APPROVED MINUTES

Regular Council Meeting – Rural Municipality of North Shore

6:30 pm, Wednesday October 11, 2023

North Shore Community Centre

PRESENT:

Mayor Gerard Watts Councilor Bob Doyle CAO Sarah Wheatley

Deputy Mayor Nancy MacKinnon Councilor Derek Cook

 Councilor Peter McLaine

 Councilor Robbie Moore

 Councilor Craig MacDonald

There was one member of the public present, and one invited guest.

# CALL TO ORDER

The meeting was called to order 6:30 pm by Mayor Gerard Watts

# APPROVAL OF THE AGENDA

It was duly moved and seconded that the agenda be approved with the addition of two items: 6.5 Garbage, 6.6 Grand Tracadie path; and the deletion of one item: 6.3 Rink.

Moved by Councillor Derek Cook; seconded by Councillor Peter McLaine

All in favor

MOTION CARRIED

2023-10-121

## DISCLOSURE OF PECUNIARY (Financial) or other CONFLICTS OF INTEREST

There were none.

# APPROVAL OF MINUTES

REGULAR COUNCIL MEETING – September 13, 2023

It was duly moved and seconded: that the minutes from the Regular Council meeting on September 13, 2023, meeting be approved as presented***.***

Moved by Councillor Robbie Moore; seconded by Councillor Craig MacDonald

All in favor

MOTION CARRIED

2023-10-122

## Business Arising from the Minutes

* Community fridge is well used.
* Maintenance staff now consists of two individuals working outdoors (part time) and one person who works indoors (part time). The appearance of grounds of Community center looking very.
* Road sign has been not lit and Sarah is looking into the matter.

# Guest speaker: Tara Wheeler from Arsenault Best Cameron Ellis to present our financial statements.

**It was duly moved and seconded: to approve the financial statements as presented.**

Moved by Councillor Craig MacDonald; seconded by Deputy Mayor Nancy MacKinnon

All in favor

MOTION CARRIED

2023-10-123

# REPORTS

## CAO Report

Report as presented, with these items emphasized:

* Working with Development and Enforcement officers on zoning issues and ongoing legal issues.
* Working on creation of our Climate Action Plan, which is a grant funded project.
* Went to meetings with EMO & Rec committees, MLA Bloyce Thompson, our insurance broker.
* Posted three jobs and did interviews with five people for positions of Rec/Events Coordinator and the Administrative Assistant. Will leave short term office admin position till later date.
* Medical lift and fire panel are installed; shed still needs to be lifted onto blocks; EV charger quotes and grants are in progress.
* Have hired Greg for guidance with implementing a file sharing and document management system.
* Generator project- Restart funding is for Grand Tracadie generator only, however there is not enough money in that fund to purchase a generator, so we need to find additional money.

**It was duly moved and seconded to add the rink & pickleball project to Gas Tax Fund; and create a second project to add three sets of aluminum stairs costing $15,000 each. The municipality will invest $10,000 in the rink & pickleball project and $5,000 towards stairs project.**

Moved by Councillor Craig MacDonald; seconded by Councillor Derek Cook

All in favor

Motion Carried

2023-10-124

## Finance and Infrastructure Report

No committee meeting this month but are planning one in coming weeks.

## Planning Board Report

No committee meeting this month. List of development permits was included in council package, but it needs to be added to website.

## EMO Committee Report

Had a meeting on September 19, 2023, mainly to discuss an upcoming hurricane. Mentioned plans to build a shed over the generator, but we are waiting on quotes.

## Recreation and Engagement Committee Report

Recreation Coordinator position is still vacant, so the Committee is looking for volunteers for Halloween Party on October 30th from 6:00-7:00pm at North Shore Community Center. Donations will be accepted for Community fridge at this event. Remembrance Day is also coming up and need to follow up on event and people who is participating.

Community School has been organized through by Nancy in previous years, but we may not participate this year.

Sarah (or new Rec Coordinator) will purchase a liner for the Grand Tracadie Rink for the upcoming winter.

## Bays, Environment & Water Committee Report

Considered having Sarah draft a letter for DFO regarding Covehead & Brackley Bays.

## Stanhope Peninsula Potable Water Research Committee

**It was duly moved and seconded to** proceed with creating a bylaw for a plebiscite on this issue.

Moved by Councillor Bob Doyle; seconded by Councillor Derek Cook.

All in Favor

Motion carried.

2023-10-125

***It was duly moved and seconded: that all reports be approved.***

Moved by Councillor Deputy Mayor Nancy MacKinnon seconded by Councillor Derek Cook

All in favor

MOTION CARRIED

2023-10-126

# NEW BUSINESS (REQUESTS FOR DECISION)

## General Borrowing Bylaw 2023-02 – Second reading

***It was duly moved and seconded: that the second reading of the General Borrowing Bylaw 2023-02 on September 13, 2023, be approved.***

Moved by Councilor Nancy MacKinnon, seconded by Councillor Derek Cook

All In Favor

MOTION CARRIED

2023-09-127

***It was duly moved and seconded: that General Borrowing Bylaw 2023-02 be adopted and declared passed.***

Moved by Councillor Derek Cook, seconded by Councillor Craig MacDonald

All In Favor

MOTION CARRIED

2023-10-128

## RFD-2023-040 Grant for Girl Guides

Discussed how the municipality gives a grant each year to the Girl Guides group.

***It was duly moved and seconded to provide a grant to the Girl Guides to offset the cost of facility rentals:***

Moved by Councillor Robbie Moore, seconded by Councillor Peter McLaine

All In Favor

MOTION CARRIED

2023-10-129

## RFD-2023-042 New Capital Project- space allocation & IT upgrades

Sarah would like the office space within the North Shore Community Centre to be adjusted to accommodate our additional staff and for confidentiality reasons. This will turn the council room into office space, and the council will meet in the Meadowlands room in future. We need at least one new desk for new staff. All existing staff need new computers. Staff who will be in the council room area will need locking filing cabinets.

It was duly moved and seconded to approve a capital project of $15,000 to pay for new computers and other office equipment.

Moved by Councillor Derek Cook; seconded by Councillor Robbie Moore.

All in favor

MOTION CARRIED

2023-10-130

## Garbage Management

Bigger bins are needed at NSCC. Recommendation to also ask Label Construction for quotes.

## Grand Tracadie Walking Trail

Concern with erosion on the track. This has been added to Sarah’s maintenance list.

# IN CAMERA SESSION: MGA – 119 Closed meetings.

*Despite subsection 118(1), a council or council committee may, by resolution, close all or part of a meeting to the public, either in advance or at the meeting, where the matter to be discussed is, in relation to any of the following, confidential:*

*(d) human resource matters, including labour relations or employee negotiations.*

*(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality’s ability to carry out its negotiations.*

*(f) The review of legal advice.*

***It was duly moved and seconded: to close the meeting to the public at 8:35 pm***

Moved by Councillor Bob Doyle, seconded by Councillor Deputy Mayor Nancy MacKinnon

All in favor

MOTION CARRIED

2023-10-131

***It was duly moved and seconded: to reopen the meeting to the public at 9:17 pm.***

Moved by Councillor Deputy Mayor Nancy MacKinnon, seconded by Councillor Robbie Moore

All in favor

MOTION CARRIED

2023-10-132

# NEXT MEETING

Will be November 8 at 6:30pm in the North Shore Community Centre

# ADJOURNMENT

There being no further business, the meeting adjourned at 9:18 pm.

Moved by Councillor Deputy Mayor Nancy MacKinnon, seconded by Councillor Robbie Moore

All in favor

MOTION CARRIED

2023-10-133

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SIGNED: Gerard Watts, Mayor DATE:

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SIGNED: Sarah Wheatley, Chief Administrative Officer DATE: