

APPROVED MINUTES

Regular Council Meeting

May 8, 2024 @ 6:30 pm

North Shore Community Centre

PRESENT:

Chair Mayor Watts, Councillor MacDonald, Councillor Cook, Councillor Doyle, Councillor McLaine, Deputy Mayor MacKinnon (by phone) CAO- Sarah Wheatley
5 Members of Public

1 Call to Order

6:30 PM by Chair Mayor Watts.

2 Approval of the agenda

It was duly moved and seconded to approve the agenda as presented.

Moved by Councillor Doyle, seconded by Councillor Cook.
All in Favor
MOTION CARRIED
2024-05-53

2.1 Disclosure of Pecuniary or other Conflicts of Interest

None.

3 Approval of the Minutes

3.1 Regular council meeting on April 17, 2024

It was duly moved and seconded to approve the minutes from April 17, 2024 meeting as presented.

Moved by Councillor Doyle, seconded by Councillor Cook.
All in Favor
MOTION CARRIED
2024-05-54

3.2 Business arising from the minutes.

- A letter for MLA regarding Maryland subdivision streetlights.
- Facilities: Working on quotes for the stairs at the Promenade and Pickleball/rink project; Ball fields were rolled; Flower beds to be prepared and planted; water at corner by golf course.
- HR: Applied to hire summer students; Recreation Coordinator position is open.
- Discussion with Department of Transportation regarding road work on Harbour Rd near Mighty Oaks.
- Unsightly property and the proper procedure to report to the province.

4 Delegations, Speakers, and Public Input

None

5 Reports

5.1 CAO Report

- Maintenance person resigned due to family reasons. Redistributing those hours to existing maintenance staff.
- An analysis of all job descriptions and how to better allocate people and tasks is planned for Friday, May 10.

5.2 Finance and Infrastructure Report

- Overall year end was a surplus of \$6,600

5.3 Planning Board and Development Permit Report

- Several permits issued to date including excavation pit permits. Planning Board meeting planned for May 13.

5.4 Emergency Measures Organization Report

- Applied for one grant and working another part. Maintenance of the generator is done annually.

5.5 Recreation and Community Engagement Report

- No meeting this month.

5.6 Water, Bays & Environment Report

- No meeting this month. Meeting will be scheduled for June.

5.7 Stanhope Potable Update

- No meeting this month.

It was duly moved and seconded to approve the reports.

*Moved by Councillor Cook, seconded by Councillor McLaine
All in favour
Motion Carried
2024-05-55*

6 New business

6.1 RFD- 2024-012 Cheque signing authority.

It was duly moved and seconded to assign Marie McInnis as signing authority.

*Moved by Councillor Cook, seconded by Councillor MacDonald
All in favour
Motion Carried
2024-05-56*

6.2 RFD-2024-013 Update Schedule C of Land Use Bylaw regarding fees

- Planner expressed that our prices are set too low and needs to be set according. Compared data from seventeen PEI communities that were like us.
- Step towards more cost recovery for the development department.

It was duly moved and seconded to update Schedule C of Land Use Bylaw regarding fees as presented.

Moved by Councillor Cook, seconded by Councillor McLaine

*Vote was 3-2 in favour.
Motion Carried
2024-05-57*

6.3 RFD-2024-014 Update Schedule A of Fees Bylaw

- All rentals are to be paid in full before the date of function and providing renter with a key.
- The increases will be greater for non-residents than for residents.
- Moving forward having more of the booking process completed online.
- Bar prices were already adjusted and implemented. Those are not covered by this bylaw and had not been changed in many years.
- Requested before next meeting to collect all the maintenance reports that are needed.

It was duly moved and seconded to update Schedule C of Land Use Bylaw regarding fees as presented.

*Moved by Councillor Cook, seconded by Councillor McLaine
Vote was 4-1 in favour.
Motion Carried
2024-05-58*

6.4 RFD-2024-015 Liquor License Request

- A manager from Black Bush Beach Resort sent a request for a letter of support from the Municipality, as required by the PEI Liquor Control Commission, to apply for a liquor license for the hotel.

It was duly moved and seconded to provide the letter for the liquor license at Black Bush Beach Resort.

*Moved by Councillor Cook, seconded by Councillor Deputy MacKinnon
All in favour
Motion Carried
2024-05-59*

6.5 RFD-2024-016 Appoint new DMEO

- Since the resignation of Don Roper, who as DMEO, we need to appoint Rhonda Sexton as the new DMEO.

It was duly moved and seconded to appoint Rhonda Sexton as our Deputy Municipal Electoral Officer.

*Moved by Councillor MacDonald seconded by Councillor Doyle
All in favour
Motion Carried
2024-05-60*

6.6 By-Election update

- By-election nominations open May 8 until May 17. We already received one application as of today.
- There is an election calendar set up to follow all deadlines regarding By-election on June 3rd.

6.7 Mighty Oaks contract

- Tabled until next meeting.

6.8 Terms of reference for Planning Board

- We need to formalize our terms of reference of what Planning Board does and who can be on Planning Board.

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- Add more content and clarify. Then council will have to approve.

6.9 Rural Growth Initiative Application

- Submitted for heat pump and insulation project. Reception Centre Fund in progress, to be submitted very soon.
- Working on a couple of components such as plumbing, electrical, and storage facility items.
- Office Infrastructure to include office chairs / tables, laptop for maintenance team, software programs, IT training and capacity building.

It was duly move and seconded that the CAO is to proceed with obtaining funding for the following items: IT training and capacity building, plumbing and storage upgrades, infrastructure upgrades. The council is in full support of the proposals to the Rural Growth Initiative

*Moved by Councillor Doyle seconded by Councillor McLaine
All in Faour
Motion Carried
2024-05-61*

6.10 Lighting on the Bayshore Walkway

- This has been tabled until next meeting.

6.11 “Grandfather Clause” about existing smaller lots & septic issues.

- Reference the nonconforming lots in section 4.15 of land use bylaw which outlines what we do.
- Sarah will inquire further for more information to clarify with legal.

7 IN CAMERA SESSION: MGA - 119. Closed meetings

Despite subsection 118(1), a council or council committee may, by resolution, close all or part of a meeting to the public, either in advance or at the meeting, where the matter to be discussed is, in relation to any of the following, confidential:

(d) human resource matters, including labour relations or employee negotiations;

(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations.

(f) The review of legal advice;

It was duly moved and seconded to close the meeting to the public at 7:58 PM.

*Moved by Councillor Doyle, seconded by Councillor Deputy Mayor MacKinnon.
All in Favor
MOTION CARRIED
2024-05-62*

It was duly moved and seconded to reopen the meeting to the public at 8:50 PM.

*Moved by Councillor Cook, seconded by Councillor McLaine.
All in Favor
MOTION CARRIED
2024-05-63*

8 Next meeting

June 12, 2024 6:30pm at North Shore Community Centre

9 Adjournment

There being no further business, the meeting adjourned.

It was duly moved and seconded to adjourn the meeting at 8:51 PM.

Moved by Councillor Cook, seconded by Councillor McLaine.

All in Favor

MOTION CARRIED

2024-05-64

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Sarah Wheatley, CAO

DATE: