

APPROVED MINUTES

Regular Council Meeting

September 17, 2025 @ 6:30 pm

North Shore Community Centre

PRESENT:

Chair Mayor Watts, Councillor MacKinnon, Councillor McLaine, Councillor Paquet, Councillor Cook, Councillor Doyle, CAO- Wilhelm Hermes

Present: six

1 Call to Order

6:30pm by Chair Mayor Watts.

2 Approval of the agenda

It was duly moved and seconded to approve the agenda with addition of 7.3 & 7.4.

Moved by Councillor Paquet, seconded by Councillor McLaine.

All in Favor

MOTION CARRIED

2025-088

2.1 Disclosure of Pecuniary or other Conflicts of Interest

None.

3 Approval of the minutes

3.1 Regular Council – July 30, 2025

It was duly moved and seconded to approve the minutes from the July 30, 2025 meeting as presented.

Moved by Councillor MacKinnon, seconded by Councillor Cook.

All in Favor

MOTION CARRIED

2025-089

3.2 Special Council – August 5, 2025

It was duly moved and seconded to approve the minutes from the August 5, 2025 meeting as presented.

Moved by Councillor Cook, seconded by Councillor Paquet.

All in Favor

MOTION CARRIED

2025-090

3.3 Special Council – September 3, 2025

It was duly moved and seconded to approve the minutes from the September 3, 2025 meeting as presented.

Moved by Councillor MacKinnon, seconded by Councillor Doyle.

All in Favor

MOTION CARRIED

3.4 Business Arising from the Minutes

- **July 30, 2025 meeting**
- No update on lighting for the mailbox in Grand Tracadie.
- The street lighting in Grand Tracadie will be on this coming week.
- Sarah Clarke to present on Covehead Bay enhancement, may attend virtually due to recent strike.
- The three properties that the resolution readings were done were complete and are to be sent to the province.
- **August 5, 2025- no discussion**
- **September 3, 2025- no discussion**

It was noted that Mayor Watts left the room for the In Camera Session.

4 IN CAMERA SESSION: MGA - 119. Closed meetings

4.1 Key Murray Law Firm Representatives. (6:38 start time)

Lawyer advises about amendment to current by-law via zoom

It was duly moved and seconded to approve to close the In Camera Session at 7:08 pm

*Moved by Councillor MacKinnon, seconded by Councillor Paquet
All in Favor
MOTION CARRIED
2025-091*

It was duly moved and seconded to approve to reopen the meeting at 7:09pm

*Moved by Councillor Cook and seconded by Councillor McLaine
All in Favor
MOTION CARRIED
2025-092*

Ayor Watts re-entered the room to continue the regular meeting.

5 Delegations, Speakers, and Public Input

6 Reports

6.1 CAO Report

- Grand Tracadie streetlights should be working by end of week.
- Mighty Oaks contract has not been finalized to date.
- Financial Committee agreed to request to meet with Mighty Oaks
- Updated the website with minutes / agendas and such to date.
- Two successful weddings this summer.
- Three yoga classes have been implemented
- Resistance class
- Pickleball indoor starting next week.
- Hired a new Maintenance person to date.
- Surplus in finance of \$145,000.

- HR, interviewed a new administrative assistant
- Working presently on employee handbook and policies.
- Cell phone reception needs to be addressed.

6.2 Finance & Infrastructure Report

- Met with the bookkeeper to review the financials up to August 31, 2025.
- Net income as of August 31st was just over \$17, 000.
- Year to date over \$145,000.
- Started the audit process this week.
- Reviewed the gas tax and requesting to increase an additional \$12,000. For the Multi Purpose Surface for fencing.

It was duly moved and seconded to approve to add \$12,000. to this project, gas tax number 7 for the Multi Purpose Surface.

*Moved by Councillor Paquet and seconded by Councillor Doyle
All in Favor
MOTION CARRIED
2025-093*

- This will cover gate, ends, sides, netting and fencing.
- Three poles will be needed for lights to be installed.
- Solar Lighting costs for the Promenade
- Promote doing a survey regarding the solar lights to the residents of Promenade by Survey Monkey, website and FB.
- Stanhope Library is open on Tuesday and Saturdays from 2-4pm with volunteers.

6.3 Planning Board Report

- Permits for August completed.
- Development is very busy.

It is a six-week window for approval permits.

6.4 Emergency Measure Organization Report

- September 9th with Bryce Doucette has a guest speaker.
- Needs of the Community Centre in the future.
- Kits from EMO to be delivered for the shelter.

6.5 Wellness & Engagement Report

- Good word received on our facilities for the sports events.
- Would like a meeting early October for the upcoming holidays.
- Part time Rec person is needed in place.

6.6 Covehead & Tracadie Bay Enhancement Report

- Dept. of Environment wanting a meeting in the upcoming weeks. (Oct 3rd)
- Various members of Government have been involved.

It was duly moved and seconded to approve all reports.

*Moved by Councillor MacKinnon and seconded by Councillor Cook
All in Favor
MOTION CARRIED
2025-094*

7 New business

7.1 Decomposition of septic systems

- This matter is not the responsibility of the Municipality, but it is within the Dept. Environment that police this.
- We do not have a bylaw on this as such.
- We will revisit when redoing the bylaw in future.
- Residents can notify the Dept. of Environment.

7.2 Quote for fencing by Eastern Fence for Multi – Purpose Area

- Completed above.

7.3 Hours of Operation

- Monday – Thursday 8:30-4PM Presently
- Recommend Friday 8:30-12:30 PM
- Wants to be consistent with hours of operation.

It was duly moved and seconded to be open on Fridays starting October 1st, 2025 from 8:30 am- 12:30pm.

*Moved by Councillor Cook and seconded by Councillor Paquet
All in Favor
MOTION CARRIED
2025-095*

7.4 Resolution for Public Meeting

Noted that Mayor Gerard Watts left the room for discussion due to conflict.

- We will be having a public meeting on a date to be fixed by CAO on Bayshore Road residence.
- We are to follow the process as usual with notifying neighbours, website, & newspaper ads.

Noted Mayor Gerard Watts re-entered the room.

It was duly moved and seconded to close the meeting for In Camera Session at 7:55 PM

*Moved by Councillor Cook and seconded by Councillor MacKinnon
All in Favor
MOTION CARRIED
2025-096*

8 IN CAMERA SESSION: MGA - 119. Closed meetings

Despite subsection 118(1), a council or council committee may, by resolution, close all or part of a meeting to the public, either in advance or at the meeting, where the matter to be discussed is, in relation to any of the following, confidential:
(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved;

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- (b) information received in confidence which, if disclosed, would likely be prejudicial to the municipality or parties involved;*
 - (c) personal information about an identifiable individual, including a municipal employee or an employee of a controlled corporation;*
 - (c.1) personal information that is protected under the Freedom of Information and Protection of Privacy Act R.S.P.E.I. 1988, Cap. F-15.01, if that Act applies;*
 - (d) human resource matters, including labour relations or employee negotiations;*
 - (e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations;*
 - (f) the conduct of existing or anticipated legal proceedings or the review of legal advice;*
 - (g) the conduct of an investigation under, or enforcement of, an Act or bylaw;*
 - (h) information which, if disclosed, could prejudice security and the maintenance of the law.*

It was duly moved and seconded to close the In Camera Session at 8:58 PM.

Moved by Councillor Cook, seconded by Councillor Doyle.
All in Favor
MOTION CARRIED
2025-097

It was duly moved and seconded to reopen the meeting to the public at 8:59 PM.

Moved by Councillor McLaine , seconded by Councillor Paquet
All in Favor
MOTION CARRIED
2025-098

9 Next meeting

TBD

10 Adjournment

There being no further business, the meeting adjourned at **9:01PM.**

It was duly moved and seconded to adjourn the meeting at 9:01PM.

Moved by Councillor MacKinnon, seconded by Councillor Paquet
All in Favor
MOTION CARRIED
2025-099

SIGNED: NAME, Chair

DATE:

SIGNED: NAME, CAO

DATE:

DRAFT