

# APPROVED MINUTES

## *Regular Council Meeting – Rural Municipality of North Shore*

*6:30 pm, Wednesday November 8, 2023*

*@ North Shore Community Centre*

### PRESENT:

Mayor Gerard Watts

Deputy Mayor Nancy MacKinnon

Councilor Bob Doyle - absent

Councilor Derek Cook

Councilor Peter McLaine

Councilor Robbie Moore

Councilor Craig MacDonald

CAO Sarah Wheatley

There were five members of the public present.

### **1 CALL TO ORDER**

Called to order 6:32 pm by Mayor Gerard Watts

### **2 APPROVAL OF THE AGENDA**

***It was duly moved and seconded that the agenda be approved:***

*Moved by Deputy Derek Cook; seconded by Councillor Craig MacDonald*

*All in favor*

*MOTION CARRIED*

*2023-11-134*

### **2.1 DISCLOSURE OF PECUNIARY (Financial) or other CONFLICTS OF INTEREST**

There were none.

### **3 APPROVAL OF MINUTES**

#### **3.1 Regular council meeting on Oct 11,2023 and Special meetings on August 1,2023**

**It was duly moved and seconded: that the minutes from the Special Council meeting on August 1, 2023, meeting be approved as presented.**

*Moved by Councillor Nancy MacKinnon, seconded by Councillor Derek Cook*

*All in favor*

*MOTION CARRIED*

*2023-11-135*

**It was duly moved and seconded: that the minutes from the Special Council meeting on October 11, 2023, meeting be approved as presented.**

*Moved by Councillor Derek Cook, seconded by Councillor Robbie Moore*

*All in favor*

*MOTION CARRIED*

*2023-11-136*

#### **3.2 Business Arising from the Minutes**

- August there were none.
- October – No Halloween party but did Trunk/Treat.
- Girl Guides were taken care of.
- Larger garbage bins needed and Sarah waiting on quotes for rental fees.

#### 4 Delegations, Speakers, and Public Input

None

#### 5. Reports

##### 5.1 CAO Report:

- Mentioned to council to refer to e-mails from Municipal Affairs & asked for everyone to do so. Log in for Code of Conduct Training. (mandatory for completion with CAO reporting back upon completion)
- Annual Disclosure statements are due to Government in 3 weeks They are needing to be signed & returned to CAO or Claudette.
- CAO is working with development officer.
- CAO educating herself on Planning Act.
- Working on Web site- making more mobile friendly.
- Climate Action Plan is almost completed. Sarah is working on a survey. It's a pro active forward approach looking into our environment. Signage is up to inform the public. She has 40 completed and hoping to have 50 plus.
- The set up of new office space has been completed. Mirko is in the front office and has more privacy to do business.
- Sarah has the 3 new laptops set up and running. They have been handed out to the individuals.
- Audit is in and submitted to Government.
- CAO has been in on committee meetings and met with Hon. Bloyce Thomson.
- Two new staff members have been on for 2 weeks.
- Lawyer reviewed and assisted on the new hire contracts.
- CAO recommends a HR committee on a smaller scale with interest/ experience in the field of HR. Along with a couple of community members to assist with more challenging matters.
- Medical lift project is officially complete. If anyone is needing training on the use, please ask Sarah. Instructions are posted at lower/ upper level.
- Still working on the website, still more computers coming with upgrades.
- Washroom funding is from EMO.
- Grand Tracadie generator funding is from EMO. Still in the air on this matter.
- North Shore generator shed is not going to be happening. It's been mentioned due to ventilation / exhaust issues.
- CAO has been doing a lot of research on Deisel and the cause of it freezing, contaminants, summer/winter. Chandlers were consulted.
- Working on resources on the shed that needs to be lifted.
- John Ready was here to give a quote for ev charger.
- Quotes on painting the NS facility.
- Promenade – concerned who is looking at the erosion and rocks.
- Aluminum stairs – Had Charles/Sandra do measurements but no quotes to date.

- Snow Removal – Bids on all three locations received. Stanhope Place and NS will be done by same contractor and Grand Tracadie will be another contractor.
- Rink Liner for Grand Tracadie – Lucas has been looking after and receiving prices & measurements.
- Organization of files/ backup systems.

## 5.2 Finance and Infrastructure Report

Craig reported:

- Finance will come back with a recommendation regarding fines/violations.
- It was mentioned to educate the public of process for builders/landowners.

## 5.3 Planning Board Report

- Nancy requested the spreadsheet reference with permits and information to add name header / row.
- Reminder of rezoning & public meetings regarding subdivision on Nov 29,2023.
- Discussion on elevation guidelines & clarifying time frames regarding stages.

## 5.4 EMO Committee Report

Derek stated that there was a meeting on November 7,2023.

- Discussion on program offered provincial/federal but faced with not being clear on what is available to the municipality.
- Developed a list of things that committee would like to see happen at North Shore to assist.
- There was a short discussion on generator as well.

## 5.5 Recreation and Engagement Committee Report

Bob Doyle was absent, so Gerard Watts mentioned:

- Lucas Duston is the new Rec/Events coordinator. Shirley came out to meet with Lucas to bring up to speed and what was already in place.

## 5.6 Bays, Environment & Water Committee Report

- Robbie Moore had a conversation with Thomas Landry- retired marine biologist. He would be interested in doing accessing/ study work on enhancing the water. It would strictly be input where to begin and a few of the more important projects that should be handled.
- Gerard mentioned that Sarah Stewart Clarke did some studies as well but has not been able to receive.

## 5.7 Stanhope Peninsula Potable Water Research Committee

- It was mentioned that to have a plebiscite, we need to have a bylaw. This is not an easy task to draw up a plebiscite bylaw. There needs to be a very specific question. It will go on a list for Ian.

**It was duly moved and seconded: that all reports be approved.**

*Moved by Deputy Nancy MacKinnon, seconded by Councilor Robbie Moore  
All in favor.*

*MOTION CARRIED*  
*2023-11-137*

## **6 NEW BUSINESS**

### **6.1 Subdivision approval process**

- Clarification on guidelines to look at and criteria involved.
- Policy directive needed.

### **6.2 Council Member disclosure & training**

- Fill out forms & send back to Sarah.

### **6.3 Provincial Consultation for Confederation trail- ATV**

- Information session on what is wanted on a trail. ( ie: snow mobile, ATVs , bikers, hikers)

### **6.4 Update on Cass's Pond**

- Robbie talked to Justin Walsh with Friends of Brackley & Covehead Bay regarding the updates and the benefits of the projects.

## **7 IN CAMERA SESSION: MGA – 119. Closed meetings**

Despite subsection 118(1), a council or council committee may, by resolution, close all or part of a meeting to the public, either in advance or at the meeting, where the matter to be discussed is, in relation to any of the following, confidential:

(d) human resource matters, including labour relations or employee negotiations.

(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations.

(f) The review of legal advice.

***It was duly moved and seconded: to close the meeting to the public at 7:33 pm***

*Moved by Councillor Robbie Moore, seconded by Councilor Derek Cook*  
*All in favor*  
*MOTION CARRIED*  
*2023-11-138*

***It was duly moved and seconded: to reopen the meeting to the public at 8:28 pm.***

*Moved by Councilor Robbie Moore, seconded by Councilor Peter McLaine*  
*All in favor*  
*MOTION CARRIED*  
*2023-11-139*

**8 NEXT MEETING** will be December 8,2023 at 6:30pm in the North Shore Community Centre

**9 ADJOURNMENT**

**There being no further business, the meeting adjourned at 8:28 pm.**

*Moved by Deputy Mayor Nancy MacKinnon, seconded by Councillor Robbie Moore*

*All in favor*

*MOTION CARRIED*

*2023-11-140*

\_\_\_\_\_  
SIGNED: Gerard Watts, Mayor

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DATE:

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SIGNED: CAO, Sarah Wheatley

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DATE: