
APPROVED MINUTES
Regular Council Meeting
January 22, 2025 @ 6:30 pm
North Shore Community Centre

PRESENT:

Chair Mayor Watts, Councillor MacKinnon, Councillor McLaine, Councillor Cook, Councillor MacDonald, CAO-Don Roper and Councillor Doyle arrived 6:40pm

Public: 5 present

1 Call to Order

TIME by Chair NAME.

2 Approval of the agenda

It was duly moved and seconded to approve the agenda as presented.

Moved by Councillor Cook, seconded by Councillor MacKinnon.

All in Favor

MOTION CARRIED

2025-01

2.1 Disclosure of Pecuniary or other Conflicts of Interest

None.

3 Approval of the minutes

3.1 Regular Council meeting on December 18, 2024.

It was duly moved and seconded to approve the minutes from the December 18, 2024 meeting as presented.

Moved by Councillor Cook, seconded by Councillor McLaine.

All in Favor

MOTION CARRIED

2025-02

3.2 Business Arising from the Minutes

- Note that the Wellness committee will meet January 27, 2025 at 6:30 pm.
- Had computers worked on for councillors.
- Parks Canada hosted a forest fire preparedness and reducing forest fires information session / meeting in December. Don and Councillor Cook attended the session and found informative. Note that Eastern Stanhope Road within this municipality had already been handled to prevent forest fire.
- Mentioned that should have a representative from Fire Smart come speak with council.
- Received from RGI Grant \$43,000. 00 and the submitting of receipts will be in for March 1, 2025.

4 Delegations, Speakers, and Public Input

5 Reports

5.1 CAO Report

- Sarah is working limited hours in Development.
- Enforcement Officer is working on Tuesdays.
- The more complex files are with Pant planners. There has been some movement from the planner.
- Office Assist has been helping with the Recreation along with her various other responsibilities. She has given notice that she will be finished on February 28, 2025.
- Wellness committee has met and working on Terms of Reference to hire a representative for Recreation role.
- A new Facility/Maintenance person has been hired.
- MCEG 2024 – due on submission on March 1, 2025.
- New CAO spent four days with past CAO and found it wasn't enough for the job role.
- New CAO has hired a new Development Officer with approval of council this evening.
- The roof is 60% complete.
- Tabled the Generac to later date.
- Rink in Grand Tracadie has boards installed, lights, aluminum posts installed for netting, dressing rooms painted, installed connection heater in dressing room, signs are up for the usage of ice and facility and flags in place for the awareness if rink is open or closed.
- North Shore multi purpose site is receiving quotes, and met with CBCL engineer on plans draft.
- Promenade project lined up for maintenance.
- Promenade stairs have been pulled up and locked by maintenance person.
- Inquired if all councillors have access to their computers and if not to drop off to the office for assistance.

5.2 Finance and Infrastructure Report

- Surplus of \$132,000.00 but have costs that need to be recorded.
- Mayor requested for Councillor MacDonald- chair of finance, CAO- Don Roper and bookkeeper to meet.

5.3 Planning Board and Development Permit Report

- There have been several approvals and permits issued.

5.4 Emergency Measures Organization Report

- New freeze, washer, and dryer have been delivered early January.
- They will be hooked up within two weeks.
- EMO package is to arrive early February.
- Upgrade in kitchen, animal crates and other items to be complete.

5.5 Wellness Committee Report

- Next meeting is January 27th, 2025 at 6:30 pm.
- They are to have the Terms of Reference complete to proceed with the hiring of new person for recreation.

5.6 Water, Bays & Environment Report

- No meeting

5.7 Stanhope Potable Water Report

- No meeting

It was duly moved and seconded to approve the Reports.

Moved by Councillor MacKinnon, seconded by Councillor MacDonald
All in favor
Motion Carried
2025-03

6 New Business

6.1 RFD-2025-001-Appointing a Development Officer

It was duly moved and seconded to:

1. Danny Cusack be hereby appointed as a Part Time Development Officer, starting immediately.

2.the appointment of the Chief Administrative Officer as Development Officer will cease. A reasonable overlap period will be used to acquaint the new employee.

Moved by Councillor Cook, seconded by Councillor Doyle.
All in Favor
MOTION CARRIED
2025-04

6.2 RFD-2025-002-Selecting a New Auditor for Annual Financial Statements

Request: With the lowest Tender price, and a firm currently responsible for over 50% of the municipalities in PEI, the firm of MRSB, represented by Michele Burge, is recommended to replace ABCE for a 3 year period, which is reviewable each year with notice.

It was duly moved and seconded with condition on reference check on MRSB will propose approval.

vote was noted 4-1

Moved by Councillor MacKinnon and seconded by Councillor McLaine
All in Favor
Motion Carried
2025-05

7 In Camera Session; MGA – 119. Closed meetings

Despite subsection 118(1), a council or council committee may, by resolution, close all or part of a meeting to the public, either in advance or at the meeting, where the matter to be discussed is, in relation to any of the following, confidential:

(d) human resource matters, including labour relations or employee negotiations;

(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations.

(f) The review of legal advice;

It was duly moved and seconded to close the public meeting at 7:32 pm

Moved by Councillor Cook and seconded by Councillor Doyle
All in Favor
Motion Carried
2025-06

It was duly moved and seconded to end close session at 9:04 pm

Moved by Councillor Cook and seconded by Councillor MacDonald
All in Favor
Motion Carried
2025-08

It was duly moved and seconded to reopen session at 9:05 pm

Moved by Councillor Cook and seconded by Councillor MacDonald
All in Favor
Motion Carried
2025-09

It was duly moved and seconded to accept a cash value in honor of green space from a subdivision contractor.

Councillor Doyle removed from the meeting due to conflict.

Moved by Councillor Cook and seconded by Councillor McLaine
All in Favor
Motion Carried
2025-09

It was duly moved and seconded to accept the total value \$120,000.00 from the province over a 3-year term.

Moved by Councillor MacKinnon and seconded by Councillor MacDonald
All in Favor
Motion Carried
2025-010

8 Next meeting

February 19, 2025 at 6:30 pm North Shore Community Centre.

9 Adjournment

It was duly moved and seconded to adjourn the meeting if there being no further business, the meeting adjourned at 9:08 pm.

Moved by Councillor Cook and seconded by Councillor McLaine
All in Favor
Motion Carried
2025-011

SIGNED: NAME, Chair

DATE:

SIGNED: NAME, CAO

DATE: