Bylaw, Reserve Fund Bylaw
- Working with Province/Legal/Insurance on user agreement for floating docks at Stanhope Wharf
- Working with Transportation on Promenade issues
- Hiring new Admin assistant

### Capital and Maintenance Projects

**New/Replacement Signs for Municipality-** Grand Tracadie grounds, NSCC grounds, GT Building – Ongoing maintenance budget

**NSCC and GT Grounds Upgrades-** Budget 55,000 Gas Tax, and \$55,750 CCRF will include benches, grandstands, garbage receptacles, bike racks, picnic tables, water station, ballfield fencing. Will also include new parking lot at Grand Tracadie. Garbage cans and fencing ordered.

**Master Recreation Plan-** Budget \$15,000 applied to Provincial Capacity Building, denied under MSC

**Stanhope Promenade-** Budget Gas Tax \$14000 for interpretive panels 3 benches ordered \$1068 ea

**Medical Lift at NSCC-** Budget \$77,000 quote from Harding medical for medical lift, less than an elevator and does not have the restrictions the chairlift does. Received drawings to get contractor quote for shaft- Received New Horizons funding \$25000 Getting architectural quotes

**NSCC and GT Water stations:** Quote \$1500 plus tax and installation

**Website Migration and Security-** Budget \$5000 Project awarded to PEI Atlantic Business Federation, project underway

**Grand Tracadie Survey-** Budget \$1500 Project awarded to ISE, awaiting completion

**Grand Tracadie basement water issue-** Awarded to Boswall's, on list to start

**NSCC Roof repair-** Budget \$14000 Gas Tax – Only received two quotes

**Dog Waste Receptacle-** Grand Tracadie 40 Rink Rd- Ordered

**Grand Tracadie Generator-** Budget \$42,000 safe restart funds (\$13,000) climate challenge funding denied, concrete base has been put in place

## **Report Finance and Admin. meeting May16/2022**

Call to order 4PM present Gary Bradley, Doug Smith, Rick Bain, Howard Ellis, Gerard Watts, Stephanie Moase, Peter Vriends, Regrets John Cook

Agenda Approved, Rick Bain declared conflict on Island Coastal quote, Minutes May 2/2022 approved.

New Business ,Apr. 2022 budget tracking reviewed

Capital projects reviewed

Motion to recommend to Council to approve Landmark Construction quote for approx. \$22000.00 + HST to build parking lot adjacent to Tracadie Centre

Motion to recommend to Council to approve APM quote for approx. \$7700.00 + HST to do repairs to NSCC roof conditional on work being completed by Sept./2022

Motion to recommend to Council to approve ISE quote for approx. 3200.00 + HST to survey NSCC property.

Motion to recommend to Council to apply for funding for installation of EV chargers at NSCC.

Meeting adjourned 5PM, next meeting June13th 4PM

Chair, Peter Vriends

MAY 2022 DEVELOPMENT PERMITS REPORT  
THE RURAL MUNICIPALITY OF NORTH SHORE

PROPERTY NUMBER	PROPERTY ADDRESS	PERMIT NUMBER	DATE PERMIT ISSUED	APPLICANT'S NAME	DESCRIPTION OF WORK
566943 & 563981	10 Settlers Drive, West Covehead	NS-22-020SD	Final Approval 19/May/2022	Hayley & Jeffery Flemming	Consolidation of 2 lots
1112234	98 Blanchard Lane, Stanhope	NS-22-025	31-May-22	Next Phase Development Inc.	Move a Cottage
1100296	West Covehead	NS-22-027	30-May-22	Ryan Welsh	Construct a new cottage
557579	Rte 25, Covehead Rd	NS-22-032	05-May-22	Dennis Shaw	New Duplex Dwelling
1142884	Lot 88 Sunset Cres, West Covehead	NS-22-033	02-May-22	Matthew Coles	New Cottage
138115	2280 Route 25, West Covehead	NS-22-035	03-May-22	Gregory & Chelsi Roberts	Addition to existing dwelling and new deck
1082056	Maryland Rd, Pleasant Grove	NS-22-037RZ	17-May-22	Doyle and Feehan Construction	Rezoning from Agricultural to Residential
887281	Lot 10 Shoreline Dr, West Covehead	NS-22-038	02-May-22	Ryan Coffin	New Cottage
1051796	32 Cameron Dr, Pleasant Grove	NS-22-040	30-May-22	Jan Richards	above ground pool
555771	1966 Union Rd, West Covehead	NS-22-041	09-May-22	Brian Victor	New detached noncommercial garage
586594	36 Lawson Lane, Stanhope	NS-22-042	16-May-22	Craig Storey	New non-commercial storage
621359	2856 Bayshore Rd, Stanhope	NS-22-043SD	Preliminary Approval 13/May/2022 Final Approval 16/May/2022	Joan & Paul Saulnier	Consolidation of two parcels
1149434	707 Pleasant Grove Rd, Pleasant Grove	NS-22-045	19-May-22	Derek Morrison	New single-family dwelling
864785	308 MacMillan Pt Rd, West Covehead	NS-22-047	17-May-22	Wade MacLauchlan & Duncan McIntosh	Addition to existing cottage
1140037	Bayshore Road	NS-22-049	24-May-22	David Lopes	Clearing and planting grass
136135	17 Pine Cone Lane	NS-22-051	30/May/2022	Daniel Campbell	Move a structure onto existing property
893784	131 Stanhope Lane	NS-22-052	30-May-22	William Flowers	Construct an accessory building
935288	31 Baxter Lane, West Covehead	NS-22-054	30-May-22	Trevor Campbell	Construct an accessory building

**Rural Municipality of North Shore**  
**REQUEST FOR DECISION**  
**Topic: 2018-03-B Reserve Fund Bylaw Amendment**

<b>Date:</b> June 1, 2022	<b>Request No: RFD-2022-019</b> <i>(Office Use Only)</i>
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<b>Person:</b> Peter Vriends	<b>Representing:</b> Finance and Infrastructure
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**Background:** At the end of the year Finance and Infrastructure review and surplus and place into reserve funds. A review of the reserve funds indicated a requirement for an Official Plan and Bylaw Reserve Fund

**Request:** Council to give second reading and adoption on Bylaw Amendment 2018-03-B to add an Official Plan and Bylaw Reserve Fund.

<b>Advantages</b>	<b>Disadvantages</b>
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<b>Required Resources:</b>	
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<b>Staff Comments</b>	See proposed resolutions
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<b>CAO's Review / Comments</b>	
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# RURAL MUNICIPALITY OF NORTH SHORE

## **BYLAW # 2018-03- B** **Bylaw to Amend the Reserve Funds Bylaw**

This Bylaw is made under the authority of the *Planning Act* R.S.P.E.I. 1988, Cap. P-8 and the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1.

A bylaw to amend the Rural Municipality of North Shore Bylaw to Regulate Reserve Funds Bylaw #2018-03

**BE IT ENACTED BY THE COUNCIL OF THE RURAL MUNICIPALITY OF NORTH SHORE** as follows:

1. Section 23 of the Bylaw to Regulate Reserve Funds, update of Schedule A to include Reserve Funds for Official Plan and Bylaw.

2. **Effective Date**

This Bylaw shall be effective as of XXXX, 2022

3. **Approval**

**First Reading:**

This Bylaw to Amend the Reserve Funds Bylaw, Bylaw# 2018-03-B, was read a first time at the Council meeting held on the 11<sup>th</sup> day of May, 2022.

This Bylaw to Amend the Reserve Funds Bylaw, Bylaw# 2018-03-B, was approved by a majority of Council members present at the Council meeting held on the 11<sup>th</sup> day of May, 2022.

**Second Reading:**

This Bylaw to Amend the Reserve Funds Bylaw, Bylaw# 2018-03-B, was read a second time at the Council meeting held on the X<sup>th</sup> day of X, 2022.

This Bylaw to Amend the Reserve Funds Bylaw, Bylaw# 2018-03-B, was approved by a majority of Council members present at the Council meeting held on the X<sup>th</sup> day of X, 2022.

**Adoption and Approval by Council:**

This Bylaw to Amend the Reserve Funds Bylaw, Bylaw# 2018-03-B, was adopted by a majority of Council members present at the Council meeting held on the X<sup>th</sup> day of X, 2022.

This Bylaw to Amend the Reserve Funds Bylaw, Bylaw# 2018-03-B, is declared to be passed on this the X<sup>th</sup> day of X, 2022.

\_\_\_\_\_  
**Mayor** (signature sealed)

\_\_\_\_\_  
**Chief Administrative Officer** (signature sealed)

This Bylaw to Amend the Reserve Funds Bylaw, Bylaw# 2018-03-B adopted by the Council of the Rural Municipality of North Shore on the X<sup>th</sup> day of X, 2022 is certified to be a true copy.

\_\_\_\_\_  
**Chief Administrative Officer Signature**

\_\_\_\_\_  
**Date**

**Rural Municipality of North Shore  
REQUEST FOR DECISION  
Topic: EV Charger Funding Application**

<b>Date:</b> June 1, 2022	<b>Request No: RFD-2022-020</b> <i>(Office Use Only)</i>
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<b>Person:</b> Stephanie Moase	<b>Representing:</b> RMNS
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**Background:** In 2021 RMNS applied to a pilot project for the installation of Electric Vehicle (EV) Chargers. RMNS was not chosen as part of the pilot however, Efficiency PEI has opened the applications to reapply to receive 75% funding on installing a level 2 EV charger

**Request:** Council to approve CAO to apply for funding for an EV Charger at a cost of approx. \$10,000-\$12,000 with the Municipality being responsible for 25%

<b>Advantages</b> Provide an EV Charger to residents and Public	<b>Disadvantages</b> RMNS responsible for 25% of cost and the administering of the monthly subscription
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<b>Required Resources:</b>	
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	
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**Rural Municipality of North Shore  
REQUEST FOR DECISION  
Topic: Signing Authority**

<b>Date:</b> June 1, 2022	<b>Request No: RFD-2022-021</b> <i>(Office Use Only)</i>
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<b>Person:</b> Stephanie Moase	<b>Representing:</b> RMNS
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**Background:** My right hand assistant Patsy MacKinnon has decided to move on to pursue other interests. I thank her for all she has done for me and the Municipality since April 2019 when she stepped in to help for 2 weeks. I have hired a new Book keeping and Admin assistant, Claudette Gallant, welcome!

**Request:** Council to approve signing authority for banking and cheques for Claudette Gallant.

<b>Advantages</b> Provide an additional signatory in lieu of CAO	<b>Disadvantages</b>
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<b>Required Resources:</b>	
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	
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administrator northshore <administrator@northshorepei.ca>

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## Municipal Affairs

1 message

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**Municipal Affairs** <municipalaffairs@gov.pe.ca>  
Reply-To: Municipal Affairs <municipalaffairs@gov.pe.ca>  
To: Stephanie <administrator@northshorepei.ca>

Mon, May 9, 2022 at 2:06 PM

# Municipal Information on Property Tax Subsidy

Good afternoon Stephanie,

The Government of Prince Edward Island is providing a one-time subsidy to offset the increase in 2022 provincial residential tax due to the 2021 Consumer Price Index (CPI).

The Property Tax Subsidy will be administered through the Provincial Taxation Office and will provide a one-time subsidy to owner-occupied residential properties across PEI that will match the CPI increase in provincial taxes payable on their 2022 tax assessment.

[Background information on the PEI government one-time subsidy to offset the increase for 2022 is here.](#)

**Municipal government impact:** Municipal **revenue will increase** with the 5% consumer price index – (CPI) change since it will increase property assessment values for municipalities.

Example: 2021 property value assessment of \$100,000 is now \$105,000 property value assessment. Your municipal rate will be applied and that amount will be paid by the province to the municipality.

**Property owner tax bills:** While the province will give a one-time property tax subsidy to offset the increase this year to owner-occupied residential property tax bills, it will only apply for the province's share. FAQs – Frequently Asked [Questions on Property tax subsidy can be found here.](#)

The increased property value assessment means an **increase to municipal taxes for property owners based on the current 2022 municipal tax rate for that property owner.**

Regards,

## [Municipal Affairs Division](#)

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## The Draft PEI Active Transportation Network Plan is now available!

1 message

**Juniper** <juniper@uplandstudio.ca>  
Reply-To: Juniper <juniper@uplandstudio.ca>  
To: administrator@northshorepei.ca

Wed, Jun 1, 2022 at 3:52 PM

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# ACTIVE TRANSPORTATION PEI NETWORK PLAN

## The Draft Active Transportation Network Plan is available now!



[Read the Draft Network Plan](#)

## **About the Draft Network Plan**

The Active Transportation Network Plan will guide the Province's work in active transportation, and it also includes guidance for local governments and organizations involved in active transportation. The Draft Network Plan identifies a province-wide network of active transportation routes which will allow people to safely travel between communities and key destinations. It also incorporates guidelines for:

- Route & facility design
- Amenities
- Education & programming
- Marketing & promotions
- Decision making & community engagement

This is an opportunity for the community to see the direction of the Network Plan and provide input. Once engagement is complete, the Network Plan will be revised to best align with community goals and priorities. An Implementation Plan will be included in the Final Network Plan which includes:

- Cost estimates
- Phasing
- Policy recommendations to enable implementation
- Recommendations for supporting documents & plans

## **Get Involved**

There are various opportunities to provide your feedback on the Draft Active Transportation Network Plan.

This interactive map allows you to explore the proposed province-wide active transportation network, and place comments on parts of the network that work well, or parts you think need adjustment. The map also allows you to provide input on the active transportation guidelines included within the Draft Network Plan. The map will be available until July 1st.

### **Explore the Interactive Map**

In addition to a public open house, we will be hosting three online stakeholder workshops. These sessions are intended for key stakeholders like you, including Municipalities and active transportation advocates. Each workshop will begin with a presentation of the Draft Active Transportation Network Plan,

followed by a group discussion. Please click one of the links below to register for the date that works for you, and a video call link and dial-in number will be sent to your email.

All sessions will be hosted on Zoom, and closed captions will be provided. For any accessibility requests or questions please reach out at [hello@peiat.ca](mailto:hello@peiat.ca) by June 6th.

### Workshops

Date: Tuesday, June 14th

Time: 1-3pm

Date: Wednesday, June 15th

Time: 6:30-8:30pm

Date: Thursday, June 16th

Time: 2-4pm

[Register for June 14th Workshop](#)

[Register for June 15th Workshop](#)

[Register for June 16th Workshop](#)

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To help us get the word out, please share the draft plan with your networks. You can [download this graphic](#) to post on your social media accounts and let people know about the draft Network Plan and direct them to [upcoming engagement](#).

Thank you for your involvement in the PEI Active Transportation Network Plan!

Take care,

**Juniper Littlefield**, Planner

Pronouns: she / her

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