

**APPROVED AGENDA**  
***Regular Council Meeting – Rural Municipality of North Shore***  
**7:00 pm Wednesday March 8, 2023**  
**@ North Shore Community Centre**

**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

- 2.1. Disclosure of Pecuniary (Financial) or other Conflicts of Interest

**3. APPROVAL OF THE MINUTES FROM**

REGULAR MEETING 6:30PM February 15, 2023

- 3.1. Business arising from the minutes

**4. REPORTS**

- 4.1. CAO Report
- 4.2. Finance and Infrastructure Report
- 4.3. Planning Board and Development Permit Report
- 4.4. EMO
- 4.5. Water, Bays & Environment
- 4.6. Stanhope Peninsula Potable Water System  
(Approval of Reports)

**5. NEW BUSINESS (REQUESTS FOR DECISION)**

- 5.1. RFD – 2023-12 – Request for funding for individual athletes
- 5.2. Update on Floating Docks
- 5.3. Land Use Bylaw – Temporary Trailers / Food Trucks

**6. CORRESPONDENCE**

**7. NEXT MEETING April 12, 2023 6:30pm North Shore Community Centre**

**8. ADJOURNMENT**

# APPROVED MINUTES

## *Regular Council Meeting – Rural Municipality of North Shore*

**7:00 pm, Wednesday March 8, 2023**

**@ North Shore Community Centre**

**PRESENT:** Mayor; Gerard Watts, Councilors; Derek Cook, Bob Doyle, Robbie Moore, Craig MacDonald, Peter McLaine and CAO; Martha Jewell

Regrets: Deputy Mayor; Nancy MacKinnon

5 members of the public

**1. CALL TO ORDER:** 7:14pm by Mayor Gerard Watts

**2. APPROVAL OF THE AGENDA:**

*It was duly moved and seconded* that the agenda be approved as presented.

*Moved by Councilor Derek Cook, seconded by Councilor Craig MacDonald*

*All in favor*

**MOTION CARRIED**

**2023-03-24**

**2.1. DISCLOSURE OF PECUNIARY (Financial) or other CONFLICTS OF INTEREST:**

There were none.

**3. APPROVAL OF MINUTES:**

REGULAR COUNCIL MEETING February 15, 2023 at 6:30pm

*It was duly moved and seconded: that the minutes from the regular meeting be approved as presented.*

*Moved by Councilor Robbie Moore, seconded by Councilor Bob Doyle*

*All in favor*

**MOTION CARRIED**

**2023-03-25**

**3.1. Business Arising From the Minutes:**

**3.1.1 Status of Ball Field Fencing:** Insurance only wanting to pay 50% to cover repairs. Eastern Fence will only do full replacement. Requested second cost adjuster to assess and have Citadel fencing coming for second quote. Could we have further cleanup done on trees that haven't fallen yet.

**3.2.2 – Feedback on Coucillors researching land acquisition -** There is land available but a price hasn't been assigned. We will have to act soon as it won't be available for ever.

*March 8<sup>th</sup>, 2023 Regular Meeting Minutes, Rural Municipality of North Shore*

**APPROVED**

**3.1.3. Letter to government regarding new schools-** Letter has been drafted. Waiting to have final draft approved.

**3.1.4. Outdoor rinks** – Facebook post went out explaining why rinks weren't in place this year and calling for volunteers. There has already been a few offers.

#### 4. REPORTS

**4.1. CAO Report** – Preparing for year end budget. Still tidying up pre-existing projects such as insurance cleanup, outdoor rinks, getting quotes for updates and repairs. Working to get generator cap locked and shelter. Disaster assistance has been submitted to date. Working on website fiasco.

**4.2. Finance and Infrastructure Report** – YTD presented. Year end is March 31, 2023

**4.3. Planning Board and Development Permit Report** – Two properties discussed at Planning Board meeting. Both were directed back to Development Officer for clarification. Looking to get training for planning board as more permits will be sent back to us from Province. Looking into summer student funding for assistance for Mirko.

**4.4. EMO Committee Report** – Meeting February 21, 2023 did not reach quorum. Next meeting March 21, 2023. Will discuss shelter for generator and additional supports for future emergencies.

**4.5. Water, Bays & Environment Report-** No meeting yet. TBD in April, 2023

**4.6. Recreation Committee Report** – Meeting scheduled for Wednesday March 15, 2023 at 5:30pm.

**4.7. Stanhope Potable Water System** – No meeting yet. TBD later in March, 2023

(Approval of Reports)

*It was duly moved and seconded: that all reports be approved as presented*

***Moved by Councilor Derek Cook, seconded by Councilor Peter McLaine***

***All in favor***

***MOTION CARRIED***

***2023-03-26***

**5. NEW BUSINESS (REQUESTS FOR DECISION):**

**5.1. RFD – 2023-12 – Request for funding for individual athletes** –Finance and Infrastructure committee reviewed request from young athletes in the municipality who would like to request funding for their individual endeavors on a Provincial team.

*It was duly moved and seconded: that Council will not provide fundraising to individual athletes.*

*Moved by Councilor Craig MacDonald, seconded by Councilor Robbie Moore*

*All in favor*

**MOTION CARRIED**

**2023-03-27**

**5.2. Update on Floating Docks** – Review other municipalities bylaws on floating docks as there is a commercial floating dock coming to Cass’s Pond. Does the Municipality want this floating dock. Do we need a bylaw to prevent these docks – as suggested by Minister Fox. Currently under provincial permits.

**5.3. Land Use Bylaw – Temporary Trailers / Food Trucks-** Discussion regarding bylaw allowing food service trailers on development sites. Stanhope Golf Course is a unique example. Do we want a bylaw to address food trucks specifically. CAO will review other Municipalities Food truck bylaw.

**6. CORRESPONDENCE – None**

**7. NEXT MEETING:** April 12, 2023 @ 6:30 at North Shore Community Centre.

**11. ADJOURNMENT:**

**It was duly moved and seconded that:** There being no further business, the meeting adjourned at 8:11pm.

*Moved by Councilor Derek Cook, seconded by Councilor Peter McLaine*

*All in favor*

**MOTION CARRIED**

**2023-03-28**

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SIGNED: Gerard Watts, Mayor

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DATE:

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SIGNED: CAO

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DATE:

## CAO REPORT

### Feb 2023

- Working on getting caught up on status of existing projects
- Prep of minutes and agendas for Council meetings
- Preparing agendas and minutes for Committee meetings
- Working with contractors on completing and quoting Capital and Maintenance Projects
- Working with Development officer and Enforcement Officer with property issues, rezoning , training and enforcement.
- Researching Funding for various Capital projects.
- Working with legal on various, ongoing, items
- Working with Insurance and contractors for reparations post hurricane Fiona
- Visiting sites around the Municipality to familiarize myself with details.
- Working with Municipal Affairs to ensure processes are most efficient.
- Working with electricians to get sign working at NSCC – have to wait for ground to thaw.
- Drafting a letter to Department of Fisheries regarding floating docks within our municipality.
- Collecting invoices for Disaster Assistance Program through Province – incurred costs up to date have been submitted.
- Booking a consultant for reviewing our permit process and providing training – Consultant is away ATM
- Maintaining facility rentals, website and Facebook while Rec. Director is away.
- Working with district MLA's office
- Preparing 2023/2024 Budget and Financial Plan
- Discussion with Chandlers regarding a shelter and locked cap for the generator to avoid further fuel theft.
- Drafting letter to Provincial Government supporting a new school
- Assessing needs for additional security cameras.
- Corresponding with Tracadie Cross regarding their rinks pros and cons
- Searching for construction crew for bathroom upgrade/retrofit
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### Capital and Maintenance Projects

**New/Replacement signs for Municipality** – Grand Tracadie grounds, NSCC grounds-Ongoing maintenance budget.

**NSCC and GT Grounds upgrades** – budget \$55,000 gas tax, and \$55,750 CCRF- Team benches, grandstands and garbage cans received. Still waiting for bike racks and picnic tables.

**Medical Lift at NSCC-** Budget \$77,000- Received New Horizons funding \$25, 000 – Project awarded to Coles associates for Project management & architectural design. Lift supply and installation were awarded to Lawton's.– Completion Delayed until April

**Website Migrations and Security-** Budget \$5,000 project awarded to PEI Atlantic business federation, project underway, domain name access complete and will transfer end of January

**Grand Tracadie basement water issue** – Budget \$6,500 awarded to Boswalls – almost complete, awaiting work to downspouts in Spring.

**NSCC Washroom upgrades** – awaiting quotes

**Grand Tracadie Generator project** – Budget \$42,000 using safe restart funds (\$13,000) climate challenge funding denied, concrete base in place.

**Grand Tracadie Rink** – length increase 16’ - Budget\$5,566, panels received, awaiting installation. Replacement liner cancelled. Considering more functional process for 2023/2024.

**Grand Tracadie Rink**- Snowblower -\$4,995 Honda – RECEIVED

**NSSC Water station**- Maintenance budget quote \$1500 plus tax and installation completed \$3100

**Grand Tracadie Commons survey** – Need quotes

**Grand Tracadie Fence and Benches** – to be repaired

**NSSC Grounds cleanup** – Need trees and stumps removed

**Stanhope Place** - Need trees and stumps removed

**Grand Tracadie School** - Need trees and stumps removed

**Stanhope Wharf Cleanup** – No Buffer zone activity permit required – awaiting quotes

**Stanhope Wharf floating Docks** – Kayak launch taken to Can Docks shop for pressure testing.

Full replacement required for launch and portion of docks.

**NSSC Out building** – Need to replace shingles and get lifted back onto block – awaiting quote

**NSSC Fencing and backstop** – requested 2<sup>nd</sup> opinion for cost adjuster & fencing companies.

**Promenade** – Benches and lookouts to be repaired, 1 lightpole repaired, stairs to be rebuilt

**Grand Tracadie Parking Lot** – Engineer drawing completed by COLES. Contract awarded to Island Coastal. Completed with the exception of IC returning to spread topsoil along back edge in the Spring.

FEBRUARY 2023 DEVELOPMENT PERMITS REPORT  
THE RURAL MUNICIPALITY OF NORTH SHORE

Property Number	Property Address	Permit Number	Date Issued	Applicant Name, Address, Contact number	Description of Work
893800	Simpson Lane	NS-22-120	06-Feb-23	Meaghan Noel	New cottage
665943	Parkview Lane	NS-23-005	06-Feb-23	Marcus Soule & Rachel Bain	Single Family Dwelling
137869	10 Bayview Lane	NS-23-002	07-Feb-23	Brandon Cameron	Detached Garage
714964	3571 Black River Road	NS-22-111	16-Feb-23	Wade Mac Millian	Septic Tank Replacement
137844	36 Vail Crescent Stamhope	NS-22-082	16-Feb-23	David Lavalle & Lillian Turgeon	Construct a new garage and storage
138511	Lot B30 MacMillian Point Road, West Covehead	NS-23-014	21-Feb-23	Robert Burningham	Deck

**Rural Municipality of North Shore  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> February 23, 2023	<b>Request No: RFD-2023-12</b> <i>(Office Use Only)</i>
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<b>Person:</b> Craig MacDonald	<b>Representing:</b> Finance Committee
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**Background:** Riptide softball players have made it to a Provincial team and would like to make a presentation to Council to request funding for themselves.

**Request:** Finance committee requests that Council not engage in providing funding for individual athletes on Provincial teams based on the Principles of our Municipal Grants Bylaw, section 20. (a) Council recognizes that, through the provision of grants, Council is committed to providing financial and in-kind assistance to groups and individuals offering services, activities and programs in the interests of the municipality. In addition to the above the Finance Committee suggest amending the Municipal Grants bylaw as it is unrealistic to entertain these requests for all advancing athletes.

Advantages	Disadvantages

<b>Required Resources:</b>	
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<b>CAO's Review / Comments</b>	
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