

APPROVED MINUTES
Planning Board Meeting
October 22, 2025 @ 6:30 pm
North Shore Community Centre

PRESENT:

Chair – Councillor MacKinnon, Mayor Watts, Ricky Clow, Norman Boswall, Robbie Moore, Dolores Watts,
Development Officer – Danny Cusack, CAO- Wilhelm Hermes, and Admin Ass't – Marie McInnis
Public – two members

1 Call to Order

6:30 PM by Chair Councillor MacKinnon.

2 Approval of the agenda

It was duly moved and seconded to approve the agenda as presented.

Moved by Ricky Clow, seconded by Dolores Watts.

All in Favor

MOTION CARRIED

2.1 Disclosure of Pecuniary or other Conflicts of Interest

None.

3 Approval of the minutes from July 23 & October 15, 2025

It was duly moved and seconded to approve the minutes from July 23 & October 15, 2025 meetings with addition to section 3.5 of July 23 and addition to title of "Special" Planning Board meeting for October 15th.

Moved by Ricky Clow, seconded by Dolores Watts.

All in Favor

MOTION CARRIED

3.1 Change or addition to agenda.

None

3.2 Business Arising from the Minutes

None.

4 Delegations, Speakers, and Public Input

None

5 Reports

5.1 Development Permits – Danny Cusack

- 87 Approved Development permits to date.
- 92 approved permits in year 2024
- Variances on properties stands according to our By-Law at 10%
- Lot consolidations approximately 6 done.

5.2 CFIA Update – Robbie Moore

- They look after the health of the Bay and protecting the water.
- High level of Biotoxins
- Could DFO offer to assist to move forward with issues.
- CFIA handles food safety of seafood/seashell and the general safety of the public.

It was duly moved and seconded to approve the reports as stated.

*Moved by Ricky Clow, seconded by Norman Boswall
All in Favor
MOTION CARRIED*

6 New business

6.1 ITEM

None

It was duly moved and seconded to CLOSE public meeting at 7:21 pm.

*Moved by Dolores Watts, seconded by Robbie Moore.
All in Favor
MOTION CARRIED*

It was duly moved and seconded to open In Camera Session at 7:23 pm

*Moved by Ricky Clow, seconded by Robbie Moore
All in Favor
MOTION CARRIED*

It was noted that Mayor Watts removed himself from the room for the In Camera Session due to Conflict of Interest.

7 IN CAMERA SESSION: MGA - 119. Closed meetings

Despite subsection 118(1), a council or council committee may, by resolution, close all or part of a meeting to the public, either in advance or at the meeting, where the matter to be discussed is, in relation to any of the following, confidential:

- (a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved;*
- (b) information received in confidence which, if disclosed, would likely be prejudicial to the municipality or parties involved;*
- (c) personal information about an identifiable individual, including a municipal employee or an employee of a controlled corporation;*
- (c.1) personal information that is protected under the Freedom of Information and Protection of Privacy Act R.S.P.E.I. 1988, Cap. F-15.01, if that Act applies;*
- (d) human resource matters, including labour relations or employee negotiations;*
- (e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations;*
- (f) the conduct of existing or anticipated legal proceedings or the review of legal advice;*
- (g) the conduct of an investigation under, or enforcement of, an Act or bylaw;*
- (h) information which, if disclosed, could prejudice security and the maintenance of the law.*

It was duly moved and seconded to close In Camera Session at 8:31pm

*Moved by Ricky Clow, seconded by Norman Boswall
All in Favor
MOTION CARRIED*

It was duly moved and seconded to reopen to public at 8:32pm

*Moved by Robbie Moore, seconded by Ricky Clow
All in Favor
MOTION CARRIED*

8 Next meeting

TBD

9 Adjournment

There being no further business, the meeting adjourned at 8:40pm.

It was duly moved and seconded to adjourn the meeting at 8:40 pm

*Moved by Norman Boswall, seconded by Dolores Watts
All in Favor
MOTION CARRIED*

SIGNED: NAME, Chair

DATE:

SIGNED: NAME, CAO

DATE: