

# APPROVED MINUTES

## *Committee NAME Meeting*

### **November 19, 2025 @ 6:30pm**

### **North Shore Community Centre**

#### **PRESENT:**

Chair Mayor Watts, Councillor McLaine, Councillor MacKinnon, Councillor Sheehan, Councillor Cook, Councillor Doyle, CAO – Wilhelm Hermes, Admin Assistant- Marie McInnis  
Councillor Paquet to call in at 7:00 pm

Public: 9

#### **1 Call to Order**

6:30 pm by Chair Mayor Watts.

#### **2 Approval of the agenda**

**It was duly moved and seconded to approve the agenda as presented.**

*Moved by Councillor MacKinnon, seconded by Councillor Cook.*

*All in Favor*

**MOTION CARRIED**

**6-0**

**UNANIMOUSLY**

2025-110

#### **2.1 Disclosure of Pecuniary or other Conflicts of Interest**

None.

#### **3 Approval of the minutes**

##### **3.1 Regular Council meeting October 15, 2025**

**It was duly moved and seconded to approve the amended minutes from the October 15, 2025, meeting with additions of : 6.1 change date to November 26, 2025, 6.1 state Mayor returned to the meeting, and 6.3 motion was made to increase funding for maintenance building to \$50,000. Vs \$12,000.**

*Moved by Councillor Sheehan, seconded by Councillor McLaine.*

*All in Favor*

**MOTION CARRIED**

**6-0**

**UNANIMOUSLY**

2025-111

#### **3.2 Business Arising from the Minutes**

- EMO kits have not arrived to date.
- The streetlights in Grand Tracadie are too dim.
- A follow up meeting to be planned in December for Bays with Sarah Stewart Clarke.

---

- Mighty Oaks Contract is not ready.

## **4 Delegations, Speakers, and Public Input**

### **4.1 Michelle Burge – Financial Audit Presentation**

- Michelle Burge from MRSB delivered the audit of financials March 31, 2025.
- Meeting on obligations.
- Final copy will go to Municipal Affairs

## **5 Reports**

### **5.1 CAO Report**

- Working on public meeting on November 26<sup>th</sup>
- Working on old files
- Grand Tracadie parking lot has a streetlight
- Stanhope & Pleasant Grove mailboxes will need streetlights as well.
- Inquire to have an electrician for a quote on the streetlight for both places.
- Councillor Sheehan mentioned that the mailbox at end of Pleasant Grove will be moved to Covehead Church.
- Approached by a member of the district to volunteer on website
- Survey Monkey results 47 in favor vs 53 against
- Promenade Agreement needs to be included with finance committee for approval.

### **5.2 Finance and Infrastructure Report**

- Refer to Michelle Burge – Financial Audit

### **5.3 Planning Board & Development Report**

- Ten permits issued in October
- Moving ahead with public meeting on Nov 26, 2025 regarding CDA for the Municipality
- Responses from public meeting on Oct 26, 2025 to be delivered to Planning Board
- Requesting that all site visits would have a report and have them uploaded per week.

### **5.4 EMO Report**

- There was no meeting
- Next meeting will be held in January
- No EMO kits arrived
- Approaching winter should have a post on preparing generators for the winter use.

### **5.5 Wellness & Engagement Report**

- Successful Remembrance Day with a large crowd on hand.
- Reception was very well attended and plenty of food donated as well.
- Appreciation to Marie McInnis and all volunteers for the set up of the ceremony.
- Christmas parties for the Children is set for December 6<sup>th</sup> from 1-3 PM and a Seniors party set for December 17<sup>th</sup> from 1:30-3 PM
- Review the proper equipment that is needed for the Multi purpose pad such as basketball nets, boards to divide, and pickleball nets.
- January Awareness month for smoke & drug free in public places.

- What does the calendar look like for the facilities regarding use. Could we start up ball hockey or basketball for a 6-week timeframe.
- Community school is starting up January 2<sup>nd</sup> at Stanhope Place.
- The Grand Tracadie rink has their volunteers in place for flooding and upkeep of ice.
- North Shore Community Centre multi purpose pad will have half set for a rink. the North Shore Fire Dept will flood.

**It was duly moved and seconded to approve all reports.**

*Moved by Councillor MacKinnon and seconded by Councillor Sheehan*

*All in Favor*

*MOTION CARRIED*

*6-0*

*UNANIMOUSLY*

*2025-112*

## **6 New business**

### **6.1 Promenade Lighting**

- More consultation needed and information required.

### **6.2 Water Systems for Stanhope Peninsula**

- Get an evaluation on quality.
- Prepare a proposal for Federal Gov't
- More information is needed.

**It was duly moved and seconded to close the meeting for In Camera Session at 8:01 PM.**

**With Councillor Paquet called into the close session meeting via cell phone.**

*Moved by Councillor Cook, seconded by Councillor McLaine.*

*All in Favor*

*MOTION CARRIED*

*6-0*

*UNANIMOUSLY*

*2025-113*

**It was duly moved and seconded to close In Camera Session at 8:20 pm**

**After discussion of in camera topics Councillor Paquet left the meeting after the close session ended.**

*Moved by Councillor Cook and seconded by Councillor Doyle*

*All in Favor*

*MOTION CARRIED*

*6-0*

*UNANIMOUSLY*

*2025-114*

---

**It was duly moved and seconded to reopen the meeting at 8:21 pm**

*Moved by Councillor Cook and seconded by Councillor Doyle*  
*All in Favor*  
**MOTION CARRIED**  
6-0  
**UNANIMOUSLY**  
2025-115

**It was duly moved and seconded to not extend Wilhelm Hermes employment beyond the probation period.**

*Moved by Councillor MacKinnon second by Councillor Doyle*  
*All in Favor*  
*Motion Carried*  
6-0  
*Unanimously*  
2025-116

**It was duly moved and seconded to appoint Marie McInnis as Interim CAO.**

*Moved by Councillor MacKinnon second by Councillor Sheehan*  
*All in Favor*  
**MOTION CARRIED**  
6-0  
**UNANIMOUSLY**  
2025-117

## **7 Next meeting**

December 17, 2025

## **8 Adjournment**

There being no further business, the meeting adjourned at 9:00pm.

**It was duly moved and seconded to adjourn the meeting at 8:25 PM**

*Moved by Councillor McLaine and seconded by Councillor MacKinnon*  
*All in Favor*  
**MOTION CARRIED**  
6-0  
**UNANIMOUSLY**  
2025-118

---

SIGNED: NAME, Chair

---

DATE:

---

SIGNED: NAME, CAO

---

DATE: