

APPROVED MINUTES
Finance & Infrastructure Meeting
January 14, 2026@ 6:30 pm
North Shore Community Centre

PRESENT:

Chair Mayor Watts, Annie Perry, Norman Boswall, Doug Smith via telephone, and Interim CAO-Marie McInnis

Absent: Councillor Paquet, and Patsy MacKinnon

Public: 2

1 Call to Order

6:30 pm by Chair Mayor Watts.

Councillor Paquet unable to be present to chair.

2 Approval of the agenda

It was duly moved and seconded to approve the agenda as presented.

Moved by Norman Boswall, seconded by Annie Perry.

All in Favor

MOTION CARRIED

Unanimously

2.1 Disclosure of Pecuniary or other Conflicts of Interest

None.

3 Approval of the minutes

3.1 It was duly moved and seconded to approve the minutes from the November 13, 2025 meeting as presented.

Moved by Annie Perry, seconded by Norman Boswall.

All in Favor

MOTION CARRIED

Unanimously

3.2 Business Arising from the Minutes

- Survey results from 'Survey Monkey' to be disclosed.
- Review of the 'Fine Book' with By Law Officer with rates are in Land Use Bylaw (2021).
- Reviewed the projects with Curtis Lumsden on Gas Tax.
- Rural Growth Initiative (RGI) to be completed by March 1, 2026.
- Met with Chris Blaisdell (RGI) and staff on January 13, 2026 to review.
- Addition to maintenance building is 96% complete with a heat pump left to be installed.

4 Delegations, Speakers, and Public Input

None

5 Reports

5.1 Financial Report

- There was a surplus from last meeting and met with bookkeeper to review to clarify and correct.
- Gas Tax of \$115,000 was received and was posted as income.
- Money received from Gas Tax goes into its own category/ bank account and we draw out to pay from in deferred revue.
- Bookkeeper will discuss with MRSB accountant for advice.
- Capital Asset doesn't enter income statement.
- Insurance expense amounts of concern.
- When new CAO is in place needs to prepare the budget and prepare for presentation to public.
- Property Tax amount.
- Development and Planning.
- Put percentage to compare.
- Review with bookkeeper and to report back to committee.

5.2 Updates on RGI

- Met with Chris Blaisdell
- Getting \$107,000. With spending \$135,000.
- All expenditures are on track and eligible.
- Requested \$15,000.
- Submit application once a year for RGI.
- Everything will be submitted by March 1, 2026.

5.3 Updates on building addition and cost

- On track and will be completed by March 1, 2026.
- We have been able to capture the maintenance person (carpenter) wages as well on this project.

5.4 Update on Promenade Agreement

- Mayor Watts, Marie McInnis, and Melissa Paquet via telephone met with Steven Szwarc, Brain Thompson, and Sharon Slauenwhite of Transportation and Infrastructure on January 12, 2026 to review the Promenade Agreement.
- Insurance in the past agreement stated \$2 million and we have \$ 5 million which will be corrected.
- We are responsible for the maintenance.
- The province has helped with small repairs in past years.
- Two sources of funding: maintenance of roads and shoreline protection.
- Shoreline Protection, we asked if 'armour stone' was being covered in 2026. They said no coverage this year.
- They did survey approximately 300 m section that will cost roughly \$250,000.
- Installation of lights along the promenade would require a plan submitted to Transportation & Infrastructure as well for approval.
- They recommend if we proceed with this project, to use solar.
- Recommend discussing at next finance meeting the lighting project.
- Management letter was received from MRSB. (discuss with bookkeeper)
- Audit needs to be submitted to the province by October 15th of each year.

6 Next meeting

TBD

7 Adjournment

There being no further business, the meeting adjourned at 7:02 pm

It was duly moved and seconded to adjourn the meeting at 7:02pm.

Moved by Doug Smith and seconded by Annie Perry

All in Favor

MOTION CARRIED

Unanimously

SIGNED: NAME, Chair

DATE:

SIGNED: NAME, CAO

DATE: