

# APPROVED MINUTES

## *Regular Council Meeting – Community of North Shore*

**Wednesday, July 13<sup>th</sup>, 2016**

### **PRESENT:**

Chairperson Gordon Ellis

Councillors Gerard Watts, Beth Pretty, Connie Egan, Eric Ellsworth, Peter Vriends, Justin Walsh and Administrator Sheila MacKenzie

### **REGRETS:**

Councillors Jamie Rea, Derek Cook, Melody Gay, Charity Sheehan, Kent MacLean and Shawn Reardon

1. **CALL TO ORDER:** 7:06pm by Chairperson Ellis

2. **APPROVAL OF THE AGENDA:**

**It was duly moved and seconded** that the agenda be approved.

***Moved by Councillor Ellsworth, seconded by Councillor Walsh***

***MOTION CARRIED: 2016-07-29***

2.1 DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983, c.33, s.24.)

***DECLARATIONS:*** *There were none.*

3. **APPROVAL OF MINUTES:**

**It was duly moved and seconded** that the minutes of the June 8<sup>th</sup> meeting be approved.

***Moved by Councillor Ellsworth, seconded by Councillor Vriends***

***MOTION CARRIED: 2016-07-30***

4. **BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:**

4.1 Terms of Reference Approval:

- Planning Board:  
**It was duly moved and seconded** the T.O.R. be approved with the following amendments:
  - Under Committee Mandate – include the following statement: *“The Planning Board is responsible for the Official Plan. It will take the leadership role in structuring the work of the Committee to correlate with the Official Plan.”*

***Moved by Councillor Watts, seconded by Councillor Vriends  
MOTION CARRIED: 2016-07-31***

It was agreed that the Committee will do some further research into the Planning Act and Land Use Bylaw as well as with the Development Officer to make sure all aspects of the Committee’s mandate and responsibilities are clear.

- EMO Committee:  
**It was duly moved and seconded** the T.O.R. be approved as presented.

***Moved by Councillor Pretty, seconded by Councillor Watts  
MOTION CARRIED: 2016-07-32***

There was discussion on how each Committee would track its’ commitments as laid out in the Official Plan. It was decided that the Executive Committee will cross check the Strategic Plan and Official Plan to ensure all goals are being met.

It was also discussed that there is no Conflict of Interest clause included in any of the committees’ Terms of Reference documents and it was felt that this should be there. It was decided that the Administrator will add this to the bottom of each Committee’s Terms of Reference document.

## **5. REPORTS**

### **5.1 Chairperson/Executive Committee:**

Chairperson Ellis reported that he attended the North Shore Fire Department meeting and commented on how well the Canada Day event went, saying that it was a great Community day. He also reported that the Stanhope Walk-a-Thon was held July 12<sup>th</sup> and raised over \$2,500.

He also had a meeting with Joanne Jay who organized the North Shore Dinner and Do in May as a fundraiser for the Community Centre. The event was highly successful and she would like to do a less formal event in the Fall. From the proceeds she made \$1000 donation to the Centre and is also purchasing a new stove for the kitchen as well as

table cloths. Chairperson Ellis said this was a wonderful Community building exercise and commended Joanne on all her hard work on behalf of the Community.

The Chairperson was asked if there were any updates on the old Stanhope Lodge property in response to the letter sent by Council. It was noted that there has been some progress and Chairperson Ellis will contact the property manager.

5.2 Finance and Infrastructure:

Councillor Watts reviewed the June 2016 financial report. There was some discussion on how the fire dues should be presented in the monthly financial statements. Changes will be reflected in the July financials. He also noted that the year end adjusting entries are still to be posted.

It was also reported that the parking lot lines were completed and that the entrance to the rink area was repaired.

5.3 Recreation and Community Engagement:

There was no report for this month as the Committee is not meeting over the Summer.

5.4 Planning Board:

Councillor Eric Ellsworth reviewed the June building permit report. He also reported that there hasn't been anything new on the Jack's Way project since the letter was sent to the developer and also nothing new on the proposal for Deanna Lane.

5.5 EMO Committee:

Councillor Beth Pretty reported that she is in the process of scheduling a Hazard Risk Assessment with Rick Singer from Provincial EMO.

5.6 Environmental Sustainability:

Councillor Connie Egan reported that the water and wastewater mail out was completed with 1,100 flyers delivered to all the residents of the community including those who don't receive their mail through the York post office. The information has also been in the recent e-newsletters and on the web site. The committee's biggest goal with this is to be able to encourage residents to record their water test and pumping information on our website so that any indication of issues can be monitored. The survey that is found on the website will also be attached to each sample bottle in paper form and all the names of those who complete the surveys will be eligible to win their testing costs back.

5.6 Administrator's Report:

The submitted report was reviewed. There was brief discussion on the fact that the Province still has not held consultation meetings with municipalities on the new Municipalities Act. Councillor Vriens noted that the Province is now looking at having the new act passed in the Spring as opposed to the Fall.

**6. CORRESPONDENCE**

There was none.

**7. NEW BUSINESS**

7.1 August Public Information Meeting

There was discussion on how Committee's would like to present their information. It was decided that each Committee would prepare a document including its' members, short term goals and progress to date. The Administrator will create a template to send to Committee Chairs.

Through discussion, it was decided that Chairperson will approach the Fire Chief to make a presentation on the challenges the department faces with fire protection on the peninsula. The draft overview to be presented was reviewed. The Administrator will send it out to Councillors to review and provide comments and suggestions by Wednesday, July 22<sup>nd</sup>. It will then go out again after changes have been made and reviewed by Councillors.

Councillor Ellsworth asked if anyone was planning on attending the Asset Management Conference in Wolfville, NS in September. The information had been forwarded to Councillors by the Administrator. It was decided that more information on the conference would be sent out to everyone again. It was noted the registration for the conference closes August 7<sup>th</sup>.

Councillor Ellsworth also asked if anyone would be attending the funding announcement being made by the Honourable Lawrence MacAulay on Thursday, July 17<sup>th</sup> at 9:30am in Cavendish. No one was able to attend.

**10. NEXT MEETING:** Public Information Meeting, Wednesday, August 3rd, 2016, 7:30pm

**11. ADJOURNMENT:**

There being no further business, the meeting adjourned at 8:46pm.

***Moved by Councillor Walsh, seconded by Councillor Pretty***

***MOTION CARRIED: 2016-07-33***

\_\_\_\_\_  
SIGNED: Gordon Ellis, Chairperson

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DATE:

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SIGNED: Sheila MacKenzie, Administrator

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DATE: