

AGENDA

Special Council Meeting – Rural Municipality of North Shore
7:30pm Thursday, March 23rd, 2023 at North Shore Community Centre

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

2.1. Disclosure of Pecuniary (Financial) or other Conflicts of Interest

3. NEW BUSINESS (REQUESTS FOR DECISION)

3.1. RFD-2023-013 Approval of 2023-2024 Operational Budget

3.2. RFD-2023-014 Approval of 2023-2024 Capital Budget and 5 Year Capital Plan

3.3. RFD-2023-015 Approval of 2023 Tax Rates

4. NEXT MEETING: Regular Council Meeting April 12, 2023, 6:30 pm North Shore Community Center

5. ADJOURNMENT

APPROVED MINUTES

Special Council Meeting – Rural Municipality of North Shore

7:30 pm Thursday Mar 23, 2023

@ North Shore Community Centre

PRESENT:

Mayor Gerard Watts, Councilors - Derek Cook, Bob Doyle, Peter McLaine, Craig MacDonald, Robbie Moore, CAO Martha Jewell

Regrets: Deputy Mayor Nancy MacKinnon

2 members of the public.

1. CALL TO ORDER: 7:34 pm by Mayor Gerard Watts

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved as presented with the correction of listed day from Wednesday to Thursday.

Moved by Councilor Bob Doyle, seconded by Councilor Robbie Moore

AIF

MOTION CARRIED

2023-03-029

2.1. DISCLOSURE OF PECUNIARY (Financial) or other CONFLICTS OF INTEREST:

There were none.

3. NEW BUSINESS (REQUEST FOR DECISION):

3.1. RFD-2023-013 Approval of 2023-2024 Operational Budget

Mayor Watts introduced the RFD and explained to Council the budget approval process and timelines. Councillors had a copy of the most up to date draft. Staff wages were highlighted as appearing to be a large increase. This is explained by additional hours being worked by multiple staff members.

Councillor asked why there was still \$2,500 in elections expenses. This amount is kept in place to cover and potential bi-election.

Councillor asked regarding property tax expense. This was explained to be the annual amount paid on Tracadie Commons property. No property tax is paid on Municipal properties North Shore Community Center, Stanhope Place and Grand Tracadie Shool.

Councillor asked if we have snow removal contract. This was explained that we request quotes every two years. The 2023/2024 snow removal contract was awarded to Dowling's Groundworks.

Whereas, A Public Meeting on the Draft 2023-2024 Operational Budget was held Wednesday Mar 8, 2023 at 6:30pm at NSCC

And whereas, It was duly moved and seconded that Finance and Infrastructure recommend to Council to approve the Draft 2023-2024 Operational Budget at the Finance and Infrastructure Meeting on Wednesday February 22, 2023 at 4pm at NSCC

Be it resolved that Council approve the 2023-2024 Operational Budget

Moved by Councilor Craig MacDonald, seconded by Councilor Derek Cook

AIF

MOTION CARRIED

2023-03-030

3.2. RFD-2023-014 Approval of 2023-2024 Capital Budget and 5 Year Capital Plan

Mayor Watts introduced the RFD, Council had a copy of the draft. CAO mentioned there were no changes from the first draft. CCBF (Gas Tax) was explained to Councillors in terms of application, access, and adjustments to projects. Land acquisition is not covered by Gas Tax however land development could be applied for. Discussion from all Councillors regarding getting proposals put together to create recreational land and facilities.

Whereas, A Public Meeting on the Draft 2023-2024 Capital Budget was held Wednesday Mar 8, 2023 at 6:30pm at NSCC

And Whereas, It was duly moved and seconded that Finance and Infrastructure recommend to Council to approve the Draft 2023-2024 Capital Budget and 5 Year Capital Plan at the Finance and Infrastructure Meeting on Wednesday February, 22 2023 at 4pm at NSCC

Be it resolved that, Council approve the 2023-2024 Capital Budget and 5 Year Capital Plan.

Moved by Councilor Craig MacDonald, seconded by Councilor Robbie Moore

AIF

MOTION CARRIED

2023-03-031

3.3. RFD-2023-015 Approval of 2023 Tax Rates

Mayor Watts introduced the RFD. North Shore and Grand Tracadie are not receiving an increase. Pleasant Grove is increasing \$0.02 to match the rest of the Municipality at \$0.18.

Councillor Doyle noted when Pleasant Grove came over to the Rural Municipality of North Shore they were paying \$0.08 to the Fire Department only. It was agreed upon that there would be a laddered increase of \$0.02 per year from 2019 and for the next 5 years, to match the North Shore and Grand Tracadie. That was voted on and agreed upon by the community when they agreed to move over.

Whereas, A Public Meeting on the Proposed 2023 Tax rates was held Wednesday Mar 8, 2023 at 6:30pm at NSCC

Be it resolved that, Council approve the Proposed 2023 Tax Rates:

North Shore Residential 0.18 Commercial 0.18
Grand Tracadie Residential 0.18 Commercial 0.18
Pleasant Grove Residential 0.18 Commercial 0.18

Moved by Councilor Craig MacDonald, seconded by Councilor Bob Doyle.

AIF

MOTION CARRIED

2023-03-032

4. NEXT MEETING: Regular Council Meeting Wednesday, April 12, 2023 @ 6:30 at North Shore Community Center

5. ADJOURNMENT:

There being no further business, the meeting adjourned at 8:03pm.

Moved by Councilor Peter McLaine, seconded by Councilor Robbie Moore

AIF

MOTION CARRIED

2023-03-033

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Martha Jewell, CAO

DATE:

Budget

ACCOUNT	2022/2023 Budget	2022/2023 Actual to Feb 28/23	2023/2024 Budget
REVENUE			
Fire Dues	\$ 226,350.00	\$210,981.76	\$ 278,650.00
Property Taxes	\$ 291,000.00	\$293,078.52	\$ 348,320.00
<i>Planning & Development</i>			
Building Permits	\$ 13,000.00	\$27,006.13	\$ 22,000.00
Equalization Grant	\$ -		\$ -
Green Space		\$ -	
Fines	\$ 250.00	\$ 10.00	\$ 1,565.00
Planning & Development Province	\$ 26,040.00	\$33,616.00	\$ 29,000.00
<i>NS Community Centre</i>			
Centre Rentals	\$ 20,000.00	\$24,137.75	\$ 20,000.00
Centre Bar	\$ 15,000.00	\$ 16,741.73	\$ 16,000.00
Community Events (Ball hockey, pickleball, community school)	\$ 8,000.00	\$8,957.80	\$ 8,000.00
Wage Grant (JFY/Feds)	\$ 13,500.00	\$ 13,497.52	\$ 13,500.00
Miscellaneous Income	\$ 500.00	\$1,328.36	\$ 500.00
Wage Recovery-Dev. Officer -Milton/Kingston		\$ 5,302.78	\$ 22,500.00
<i>Stanhope Place</i>			
Stanhope Place Rentals (Yoga, FCBB, others)	\$ 5,000.00	\$ 7,077.50	\$ 4,200.00
Community Events (Cards, Ballet)	\$ 1,500.00	\$ 1,188.80	\$ 750.00
<i>Grand Tracadie</i>			
Rentals	\$ 18,000.00	\$17,666.66	\$ 25,000.00
<i>Funding</i>			
Canada Day /Violence/Remembrance	\$ 2,200.00	\$ 5,652.00	\$ 2,200.00
Funding (Infrastructure/Community)			
Grants- MCEG	\$ 5,000.00	\$ 8,077.56	\$ 7,500.00
Interest Income/ Miscellaneous	\$ 1,500.00		\$ 1,500.00
Reserve Account Transfers	\$ 42,500.00	\$ 2,500.00	
TOTAL REVENUE	\$ 689,340.00	\$676,820.87	\$ 801,185.00
EXPENSES			
Fire Dues	\$ 226,350.00	\$ 210,981.76	\$ 278,650.00
<i>Administrative/Municipal</i>			
Staff Wages inc. MERCS	\$ 155,000.00	\$ 162,010.30	\$ 225,000.00
Casual/Student Wages	\$ 22,000.00	\$ 19,594.11	\$ 22,000.00
Staff Mileage	\$ 1,800.00	\$ 2,213.64	\$ 1,800.00
Health Insurance	\$ 3,500.00	\$ 1,816.40	\$ -
Professional Fees, Auditor	\$ 8,000.00	\$ 8,481.25	\$ 8,250.00
Legal Services	\$ 25,000.00	\$ 16,973.44	\$ 25,000.00
Website Hosting	\$ 1,350.00	\$ 1,543.96	\$ 1,350.00
Councillor Remuneration	\$ 17,000.00	\$ 12,750.00	\$ 20,750.00
Councillor Mileage	\$ 250.00	\$ 50.00	\$ 700.00
Small Equipment	\$ 1,200.00	\$ 1,600.80	\$ 1,200.00
Elections	\$ 2,500.00	\$ 3,333.62	\$ 2,500.00
Memberships/Licenses/Dues	\$ 6,000.00	\$ 5,423.05	\$ 6,500.00
Insurance / Property tax	\$ 25,000.00	\$ 24,704.00	\$ 25,000.00
Property Tax		\$ 2,145.51	\$ 2,500.00
General Maintenance		\$ 4,891.85	\$ 8,800.00
Advertising (inc Water and Env education)	\$ 1,800.00	\$ 5,131.88	\$ 1,200.00
Public Meetings	\$ 900.00	\$ -	\$ 1,800.00
Newsletter/Printing/Postage	\$ 600.00	\$ -	\$ 600.00
Office Expenses	\$ 3,200.00	\$ 2,913.33	\$ 3,200.00
Interest and bank fees	\$ 850.00	\$ 926.92	\$ 850.00

Telephone/Internet	\$ 5,500.00	\$ 4,542.46	\$ 5,500.00
Donations/gifts	\$ 250.00	\$ 50.00	\$ 250.00
Staff Training	\$ 500.00	\$ 40.00	\$ 1,000.00
Total Administrative/Municipal	\$ 508,550.00	\$ 492,118.28	\$ 644,400.00
Planning/Development			
Consulting Fees	\$ 55,000.00	\$54,620.25	\$ 23,000.00
Official Plan Admin/Enforcement	\$ 6,500.00	\$ 2,216.12	\$ -
Planning Consultant /Development Officer	\$ 6,500.00	\$ 1,477.76	\$ 5,000.00
Planning Committee Costs	\$ 500.00	\$ 101.20	\$ 500.00
Planning Mileage	\$ 125.00	\$ -	\$ 125.00
Total Planning/Development	\$ 68,625.00	\$ 58,415.33	\$ 28,625.00
Water & Wastewater Services			
	\$ 300.00		\$ 300.00
EMO - Emergency Measures Organization			
	\$ 4,160.00		\$ 4,160.00
Facilities and Public Property			
North Shore Community Centre			
Liquor Purchases / supplies / licences	\$ 10,000.00	\$ 6,637.57	\$ 10,000.00
Electricity	\$ 10,000.00	\$ 9,865.17	\$ 10,000.00
Repair/Maintenance	\$ 15,000.00	\$ 24,553.05	\$ 27,500.00
Snow Removal	\$ 4,800.00	\$ 2,541.37	\$ 5,000.00
Heat Oil/Propane	\$ 6,000.00	\$ 8,812.16	\$ 8,000.00
Total North Shore Community Centre	\$ 45,800.00	\$ 52,409.32	\$ 60,500.00
Stanhope Place			
Heat (oil)	\$ 500.00	\$ 28.01	\$ 500.00
Electricity	\$ 5,000.00	\$ 4,772.74	\$ 5,000.00
Repair/Maintenance	\$ 2,500.00	\$ 795.39	\$ 2,500.00
Snow Removal	\$ 1,000.00	\$ -	\$ 1,000.00
Total Stanhope Place	\$ 9,000.00	\$ 5,596.14	\$ 9,000.00
Grand Tracadie Community Centre			
Electricity	\$ 6,500.00	\$ 7,552.51	\$ 9,000.00
Maintenance and Garbage Disposal	\$ 8,000.00	\$ 9,817.44	\$ 8,000.00
Heat (oil)	\$ 5,500.00	\$ 4,678.65	\$ 7,000.00
Snow Removal	\$ 1,000.00	\$ 550.00	\$ 1,000.00
Internet /Phone	\$ 1,200.00	\$ 1,326.99	\$ 1,200.00
Total Grand Tracadie Community Centre	\$ 22,200.00	\$ 23,925.59	\$ 26,200.00
Grand Tracadie Rink and Ballfield			
Rink Maintenance		\$1,664.49	\$ 2,000.00
Total Facilities and Public Property	\$ 77,000.00	\$ 83,595.54	\$ 97,700.00
Recreation			
Community Grants	\$ 8,500.00	\$6,505.00	\$ 8,500.00
Event Supplies/ rec equipment	\$ 13,000.00	\$14,166.13	\$ 16,000.00
Special Event Expenses		\$2,076.90	\$ 1,500.00
Total Recreation	\$ 21,500.00	\$ 22,748.03	\$ 24,500.00
TOTAL EXPENSES	\$ 680,135.00	\$ 656,877.18	\$ 801,185.00
SURPLUS/DEFICIT YTD	\$ 9,205.00	\$ 19,944	\$ -

Capital Working Budget 2023-2024 Description of Project	CIP#	Completed	Estimated Cost Project	Capital Reserve Fund Withdrawals	Gas Tax Funds	Current Operations	Other Municipal Sources	Provincial Cost Shared Program	Federal Cost Shared Program	Other Sources	Amounts received	Invoices	Previous Years Amounts	Total Actual	Notes
Field Upgrades- Completed Grandstands, Garbage Cans, Ballfield Fencing Not Completed: Dugouts, picnic tables, bike racks	58.2.7	No	\$ 86,610.54		\$ 54,986.23	\$ 4,124.31			\$ 27,500.00		\$ 54,986.23 Gas Tax	Garbage Cans- 40 Dog waste- 80			
Grand Tracadie Parking Lot	58.2.5	No	\$ 55,375.00		\$ 25,000.00	\$ 2,875.00			\$ 27,500.00						
NSCC Upgrades- Medical Lift	58.2.2	No	\$ 50,000.00		\$ 44,247.75	\$ 3,750.00				\$ 25,000.00	\$25,000 New Horizons				
NSCC Washroom Upgrades	58.2.2	No	\$ 15,750.00		\$ 15,000.00	\$ 750.00									
Generator for Grand Tracadie School		No	\$ 44,500.00					\$ 31,500.00		\$13,000.00	13,000 Covid Safe Restart Fund				
North Shore Trail Creation Project-Promenade Benches and Interpretive Plaques	58.2.4	No	\$ 14,375.00		\$ 13,750.00	\$ 625.00									
Website transition and upgrade		No	\$ 5,000.00	\$ 5,000.00											
			\$271,610.54	\$5,000.00	\$152,983.98	\$12,124.31	\$0.00	\$31,500.00	\$55,000.00	\$38,000.00					